

LINDSBORG CITY COUNCIL
December 17, 2018 – 6:30 p.m.
Meeting Minutes

Members Present – Ed Radatz, Rick Martin, David Higbee, Betty Nelson, Corey Peterson, Mark Friesen, Blaine Heble, Jodi Duncan & Becky Anderson

Absent-

Others Present – Greg DuMars, Tim Berggren, Beth Ferguson, Holly Lofton, Larry Lindgren, Gary Shogren, Chris Lindholm, Bill Gusenius, Roxie Sjogren, Jim Osner, Mike Dreier, Lucas Neece

The meeting was called to order at 6:30 p.m. by Mayor Becky Anderson and the Pledge of Allegiance was said.

Public Input – None

Amendments to the Agenda – None

Mayor's Report – Last meeting of the year, wow it has been a year. Thank you to all the that go above and beyond every day. Exciting new ideas for 2019. Welcome to the new Assistant City Administrator Lucas Neece. AS we look forward to the season, remember those who need a hand up, have a generous spirit. Would like to make mention of a special event for the 150th celebration on New Years Eve at the Sundstrom. 1:00pm on New Year's Eve will also be the unveiling of a Wild Dala. It has been a great year, I have enjoyed being Mayor.

Consent Agenda – David Higbee moved to approve the minutes of the December 3, 2018 regular council meeting and Payroll Ordinance 5146 and Purchase Order Ordinance 5147. Motion seconded by Betty Nelson and passed unanimously by roll call vote.

Appointments – None

Planning & Zoning – No action at this time.

Old Business –

Community Stage

A community group has been meeting regarding the idea of building a community stage that could be used for the varied community events that occur in Lindsborg. Attached are conceptual drawings for the stage. During the community group's discussion, the issue of ownership came up. From that discussion, it was a consensus that it would make the most sense for the City of Lindsborg to own the stage. The items below are items that were discussed.

1. Storage
2. Insurance Coverage
3. Liability
4. What groups would be allowed to us it
5. Advance notice be given before use?
6. City as additional insured by users' insurance
7. Maintenance Expenses

8. Set up and tear down
9. City Staff commitment to set up & tear down
10. City staff levels

David Higbee motioned to support the Nutt grant application for the trailer be submitted in the City's name and that City accept ownership of the trailer. Seconded by Betty Nelson and passed unanimously.

New Business –

Regional Economic Area Partnerships (REAP)

The Regional Economic Area Partnership (REAP) is a membership organization of city and county governments in South Central Kansas. The counties comprising the area are McPherson, Harvey, Reno, Butler, Cowley, Harper, Kingman, Sedgwick and Sumner. The mission of REAP is to "Provide a strong voice for the region at the state and national levels, advance greater economic prosperity through regional cooperation, and address issues that cross governmental boundaries." The group works to identify common issues and opportunities. Then develop strategies to address those issues and opportunities. Attached for additional reference are Resolution 06-18 Interlocal Agreement between Lindsborg and REAP REAP Bylaws REAP Mission & Vision REAP Membership List REAP Strategic Plan REAP Work Plan REAP 2017 Summary of Activities

The annual membership fee is based upon the following formula [$\$1000+(\$.16*\text{population})$]. For Lindsborg, based upon a 2017 population of 3268, the membership fee is \$1,523.00.

Rick Martin motioned to adopt Resolution No. 06-18 authorizing the City of Lindsborg to join REAP and authorize the Mayor and City Clerk to execute the interlocal agreement and appoint city representatives to the REAP Board of Directors. Additionally, authorize \$1,523.00 for the REAP membership fee. Seconded by David Higbee. Passed unanimously by roll call vote.

The Peterson Estates Subdivision

The Peterson Estates subdivision, platted in 1991, included a 1.1-acre parcel of land that served as a channeled waterway for Cow Creek, providing additional lots for the neighborhood. At some point during development, this parcel should have been deeded to the City in order to protect the area as undevelopable floodplain. It never happened. The property has been privately owned for the last 27 years, changing hands at least three times in the last ten years. Buyers purchase the property "sight unseen" at auction, unaware that the land is useless as an investment. The current owner, Tuan Hong of Houston, Texas, has owned the property since May 2013. Mowing and maintenance of the ground has been neglected, and to date, the City has assessed \$2,702.49 in charges to owner, which have not been paid. The owner has contacted staff and wishes to deed the property over to the City, at no cost, other than filing fees for the transfer. The City is being asked to forgive previous charges for maintenance in full. The Parks Department would become responsible for mowing, putting the acreage into a two-week cycle during the growing season. Parks currently mows adjoining property at Well #4, and the impact equipment and labor costs will be insignificant.

Betty Nelson motioned to approve the land donation of subject parcel, in exchange for writing off the charges assessed for mowing and maintenance subject to their being a clear title. Seconded by Blaine Heble.

Cereal Malt Beverages

The city has received three applications for Cereal Malt Beverage renewals. They are for Casey's General Store, Pizza Hut and YesWay. All applications have been reviewed by the Police Department and background checks completed. The proper application fees have also been received.

Corey Peterson motioned to approve the applications for CMB sales. Seconded by Rick Martin and passed unanimously.

Electric Department Reel Trailer

The Electric Dept. uses an old homemade trailer to haul and unwind large reels of wire and innerduct when working on projects. Most of the time the trailer is used for larger underground or overhead projects. The trailer is not used as often as it could be because its condition is poor. After a storm if we need to replace a few house services, we simply load a smaller reel onto the back of a flatbed and strap it down. These jobs all require the use of the digger truck to load the reels, this takes time and requires that two people are there to safely load the reel. New OSHA rules are in place which limit the use of a digger derrick. Basically, the derrick must be used for its intended purpose of electric line work, digging holes, placing poles, setting transformers and such. Any other uses like lifting and placing of non-electrical items, the derrick is considered a crane and requires a crane certified operator. The use of loading wire falls under the exemption list, but that is a gray area. The main concern is safety and the time required to load reels when time is valuable. The use of a hydraulic reel trailer greatly reduces most of these concerns. The trailer is hydraulically operated and allows one person to back into a reel, lower the unit, attach to the reel to the trailer, raise the trailer and drive off. This requires no use of a digger derrick and is much safer and a lot quicker. This is not a CIP budgeted item, however, when I looked at the condition of the trailer and knowing how much time it takes to load reels, I feel this is a justifiable expense. There was \$7,782.50 that was not spent from the purchase of the Hydro-Excavator in March. It is with that savings I would like to purchase a reel trailer to enhance safety, plus address regulatory and time concerns we have in dealing with reels.

Betty Nelson motioned to approve the purchase of a Felling FT-3R reel trailer from Murphy Tractor in the amount of \$7,182.00, plus tax. Seconded by David Higbee, passed unanimously.

Sales Tax Transfer

As is outlined in the attached document, local sales tax is collected and then allocated to specific capital items (the ½% sales tax) or to: 1) property tax relief; 2) economic development; and 3) infrastructure (the 1% sales tax). December sales tax numbers are not yet available, so an update will be given at the January 7, 2019 meeting. Unallocated locale sales tax (the ½% sales tax) is budgeted to be transferred at yearend to either the Equipment Reserve Fund or the Capital Improvement Reserve Fund. The Sundstrom Conference Center is still operating at a deficit, so portions of the 1% local sales tax are annually allocated to cover the shortfall.

David Higbee motioned to allow the allocation of local 1% sales tax funds sufficient to cover the 2018 Sundstrom Conference Center operating shortfall. Seconded by Rick Martin and passed unanimously by roll call vote.

COLA

Annually City Council reviews a Cost of Living Allowance. Historically, the benchmark used has been the Consumer Price Index (CPI) for the Midwest Region. Through November 2018, the CPI is 2.2%. 2.75% is budgeted for a COLA increase.

Betty Nelson motioned to approve a 2.2% COLA effective January 1, 2019 for all regular full-time employees. Seconded by Mark Friesen and passed unanimously.

Executive Session – None

Other – From Greg: Local Government Day on January 23, 2019, if you want to attend, let Roxie, Cassie or Greg know. Thank you on behalf of all of the staff for the Christmas bonus.

Adjournment - Moved by Blaine Heble, seconded by Mark Friesen and passed. Adjourned at 7:41p.m.

Respectfully submitted,

Roxie Sjogren
City Clerk