

LINDSBORG CITY COUNCIL
October 1, 2018 – 6:30 p.m.
Meeting Minutes

Members Present – Ed Radatz, Rick Martin, David Higbee, Blaine Heble, Betty Nelson, Jodi Duncan, Corey Peterson & Becky Anderson

Absent – Mark Friesen

Others Present – Greg DuMars, Jerry Lovett-Sperling, Tim Berggren, Chris Lindholm, Beth Ferguson, Gary Shogren, Holly Lofton, Larry Lindgren, Dan Carr, Bill Gusenius, Roxie Sjogren, Susan Achenbach

The meeting was called to order at 6:30 p.m. by Mayor Becky Anderson and the Pledge of Allegiance was said.

Public Input – none

Amendments to the Agenda – none

Mayor's Report – Thanks to everyone for a busy weekend last week. Congrats to the SV Vikings, in two weeks Bethany College will celebrate their Homecoming. October 29th we will have a work session, 5:30 for dinner and meeting at 6pm.

Consent Agenda –Rick Martin moved to approve the minutes of the September 17, 2018, regular council meeting and Payroll Ordinance 5135 and Purchase Order Ordinance 5136. Motion seconded by David Higbee and passed unanimously by roll call vote.

Appointments – Megan Dauer to EMS. Betty Nelson moved to approve the appointment. Motion seconded by Ed Radatz and passed.

Planning & Zoning – none

Old Business – none

New Business – City Connecting Link Improvement Program (CCLIP) Approval – At the April 16th Council meeting, an application for KDOT funding through the City Connecting Link Improvement Program (CCLIP) was approved. On August 27 we received word that our application had been approved and that the project on K-4 from the West entrance of town to S. Main St. would be included in the KDOT 2020 fiscal budget. We have received a Request for Project form to fill out and return, this form is letting KDOT know that sufficient funds will be available from the City of Lindsborg to cover our portion of the project. KDOT will cover up to \$300,000 of the project and the City will be responsible for the cost above that. The current estimate has that cost at \$8,420.00. There is \$75,000.00 budgeted in 2020 to cover the City's share of the CCLIP program and the cost of inflation. Rick Martin moved to approve the

Project Programming Request, form 1302, for a commitment to the KDOT CCLIP project on K-4 in 2020. Motion seconded by David Higbee and passed.

Järnkors Plaza Request - The Parks Department has been approached by the Lindsborg Sesquicentennial Committee to approve a site for artwork that has been commissioned for the 150th anniversary. The “Järnkors”, or “Iron Cross” sculpture by Brian Holdsworth will need a permanent location when it is completed next year. A suggested site in Swensson Park has been proposed, and a draft design is attached. Material and labor to construct the plaza will be furnished by donors, to be solicited by the Committee. The Parks Department reserves the right to approve all work before it is installed. The proposed location, near the intersection of Main St. and Swensson St., is a large, open space providing suitable lighting, power if needed, and good visibility from the street. David Higbee moved to approve a site located in the northwest corner of Swensson Park for the construction of a Järnkors Plaza. Motion seconded by Rick Martin and passed.

Transmission Letter of Understanding - The City of Lindsborg has a full requirements power supply contract with Westar Energy that expires May 31, 2018. Efforts have been made to negotiate a new more cost effective agreement. On August 20, 2018, a proposal for 1.5 MW of 7/24 and 1.5 MW of 5x24 energy was requested. No proposal has been received. The City currently has an ownership position in Dogwood Energy for 2 MW. Also, there are purchase power agreements for 1 MW of Buckeye Wind Farm, 1 MW of Western Area Power Administration (WAPA) hydropower and 300 kW of Southwest Power Administration (SPA) hydropower. When the current contract expires there is no longer a need for a full requirement contract. Because of this a transmission study through the Southwest Power Pool must be completed due to different transmission path and point of delivery. The cost of a study is not known until the study is completed. Typically, the cost does not exceed \$5,000. If the final cost of the study is in excess of \$2500 it will be brought to City Council for approval. The attached Transmission Letter of Understanding authorized the Kansas Municipal Energy Agency (KMEA) to submit a transmission request on behalf of the City of Lindsborg and the City agrees to reimburse KMEA for the cost of the study. David Higbee moved to approve the Transmission Letter of Understanding with KMEA authorizing a transmission request on behalf of the City of Lindsborg. Motion seconded by Betty Nelson and passed.

Assistant City Administrator Job Description - Strategic Direction 4 of the 2018-2022 Strategic Plan states, “**Match increase in demand for municipal services with expanded governing and administrative capacity.**” Strategy B. is to “Create a new staff position responsible for economic development and assistant city administrator duties.” To fulfill this strategy, one of the first steps is the development of a job description. This position is included in the 2019 budget, but the job description had not been developed. The description provides a position summary, essential functions, marginal functions

and other requirements for the position. Betty Nelson moved to approve the Assistant City Administrator job description. Motion seconded by David Higbee and passed.

Executive Session – Blaine Heble moved to go into executive sessions to discuss a claim against the City pursuant to the attorney-client privilege exception, K.S.A. 75-4319(b)(2) for 15 minute and to include the City Attorney, Chief of Police and City Administrator. The open meeting will resume at 7:15pm. Motion seconded by Rick Martin and motion passed to go into executive session. The open meeting resumed at 7:15 pm. No action taken.

Other – Discussed Council meeting structure, use “other” time in agenda to bring up discussion ideas.

Adjournment

Moved by Betty Nelson, seconded by Ed Radatz, passed. Adjourned at 7:37pm.

Respectfully submitted,

Jerry Lovett-Sperling, MMC

City Clerk