CITY COUNCIL MEETING
AGENDA
JULY 6, 2026
6:30 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC INPUT
4. AMENDMENTS TO THE AGENDA
5. MAYOR'S REPORT
6. CONSENT AGENDA

   These items are routine & enacted by one motion; there will be no separate discussion unless a Council member so requests.

   A. Approval of Minutes
      1) Regular Meeting June 15, 2026
   B. Payroll Ordinance No. 5596
   C. Purchase Order Ordinance No. 5597
   D. Collection Bureau of Kansas Municipal Agreement for State of Kansas Setoff Program
7. APPOINTMENTS
8. COMMITTEE/STAFF REPORTS
9. NEW BUSINESS
   A. Lindsborg Community Library Presentation
   B. Southwest Power Pool Termination Letter
   C. Abatement Mowing Service Bids
10. EXECUTIVE SESSION
11. OTHER
12. ADJOURNMENT

LINDSBORG
KANSAS

Upcoming Meetings

JULY 2026

Mon. July 6	5:30 p.m.	Study Session
	6:30 p.m.	City Council Meeting
Tues. July 7	3:00 p.m.	CVB Advisory Board Meeting
Tues. July 14	6:30 p.m.	Board of Zoning Appeals (as required)
Mon. July 20	5:30 p.m.	Study Session
	6:30 p.m.	City Council Meeting (vote on RNR)
Tues. July 21	8:30 a.m.	Tree Board Meeting
	6:30 p.m.	Design Review Board (as required)
Tues. July 28	6:30 p.m.	Planning Commission (as required)

AUGUST 2026

Mon. August 3	6:30 p.m.	City Council Meeting
Tues. August 4	3:00 p.m.	CVB Advisory Board Meeting
Tues. August 11	6:30 p.m.	Board of Zoning Appeals (as required)
Mon. August 17	6:30 p.m.	City Council Meeting (Public Input for Budget)
Tues. August 18	8:30 a.m.	Tree Board Meeting
	6:30 p.m.	Design Review Board (as required)
Tues. August 25	6:30 p.m.	Planning Commission (as required)

LINDSBORG CITY COUNCIL
Lindsborg City Hall
June 15, 2026–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Rebecca Van Der Wege, Larry Lysell, Ericka Lysell, Andrew Smith, Lysa Palmer-Augusta, Tyler Johnson

MEMBERS ABSENT: Kirsten Bruce, Joshua Swanson

OTHERS PRESENT: Tanner Faust, Roxie Sjogren, Zach Strella, David Hay, Holly Lofton, Denny Walker, Noah Flores, Chief Terry Reed, Scott Bontz, Hayley Samford

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:
There was no public input.

AMENDMENTS TO THE AGENDA:
There were no amendments to the agenda.

MAYOR'S REPORT:
Mayor Shultz commented about the good discussion during the study session regarding the City's electricity and electric needs. He asked that additional questions get directed to City Administrator Tanner Faust.

Thanks were given to the City's crew regarding all of their work from the past week's storm. The mayor commented about how neighbors came out to help their neighbors.

Midsummers is this weekend and all were encouraged to participate.

CONSENT AGENDA
Councilmember Lysa Palmer-Augusta moved to approve the minutes from June 1, 2026, regular Council meeting, Payroll Ordinance 5594, Purchase Order Ordinance 5595 and Retiree Health Insurance Policy. Motion seconded by Councilmember Andrew Smith and passed 6-0 by roll call vote.

APPOINTMENTS:
Mayor Clark Shultz read the list of appointments to the City's Boards and Commissions:

Design Review: Justin Boardman
Library Board: Erica Kruckenberg
Recreation Advisory Board: Leslie Hecker

Councilmember Larry Lysell moved to approve the appointments. Motion was seconded by Councilmember Ericka Lysell and passed 6-0 by voice vote.

DRAFT

COMMITTEE REPORTS:
Finance Director David Hay shared the County Valuation Report that was received from County Clerk Hollie Melroy.

Public Works Director Denny Walker shared information about the 2" service line break at Lincoln Street. This line affected the Lucia Restroom that had to be closed temporarily while the project was being fixed.

NEW BUSINESS:
Old Mill Project Update & Budget Request

Hayley Samford, Executive Director of the Lindsborg Old Mill and Swedish Hertitage Museum, shared information on the Old Mill and Museum, their strategic plan, projects they are currently working on, some of their recent successes, their projected expenses and income for 2026 along with a budget request of $40,000. The $40,000 request includes an ask for $15,000 in utility credit, $15,000 for operating support and $10,000 to help repair the 1918 retaining wall.

This was information sharing only; Council took no action.

Fire Truck Financing
On June 19, 2024, the City Council approved the purchase of a new fire apparatus from Rosenbauer Firefighting Technology to replace a 33-year-old unit. As part of the purchase agreement, the City has the option to pay for the chassis upon completion, resulting in a cost savings of $11,009.

Rosenbauer has notified the City that the chassis has been received and is ready for payment. To take advantage of the savings, a payment of $275,986.00 is due by June 19, 2026.

At the time of approval, $100,000 from the Equipment Reserve Fund was allocated toward this purchase. Additionally, the original delivery date of August 2025 resulted in lease-purchase payments being included in the 2026 budget. However, the delivery timeline has since shifted to October 2026, meaning no lease payment will be due until 2027.

The 2026 budget includes $68,800 for lease-purchase payments that will no longer be required this year. These budgeted funds can be reallocated toward the chassis payment, leaving a remaining balance of $107,186.

The City has three options to consider for addressing the remaining balance:

1. **Defer Chassis Payment**
   Delay payment for the chassis and finance the full amount of the fire truck, less the $168,800 already identified. This option would result in the loss of the $11,009 savings.
2. **Short-Term Financing**
   Finance the remaining $107,186 through First Bank Kansas for approximately four months until final delivery. This would incur an estimated additional interest cost of $2,000 and would subsequently be rolled into the full financing package, increasing total interest expense.
3. **Use Unallocated Sales Tax Funds**
   Allocate $107,186 from unallocated sales tax revenues to cover the remaining balance. Currently, $50,000 is budgeted annually for transfer to either the Equipment Reserve Fund or the Capital Improvement Reserve Fund. Over the past three years, transfers have averaged $100,000 depending on available balances. If this option is selected, it is recommended that the City forego

the year-end transfer to reserves. As these revenues are deposited directly into the General Fund, no additional fund transfer would be necessary.

Councilmember Larry Lysell moved to approve paying the invoice from Rosenbauer Firefighting Technology in the amount of $275,986.00 using option 3. The motion was seconded by Councilmember Andrew Smith and passed 6-0 by roll call vote.

AMR Contract
The City of Lindsborg entered into an *Emergency Ambulance Services Agreement* with Medevac Mid-America, Inc., an American Medical Response (AMR) company, effective **August 1, 2021**, for a term extending through **December 31, 2026**. The agreement grants AMR the **exclusive right to provide Emergency Medical Services (EMS)** within the Lindsborg Ambulance District, as outlined in Exhibit 1 of the contract. The agreement states:

"This Agreement shall be automatically renewed for one or more extension terms of 1 year ('Extension Terms'), up to a maximum of 5 Extension Terms, unless Agency determines that AMR has failed to materially comply with the requirements of this Agreement…"bn

The City has the option to extend the agreement annually for up to **five additional one-year terms**, provided AMR has not materially breached the contract. AMR has continued to meet the operational requirements.

The contract also specifies that **any extension results in a 2% annual increase to the subsidy**:

"Any extensions will result in an annual increase of 2% to the subsidy."

For 2026, the City's subsidy is **$487,093**. A 2% increase for 2027 results in an annual subsidy of:
$487,093 × 1.02 = $496,834.86

This amount would be paid in four equal quarterly installments, consistent with the existing payment structure.

AMR has indicated its willingness to continue providing EMS under the terms of the extension.

Council President Rebecca Van Der Wege moved to approve a one-year extension of the Emergency Ambulance Services Agreement with AMR for the 2027 calendar year, as allowed under Section 4.2 of the contract. The motion was seconded by Councilmember Ericka Lysell and passed 6-0 by roll call vote.

ADJOURNMENT:
Councilmember Andrew Smith moved for adjournment, seconded by Councilmember Ericka Lysell, and passed 6-0 by voice vote. The meeting was adjourned at 7:11 p.m.

Respectfully Submitted,

Roxie Sjogren

Roxie Sjogren, MMC
City Clerk

DRAFT

City of Lindsborg, KS

Expense Approval Register

: APPKT00708 - 2026.7.6 "A" COUNCIL PAYABLES

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: A5 WESTERN					
A5 WESTERN	LB06102026	07/06/2026	ARIAT FR SHIRTS ROD SCHR...	070-5-021-5000	331.34
				Vendor A5 WESTERN Total:	**331.34**
Vendor: ALTEC INDUSTRIES, INC.					
ALTEC INDUSTRIES, INC.	13639176	07/06/2026	HYDRAULIC OIL	070-5-021-5000	257.83
ALTEC INDUSTRIES, INC.	52118803	07/06/2026	REPAIR FOR HAND CONTROL...	070-5-021-4000	206.75
				Vendor ALTEC INDUSTRIES, INC. Total:	**464.58**
Vendor: AMAZON CAPITAL SERVICES					
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	SPINNING FLAG POLE 6	001-5-002-5000	227.94
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	QUICK LATCH RESPIRATOR	001-5-002-5000	52.49
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	RECYCLE CONTAINER	001-5-002-5000	6.00
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	MIRO SCSC MEMORY CARD	001-5-003-5000	39.00
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	3 RING BINDERS	001-5-003-5000	30.34
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	QUICK RELEASE CONVERSION..	001-5-003-5000	37.96
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	BUNGEE CORD/FLAG POLE C...	001-5-007-5000	83.91
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	SHREDDER/HERBICIDE	001-5-007-5000	84.09
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	MECHANICAL PENCILS	001-5-008-5000	21.58
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	ARROW SINGS	001-5-008-5000	11.38
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	4 DRY ERASE MARKER PACKS	001-5-008-5000	16.99
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	FIRE HYDRANT SPIGOT KEY	001-5-008-5000	11.10
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	YARD SIGNS	001-5-008-5000	34.19
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	CREDIT CARD READER	001-5-012-5000	17.99
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	URINAL SCREEN	001-5-012-5000	22.86
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	NITRILE GLOVE/CAMERA USB...	001-5-012-5000	34.97
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	SYLVANIA TUBE FLO LAMP	001-5-014-5000	79.98
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	GOLF CART SAND BOTTLE	024-5-001-5000	38.79
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	AIR FILTER	024-5-001-5000	58.46
AMAZON CAPITAL SERVICES	1LQD-GVWD-JDKT	07/25/2026	THERMAL PAPER/JAPANESE ...	024-5-001-5000	50.28
				Vendor AMAZON CAPITAL SERVICES Total:	**960.30**
Vendor: ANIXTER INC					
ANIXTER INC	6782843-00	07/06/2026	CONN COVER/SEC CONN	070-5-021-5000	2,298.56
ANIXTER INC	6797142-00	07/06/2026	PIN POLE TOP THREADS/BOL...	070-5-021-5000	760.21
ANIXTER INC	6800044-00	07/06/2026	POLECRETE/COVER COMP	070-5-021-5000	786.21
ANIXTER INC	6807724-00	07/06/2026	30 FT POLE WOOD 5CLASS	070-5-021-5000	724.37
ANIXTER INC	6811776-00	07/06/2026	4O FT 30 FT WOOD POLES	070-5-021-5000	882.01
				Vendor ANIXTER INC Total:	**5,451.36**
Vendor: ARTSHIRT					
ARTSHIRT	30803	07/06/2026	SOCCER YOUTH SHIRTS	023-5-001-4000	1,768.40
ARTSHIRT	30804	07/06/2026	ITTY BITTY SOCCER SHIRTS	023-5-001-4000	507.60
ARTSHIRT	30811	07/06/2026	YOUTH BASEBALL SOFTBALL ...	023-5-001-4000	1,049.75
				Vendor ARTSHIRT Total:	**3,325.75**
Vendor: B&B SPECIALTY SERVICES, LLC					
B&B SPECIALTY SERVICES, LLC	3815	07/06/2026	ANNUAL SERVICE/PERDIEM	084-5-001-4000	915.00
				Vendor B&B SPECIALTY SERVICES, LLC Total:	**915.00**
Vendor: BAYSINGERS STORE					
BAYSINGERS STORE	1087882	07/06/2026	WOLF VEST	001-5-003-5000	1,880.50
				Vendor BAYSINGERS STORE Total:	**1,880.50**
Vendor: BLACKSMITH COFFEE SHOP & ROASTERY					
BLACKSMITH COFFEE SHOP &..	3406	07/06/2026	COFFEE	001-5-014-5000	132.00
				Vendor BLACKSMITH COFFEE SHOP & ROASTERY Total:	**132.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: BOBCAT OF SALINA, INC.					
BOBCAT OF SALINA, INC.	089885	07/06/2026	PO STREET	001-5-006-5000	118.99
				Vendor BOBCAT OF SALINA, INC. Total:	**118.99**
Vendor: BOBCAT WHITESTAR					
BOBCAT WHITESTAR	05346042	07/06/2026	COMPACT EXCAVATOR/BUC...	028-5-001-6000	22,122.67
BOBCAT WHITESTAR	05346042	07/06/2026	COMPACT EXCAVATOR/BUC...	070-5-021-6000	22,122.67
BOBCAT WHITESTAR	05346042	07/06/2026	COMPACT EXCAVATOR/BUC...	084-5-001-6000	22,122.66
				Vendor BOBCAT WHITESTAR Total:	**66,368.00**
Vendor: BORDER STATES INDUSTRIES, INC.					
BORDER STATES INDUSTRIES,...	932662525	07/06/2026	SQUARE WASHER	070-5-021-5000	176.00
BORDER STATES INDUSTRIES,...	932705033	07/06/2026	PLSL FTP 200 INSULATION TA...	070-5-021-5000	113.58
				Vendor BORDER STATES INDUSTRIES, INC. Total:	**289.58**
Vendor: BOXCAST INC.					
BOXCAST INC.	OE4AE8B-0097-CN-01	07/06/2026	CREDIT FOR STORAGE PERIO...	001-5-002-4000	-1.38
				Vendor BOXCAST INC. Total:	**-1.38**
Vendor: BOYER & PRICE LAW OFFICES					
BOYER & PRICE LAW OFFICES	INV0003414	07/06/2026	MUNICIPAL JUDGE	001-5-002-4109	1,460.00
				Vendor BOYER & PRICE LAW OFFICES Total:	**1,460.00**
Vendor: CORE & MAIN LP					
CORE & MAIN LP	Z100299	07/06/2026	WATER METERS	084-5-001-5000	408.18
CORE & MAIN LP	Z178008	07/06/2026	L77-77NL PVC/C77 PVC	084-5-001-5000	983.13
				Vendor CORE & MAIN LP Total:	**1,391.31**
Vendor: CRAFCO, INC.					
CRAFCO, INC.	9403705891	07/06/2026	WEEKLY RENTAL DATES 4.15....	031-5-001-4000	875.00
				Vendor CRAFCO, INC. Total:	**875.00**
Vendor: DESIGNS - LINDSBORG					
DESIGNS - LINDSBORG	419	07/06/2026	ROLANDERS SERVICE	001-5-002-4000	80.00
				Vendor DESIGNS - LINDSBORG Total:	**80.00**
Vendor: DSO ELECTRIC COOPERATIVE, INC.					
DSO ELECTRIC COOPERATIVE,..	INV0003412	06/25/2026	UTILITIES	024-5-001-4205	502.97
DSO ELECTRIC COOPERATIVE,..	INV0003412	06/25/2026	UTILITIES	084-5-001-4205	3,501.29
				Vendor DSO ELECTRIC COOPERATIVE, INC. Total:	**4,004.26**
Vendor: EXECUTIVE ANSWERING SERVICE					
EXECUTIVE ANSWERING SER...	260700451101	07/06/2026	208 CALLS	001-5-006-4000	34.76
EXECUTIVE ANSWERING SER...	260700451101	07/06/2026	208 CALLS	028-5-001-4000	34.76
EXECUTIVE ANSWERING SER...	260700451101	07/06/2026	208 CALLS	070-5-021-4000	34.76
EXECUTIVE ANSWERING SER...	260700451101	07/06/2026	208 CALLS	084-5-001-4000	34.76
				Vendor EXECUTIVE ANSWERING SERVICE Total:	**139.04**
Vendor: G & G SALES, INC					
G & G SALES, INC	167942	07/06/2026	DAMPER	001-5-007-5000	76.95
				Vendor G & G SALES, INC Total:	**76.95**
Vendor: GRABER'S ACE - MCPHERSON					
GRABER'S ACE - MCPHERSON	910318	07/06/2026	FILLER CAP/CAULK	070-5-021-5000	14.59
GRABER'S ACE - MCPHERSON	911012	07/06/2026	WASP SPRAY/INSECT RELNT	084-5-001-5000	59.16
GRABER'S ACE - MCPHERSON	911192	07/06/2026	BATTERIES	070-5-021-5000	39.96
GRABER'S ACE - MCPHERSON	911235	07/06/2026	CUTTER WHEEL	084-5-001-5000	9.34
GRABER'S ACE - MCPHERSON	910841	07/06/2026	TOILET SEAL	001-5-007-5000	11.99
				Vendor GRABER'S ACE - MCPHERSON Total:	**135.04**
Vendor: HARRELL'S LLC					
HARRELL'S LLC	02206399	07/06/2026	SURFACE RX/HARRELLS 12-0-0	024-5-001-5000	350.00
				Vendor HARRELL'S LLC Total:	**350.00**
Vendor: HR PARTNERS, LLC					
HR PARTNERS, LLC	16866	07/06/2026	CONSULTING RETAINER	001-5-002-4000	300.00
				Vendor HR PARTNERS, LLC Total:	**300.00**
Vendor: JANELLE ELLIOTT					
JANELLE ELLIOTT	INV0003410	07/06/2026	SUNDSTROM CLEANING	001-5-014-4000	315.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JANELLE ELLIOTT	INV0003411	07/06/2026	CLEANING SERVICES 5.31.26-...	001-5-002-4000	1,600.00
				Vendor JANELLE ELLIOTT Total:	**1,915.00**
Vendor: KANSAS GOLF AND TURF, INC.					
KANSAS GOLF AND TURF, INC.	02-363358	07/06/2026	MAINTENANCE/REPAIR EXM...	024-5-001-4000	1,175.00
				Vendor KANSAS GOLF AND TURF, INC. Total:	**1,175.00**
Vendor: KELLY DAUER					
KELLY DAUER	INV0003413	07/06/2026	STAGE STORAGE	001-5-002-4000	120.00
				Vendor KELLY DAUER Total:	**120.00**
Vendor: KMEA					
KMEA	SPA-LIND-2026-05	06/30/2026	PURCHASED POWER	070-5-020-4200	2,640.00
KMEA	EMP3-LIND-2026-05	06/22/2026	PURCHASED POWER	070-5-020-4200	97,842.00
KMEA	DOGW-LIND-2026-07	06/30/2026	PURCHASED POWER	070-5-020-4210	39,035.00
				Vendor KMEA Total:	**139,517.00**
Vendor: KS DEPT REVENUE, SALES TX					
KS DEPT REVENUE, SALES TX	6168-7J72-T7DH	06/17/2026	LIQUOR SALES TAX	001-5-014-9102	59.09
KS DEPT REVENUE, SALES TX	6168-83CA-Y866	06/17/2026	GOLF SALES TAX	024-5-001-9101	964.54
KS DEPT REVENUE, SALES TX	6168-8GJ7-32X4	06/17/2026	COMP USE TAX	070-5-023-9101	570.90
KS DEPT REVENUE, SALES TX	6168-B6H8-3PX8	06/17/2026	SUNDSTROM SALES TAX	001-5-014-9101	399.71
KS DEPT REVENUE, SALES TX	6168-N2D6-64DB	06/17/2026	SALES TAX ON UTILITY	070-5-023-9101	7,045.47
				Vendor KS DEPT REVENUE, SALES TX Total:	**9,039.71**
Vendor: LAUREN DOAK					
LAUREN DOAK	INV0003409	07/06/2026	REIMBURSEMENT WALK 250...	023-5-001-5000	213.68
				Vendor LAUREN DOAK Total:	**213.68**
Vendor: LEAGUE KS MUNICIPALITIES					
LEAGUE KS MUNICIPALITIES	200017740	07/06/2026	STO/UPOC WEBSITE VERSIO...	001-5-003-5000	300.00
LEAGUE KS MUNICIPALITIES	200017806	07/06/2026	SOCIAL MEDIA & 1ST AMEN...	001-5-002-8100	25.00
LEAGUE KS MUNICIPALITIES	200017812	07/06/2026	SOCIAL MEDIA & 1ST AMEN...	001-5-002-8100	50.00
				Vendor LEAGUE KS MUNICIPALITIES Total:	**375.00**
Vendor: LILYPAD SEPTIC & PORTABLE RESTROOMS SERVICES					
LILYPAD SEPTIC & PORTABLE...	15026	07/06/2026	PORTABLE RESTROOM SERVI...	024-5-001-4000	101.72
				Vendor LILYPAD SEPTIC & PORTABLE RESTROOMS SERVICES Total:	**101.72**
Vendor: LINDSBORG LAUNDRY, LLC					
LINDSBORG LAUNDRY, LLC	52610	07/06/2026	LAUNDRY SERVICE	001-5-014-4000	83.74
LINDSBORG LAUNDRY, LLC	52887	07/06/2026	MAT SERVICE	001-5-002-4000	28.87
LINDSBORG LAUNDRY, LLC	52887	07/06/2026	MAT SERVICE	001-5-003-4000	8.62
LINDSBORG LAUNDRY, LLC	52887	07/06/2026	MAT SERVICE	001-5-004-4000	8.61
LINDSBORG LAUNDRY, LLC	52887	07/06/2026	MAT SERVICE	001-5-006-4000	8.48
LINDSBORG LAUNDRY, LLC	52887	07/06/2026	MAT SERVICE	001-5-007-4000	8.48
LINDSBORG LAUNDRY, LLC	52887	07/06/2026	MAT SERVICE	001-5-008-4000	5.30
LINDSBORG LAUNDRY, LLC	52887	07/06/2026	MAT SERVICE	028-5-001-4000	8.35
LINDSBORG LAUNDRY, LLC	52887	07/06/2026	MAT SERVICE	070-5-021-4000	8.48
LINDSBORG LAUNDRY, LLC	52887	07/06/2026	MAT SERVICE	084-5-001-4000	8.36
LINDSBORG LAUNDRY, LLC	52905	07/06/2026	LAUNDRY SERVICE	001-5-014-4000	20.14
LINDSBORG LAUNDRY, LLC	52932	07/06/2026	LAUNDRY SERVICE	001-5-014-4000	83.74
LINDSBORG LAUNDRY, LLC	52993	07/06/2026	MAT SERVICE	001-5-002-4000	28.87
LINDSBORG LAUNDRY, LLC	52993	07/06/2026	MAT SERVICE	001-5-003-4000	5.83
LINDSBORG LAUNDRY, LLC	52993	07/06/2026	MAT SERVICE	001-5-004-4000	5.83
LINDSBORG LAUNDRY, LLC	52993	07/06/2026	MAT SERVICE	001-5-006-4000	8.48
LINDSBORG LAUNDRY, LLC	52993	07/06/2026	MAT SERVICE	001-5-007-4000	8.48
LINDSBORG LAUNDRY, LLC	52993	07/06/2026	MAT SERVICE	028-5-001-4000	8.35
LINDSBORG LAUNDRY, LLC	52993	07/06/2026	MAT SERVICE	070-5-021-4000	8.48
LINDSBORG LAUNDRY, LLC	52993	07/06/2026	MAT SERVICE	084-5-001-4000	8.36
LINDSBORG LAUNDRY, LLC	53099	07/06/2026	MAT SERVICE	001-5-002-4000	28.87
LINDSBORG LAUNDRY, LLC	53099	07/06/2026	MAT SERVICE	001-5-003-4000	8.62
LINDSBORG LAUNDRY, LLC	53099	07/06/2026	MAT SERVICE	001-5-004-4000	8.61
LINDSBORG LAUNDRY, LLC	53099	07/06/2026	MAT SERVICE	001-5-006-4000	8.48
LINDSBORG LAUNDRY, LLC	53099	07/06/2026	MAT SERVICE	001-5-007-4000	8.48
LINDSBORG LAUNDRY, LLC	53099	07/06/2026	MAT SERVICE	001-5-008-4000	5.30

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LINDSBORG LAUNDRY, LLC	53099	07/06/2026	MAT SERVICE	028-5-001-4000	8.35
LINDSBORG LAUNDRY, LLC	53099	07/06/2026	MAT SERVICE	070-5-021-4000	8.48
LINDSBORG LAUNDRY, LLC	53099	07/06/2026	MAT SERVICE	084-5-001-4000	8.36
				Vendor LINDSBORG LAUNDRY, LLC Total:	**457.40**
Vendor: LINK MEDIA SERVICES, LLC					
LINK MEDIA SERVICES, LLC	617320	07/06/2026	I70 BILLBOARD RENTALS	036-5-001-4000	775.00
				Vendor LINK MEDIA SERVICES, LLC Total:	**775.00**
Vendor: MCPHERSON CONCRETE PRODUCTS					
MCPHERSON CONCRETE PR...	I0085845	07/06/2026	CITY FLOW FILL	001-5-006-5000	677.85
				Vendor MCPHERSON CONCRETE PRODUCTS Total:	**677.85**
Vendor: MENARDS					
MENARDS	71030	07/06/2026	DILSTILLED WATER	024-5-001-5000	4.11
MENARDS	71087	07/06/2026	MAILBOX/BATTERIES/BOX P...	001-5-006-5000	168.37
MENARDS	71289	07/06/2026	WASP SPRAY/HYDRAHYDE G...	001-5-007-5000	23.95
				Vendor MENARDS Total:	**196.43**
Vendor: PESTINGER DISTRIBUTING					
PESTINGER DISTRIBUTING	10104512	06/17/2026	BEER PURCHASE	024-5-001-5202	425.65
				Vendor PESTINGER DISTRIBUTING Total:	**425.65**
Vendor: PNC EQUIPMENT FINANCE, LLC					
PNC EQUIPMENT FINANCE, L...	2546825	07/15/2026	GOLF CART LEASE	024-5-001-4000	1,261.00
				Vendor PNC EQUIPMENT FINANCE, LLC Total:	**1,261.00**
Vendor: QUADIENT LEASING USA, INC.					
QUADIENT LEASING USA, INC.	Q2412355	07/06/2026	MAIL MACHINE	028-5-001-4000	96.92
QUADIENT LEASING USA, INC.	Q2412355	07/06/2026	MAIL MACHINE	070-5-022-4000	198.25
QUADIENT LEASING USA, INC.	Q2412355	07/06/2026	MAIL MACHINE	082-5-001-4000	48.46
QUADIENT LEASING USA, INC.	Q2412355	07/06/2026	MAIL MACHINE	084-5-001-4000	96.92
				Vendor QUADIENT LEASING USA, INC. Total:	**440.55**
Vendor: REACH SOLUTIONS, INC.					
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	001-5-002-4000	1,771.94
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	001-5-002-4109	201.56
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	001-5-003-4000	2,585.17
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	001-5-004-4000	201.56
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	001-5-006-4000	201.56
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	001-5-007-4000	201.56
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	001-5-008-4000	604.67
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	001-5-014-4000	201.56
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	021-5-001-4000	403.11
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	023-5-001-4000	201.56
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	028-5-001-4000	201.56
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	070-5-021-4000	604.67
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	070-5-022-4000	1,181.29
REACH SOLUTIONS, INC.	27513	07/06/2026	ANNUAL MICROSOFT 365	084-5-001-4000	201.56
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	001-5-002-4000	2,352.58
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	001-5-003-4000	896.17
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	001-5-006-4000	147.08
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	001-5-007-4000	161.41
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	001-5-008-4000	161.41
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	001-5-014-4000	147.08
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	021-5-001-4000	161.41
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	023-5-001-4000	294.15
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	024-5-001-4000	147.08
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	028-5-001-4000	147.08
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	070-5-021-4000	440.61
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	070-5-022-4000	881.84
REACH SOLUTIONS, INC.	27514	07/06/2026	IT/EMAIL/BACKUP	084-5-001-4000	294.15
				Vendor REACH SOLUTIONS, INC. Total:	**14,995.38**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SAFETY-KLEEN SYSTEMS, INC.					
SAFETY-KLEEN SYSTEMS, INC.	R003680305	07/06/2026	PARTS CLEANER	001-5-006-4000	54.87
				Vendor SAFETY-KLEEN SYSTEMS, INC. Total:	**54.87**
Vendor: SALINA SUPPLY COMPANY					
SALINA SUPPLY COMPANY	S100304449.001	07/06/2026	FHT ADAPTER SWIVEL	084-5-001-5000	87.75
SALINA SUPPLY COMPANY	S100305826.001	07/06/2026	MPT CLEANOUT/PLUGPVC	028-5-001-5000	15.37
SALINA SUPPLY COMPANY	S100305134.001	07/06/2026	AS 1340 METERING PILLLAR	001-5-012-5000	96.26
				Vendor SALINA SUPPLY COMPANY Total:	**199.38**
Vendor: SANKEY AUTO CENTER					
SANKEY AUTO CENTER	90748	07/06/2026	SPINDLE ASSEMPLY	028-5-001-5000	311.34
				Vendor SANKEY AUTO CENTER Total:	**311.34**
Vendor: SCHINDLER ELEVATOR CORPORATION					
SCHINDLER ELEVATOR CORP...	4607526713	07/06/2026	MAINT. INSPECTION 7.1-9.30...	001-5-002-4000	277.00
SCHINDLER ELEVATOR CORP...	4607526716	07/06/2026	MAINTENANCE 7.1.26-9.30.26	001-5-014-4000	277.00
				Vendor SCHINDLER ELEVATOR CORPORATION Total:	**554.00**
Vendor: SMOKY VALLEY TIRE SERVICE					
SMOKY VALLEY TIRE SERVICE	24827	07/06/2026	TIRE REPAIR/SEAL	084-5-001-4000	24.20
				Vendor SMOKY VALLEY TIRE SERVICE Total:	**24.20**
Vendor: SODEXO, INC. & AFFILIATES					
SODEXO, INC. & AFFILIATES	233210	07/06/2026	CATERING	001-5-014-5200	685.80
SODEXO, INC. & AFFILIATES	233211	07/06/2026	CATERING	001-5-014-5200	848.25
				Vendor SODEXO, INC. & AFFILIATES Total:	**1,534.05**
Vendor: STANION WHOLESALE ELECTRIC CO.					
STANION WHOLESALE ELECT...	6119330-00	07/06/2026	BLKBRN SERVENTR WDGE CL...	070-5-021-5000	163.35
				Vendor STANION WHOLESALE ELECTRIC CO. Total:	**163.35**
Vendor: STEPHENSON AUTOMOTIVE EXCELLENCE					
STEPHENSON AUTOMOTIVE ...	1624A	07/06/2026	ANNUAL NFPA PUMP TESTS	001-5-004-4000	250.00
				Vendor STEPHENSON AUTOMOTIVE EXCELLENCE Total:	**250.00**
Vendor: Strella Legal Services, LLC					
Strella Legal Services, LLC	INV0003415	07/06/2026	CITY ATTORNEY	001-5-002-4101	1,460.00
Strella Legal Services, LLC	INV0003416	07/06/2026	CITY PROSECUTOR	001-5-002-4109	1,460.00
				Vendor Strella Legal Services, LLC Total:	**2,920.00**
Vendor: TOTAL SECURITY SOURCE, INC.					
TOTAL SECURITY SOURCE, IN...	A57376	07/06/2026	DUPLICATE KEYS	028-5-001-5000	20.00
				Vendor TOTAL SECURITY SOURCE, INC. Total:	**20.00**
Vendor: U.S. POSTAL SERVICE (NEOPOST POSTAGE ON CALL)					
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	NEOPOST	001-5-002-4109	5.92
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	NEOPOST	001-5-002-5105	83.46
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	NEOPOST	001-5-003-5105	9.18
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	NEOPOST	001-5-008-5105	7.05
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	NEOPOST	001-5-014-5105	3.70
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	NEOPOST	021-5-001-5105	0.74
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	UTILITY BILLS	028-5-001-5105	216.81
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	UTILITY BILLS	070-5-023-5105	443.47
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	NEOPOST	070-5-023-5105	1.48
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	UTILITY BILLS	082-5-001-5105	108.40
U.S. POSTAL SERVICE (NEOP...	INV0003408	07/06/2026	UTILITY BILLS	084-5-001-5105	216.81
				Vendor U.S. POSTAL SERVICE (NEOPOST POSTAGE ON CALL) Total:	**1,097.02**
Vendor: VALIDITY SCREENING SOLUTIONS					
VALIDITY SCREENING SOLUT...	270466	07/06/2026	BACKGROUND SCREENINGS	001-5-012-4000	43.00
				Vendor VALIDITY SCREENING SOLUTIONS Total:	**43.00**
Vendor: VERIZON					
VERIZON	6146623130	07/09/2026	CELL SERVICE	001-5-002-4000	60.16
VERIZON	6146623130	07/09/2026	CELL SERVICE	001-5-003-4000	32.06
VERIZON	6146623130	07/09/2026	CELL SERVICE	001-5-007-4000	20.02
VERIZON	6146623130	07/09/2026	CELL SERVICE	023-5-001-4000	40.01

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON	6146623130	07/09/2026	CELL SERVICE	028-5-001-4000	157.41
VERIZON	6146623130	07/09/2026	CELL SERVICE	070-5-021-4000	32.06
VERIZON	6146623130	07/09/2026	CELL SERVICE	070-5-022-4000	12.04
VERIZON	6146623130	07/09/2026	CELL SERVICE	084-5-001-4000	52.08
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	001-5-002-4000	78.02
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	001-5-003-4000	334.86
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	001-5-007-4000	41.55
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	001-5-008-4000	41.55
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	001-5-014-4000	41.55
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	021-5-001-4000	45.55
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	023-5-001-4000	41.55
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	028-5-001-4000	64.61
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	070-5-021-4000	26.85
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	070-5-022-4000	57.77
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	082-5-001-4000	80.02
VERIZON	6146700840	07/10/2026	MONTHLY PHONE SERVICE	084-5-001-4000	84.74
				Vendor VERIZON Total:	**1,344.46**
Vendor: XEROX FINANCIAL SERVICES					
XEROX FINANCIAL SERVICES	42194298	07/06/2026	COPIER LEASE	001-5-002-4000	305.14
XEROX FINANCIAL SERVICES	42194298	07/06/2026	COPIER LEASE	001-5-003-4000	49.88
XEROX FINANCIAL SERVICES	42194298	07/06/2026	COPIER LEASE	001-5-004-4000	25.57
XEROX FINANCIAL SERVICES	42194298	07/06/2026	COPIER LEASE	029-5-001-4000	25.57
XEROX FINANCIAL SERVICES	42194298	07/06/2026	COPIER LEASE	070-5-021-4000	69.51
XEROX FINANCIAL SERVICES	42194298	07/06/2026	COPIER LEASE	084-5-001-4000	69.51
				Vendor XEROX FINANCIAL SERVICES Total:	**545.18**
				Grand Total:	**269,794.84**

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	25,454.54
021 - INDUSTRIAL DEVEL. FUND	610.81
023 - RECREATION FUND	4,116.70
024 - MUNICIPAL GOLF COURSE	5,079.60
028 - SPECIAL SEWER FUND	23,413.58
029 - AMBULANCE FUND	25.57
031 - SPECIAL STREETS FUND	875.00
036 - TOURISM PROMOTION FUND	775.00
070 - ELECTRIC FUND	180,020.84
082 - REFUSE COLLECTION FUND	236.88
084 - WATER FUND	29,186.32
Grand Total:	**269,794.84**

Account Summary

Account Number	Account Name	Expense Amount
001-5-002-4000	CONTRACT SERVICES	7,030.07
001-5-002-4101	PROFESSIONAL FEES	1,460.00
001-5-002-4109	COURT EXPENSES	3,127.48
001-5-002-5000	COMMODITIES	286.43
001-5-002-5105	POSTAGE	83.46
001-5-002-8100	CONTINUING EDUCATION	75.00
001-5-003-4000	CONTRACT SERVICES	3,921.21
001-5-003-5000	COMMODITIES	2,287.80
001-5-003-5105	POSTAGE	9.18
001-5-004-4000	CONTRACT SERVICES	500.18
001-5-006-4000	CONTRACT SERVICES	463.71
001-5-006-5000	COMMODITIES	965.21
001-5-007-4000	CONTRACT SERVICES	449.98
001-5-007-5000	COMMODITIES	280.89
001-5-008-4000	CONTRACT SERVICES	818.23
001-5-008-5000	COMMODITIES	95.24
001-5-008-5105	POSTAGE	7.05
001-5-012-4000	CONTRACT SERVICES	43.00
001-5-012-5000	COMMODITIES	172.08
001-5-014-4000	CONTRACT SERVICES	1,169.81
001-5-014-5000	COMMODITIES	211.98
001-5-014-5105	POSTAGE	3.70
001-5-014-5200	CATERING	1,534.05
001-5-014-9101	SALES TAX	399.71
001-5-014-9102	LIQUOR TAX	59.09
021-5-001-4000	CONTRACT SERVICES	610.07
021-5-001-5105	POSTAGE	0.74
023-5-001-4000	CONTRACT SERVICES	3,903.02
023-5-001-5000	COMMODITIES	213.68
024-5-001-4000	CONTRACT SERVICES	2,684.80
024-5-001-4205	UTILITIES	502.97
024-5-001-5000	COMMODITIES	501.64
024-5-001-5202	BEER PURCHASES	425.65
024-5-001-9101	SALES TAX	964.54
028-5-001-4000	CONTRACT SERVICES	727.39
028-5-001-5000	COMMODITIES	346.71
028-5-001-5105	POSTAGE	216.81
028-5-001-6000	CAPITAL OUTLAY	22,122.67
029-5-001-4000	CONTRACT SERVICES	25.57
031-5-001-4000	CONTRACT SERVICES	875.00
036-5-001-4000	CONTRACT SERVICES	775.00
070-5-020-4200	PURCHASED POWER	100,482.00
070-5-020-4210	DOGWOOD ENERGY	39,035.00
070-5-021-4000	CONTRACT SERVICES	1,440.65

Account Summary

Account Number	Account Name	Expense Amount
070-5-021-5000	COMMODITIES	6,548.01
070-5-021-6000	CAPITAL OUTLAY	22,122.67
070-5-022-4000	CONTRACT SERVICES	2,331.19
070-5-023-5105	POSTAGE	444.95
070-5-023-9101	SALES TAX	7,616.37
082-5-001-4000	CONTRACT SERVICES	128.48
082-5-001-5105	POSTAGE	108.40
084-5-001-4000	CONTRACT SERVICES	1,798.00
084-5-001-4205	ELECTRICITY @ RURAL ...	3,501.29
084-5-001-5000	COMMODITIES	1,547.56
084-5-001-5105	POSTAGE	216.81
084-5-001-6000	CAPITAL OUTLAY	22,122.66
	Grand Total:	**269,794.84**

Project Account Summary

Project Account Key	Expense Amount
None	269,794.84
Grand Total:	**269,794.84**

CITY COUNCIL

Clark Shultz
Mayor

Tanner Corwin
Ward 1
Rebecca Van Der Wege
Ward 1
John Presley
Ward 2
Kirsten Bruce
Ward 2
Blaine Heble
Ward 3
Larry Lysell
Ward 3
Corey Peterson
Ward 4
Joshua Swanson
Ward 4

STAFF

Tanner Faust
City Administrator
Denny Walker
Public Works Director
Roxie Sjogren
City Clerk
David Hay
Finance Director
Milton Collins
Community Development
Lauren Doak
Recreation Director
Holly Lofton
CVB Director
Terry Reed
Chief of Police
Noah Flores
Parks Director

City Council Meeting Date: November 3, 2025/ **CONSENT AGENDA July 6, 2026**

Topic: Debt Setoff Agreement

Department: Administration/Finance/Municipal Court

Staff Contact: Roxie Sjogren/David Hay

Background:

Council approved the attached agreement with the State of Kansas at the November 3, 2025, Council meeting. The agreement was then sent to the State on November 04, 2025. On June 25, 2026, the State notified staff that the "City of Lindsborg" and "Lindsborg Municipal Court" are two separate organizations in their system so they need 2 separate agreements signed designating one as "City of Lindsborg" and the other as "Lindsborg Municipal Court".

The City of Lindsborg has participated in the State of Kansas Debt Set-Off Program since at least 2005. This program is utilized to recover unpaid utility bills, municipal court fines, and EMS charges. Recently, the State of Kansas updated its agreement and is requesting cities to sign the new version to remain in the program

The State has said that the main reasons for the new agreements are:

1. A new agreement has not been issued in over ten years.
2. The collection fee will now be charged to the debtor rather than the city. Previously, the city absorbed the 19% fee retained by the state.
3. The city may be charged appeal fees if they fail to appear for a formal hearing.
4. The update ensures that contact information is current.

On February 21, 2022, the City Council approved a contract with the Collection Bureau of Kansas (CBK) to provide debt collection services on behalf of the City of Lindsborg. CBK submits all new Debt Set-Off charges to the State of Kansas on the city's behalf. However, the city wishes to retain the ability to submit charges directly to the State should it decide to discontinue services with CBK in the future.

Recommendation: Motion to sign the agreement and continue to utilize the Setoff Program with the State of Kansas for bad debt collection.

Fiscal Note: This will increase revenue from bad debt. We do have all our old debt prior to February 21, 2022, filed under the City. We continue to see debts that are 5+ years being collected on.

Funding Source: NA

REVIEW:

☐ City Administrator ☐ City Attorney

☐ City Council

MUNICIPAL QUALIFICATION CERTIFICATION

I certify that my organization qualifies as a Municipality under the definition provided for in K.S.A. 75-6202(h), and amendments thereto:

> "'Municipality' means any municipality as defined by K.S.A. 75-1117, and amendments thereto, or any community mental health center organized pursuant to the provisions of K.S.A. 19-4001 et seq., and amendments thereto, and licensed pursuant to K.S.A. 39-2001 et seq., and amendments thereto, or any mental health clinic organized pursuant to the provisions of K.S.A. 65-211 et seq., and amendments thereto, and licensed pursuant to K.S.A. 39-2001 et seq., and amendments thereto."

_____ _____
Signature Date

_____ _____
Name (Printed) Title

MUNICIPAL AGREEMENT
STATE OF KANSAS SETOFF PROGRAM

NOW on this _____ day of _____, 20_____, this agreement ("Agreement") is entered into by the Accounts Receivable Setoff Program, Department of Administration, State of Kansas ("State") and _____ ("Municipality").

The Municipality desires to enter into this Agreement for the purpose of utilizing the debt setoff procedures provided for in K.S.A. 75-6201, *et. seq*. Upon execution of this Agreement by both parties, and upon compliance with the terms stated in this Agreement, the State agrees to allow the Municipality to begin utilizing the State of Kansas Debt Recovery System database ("KDRS").

TERM OF AGREEMENT

This Agreement shall be in effect beginning _____ _____, 20_____ until termination.

TERMINATION

Either party may terminate this Agreement, without cause, upon 30 days written notice to the other party. Upon termination pursuant to this paragraph, the State shall pay the Municipality any monies held by the State for the Municipality pursuant to the terms of this Agreement. Upon termination of this Agreement pursuant to this paragraph, the Municipality agrees to pay the State any fees owed to the State as of the date of termination.

COLLECTION FEES

The State shall be entitled to a 19% collection fee for all monies collected on Municipality debts submitted by interface or other electronic medium acceptable to the State, with accompanying social security numbers ("SSNs") or employer identification numbers ("EINs"). The State shall be entitled to a 24% collection fee for all monies collected on Municipality debts without accompanying SSNs or EINs, regardless of any subsequent re-entries of the same debt into the KDRS database. The State shall place the collection fee on top of the uploaded debt balance and net out its collection fee from collections made through the Setoff Program.

The State will transfer funds collected on debts to the Municipality on the 1st and 15th of each month net the collection fee retained by the State.

DEBT SUBMISSION REQUIREMENTS

When submitting a debt to the State, the Municipality shall submit to the State such data as the State may prescribe, in a form acceptable to the State. The Municipality shall provide, at a minimum, first and last name of the debtor or full name of the business, agency account number, a 25 character description of debt (e.g., parking fine, library book fine, property tax debt), and the current dollar amount of the debt (including late fees, interest, etc, but **excluding Setoff collection fees which will be added automatically once the debt is uploaded to KDRS**). Municipalities are strongly encouraged to also include the SSN or the EIN of the debtor. In the event a municipality submits a debt without an SSN or an EIN, the municipality must include additional information such as last known address, date of birth, driver's license number and/or spouse's name to enable the State to research and identify the SSN or EIN for the debtor. In addition, the Municipality shall certify that the debt is past due, in an amount equal to or greater than $25, and at least three documented attempts have been made to collect the debt prior to its submission to KDRS.

ACCOUNT ADJUSTMENTS

The Municipality agrees to update the debt balance in KDRS immediately when a debt has been settled through payment in full or compromise, or when there has been a change to the debt balance (including, but not limited to, when a payment has been made directly to the Municipality or debt interest accumulations). The Municipality agrees to review all debt balances each calendar year. Upon notification via Creditor Agency Notice of Intent ("CANOI") email that a match has been made against a debt owed to a Municipality, the Municipality has until 1 pm the same business day to verify the validity and accuracy of the debt in KDRS so that the notice mailed to the debtor is accurately reflecting the current debt balance. If the debt is valid and accurate, no action needs to be taken by the Municipality in KDRS. If the debt is invalid or inaccurate, debt balance adjustments shall be made in KDRS. In the event the 1 pm deadline on the first business day is missed, the Municipality has until 1pm the following business day to make necessary debt balance adjustments in KDRS. In this event, while KDRS will collect the correct amount, the notice mailed to the debtor will be inaccurate. For a detailed guide on how to complete these actions, see user manual in KDRS.

DECERTIFICATION OF DEBT

The Municipality may, at any time, decertify any debt previously submitted to the State. The Municipality shall decertify immediately any debt which has been compromised or paid in full. When debts are decertified subsequent to a match being made by the State against a payment in process, the Municipality shall provide a brief explanation as to the reason for the decertification in the 'request adjustment notes' box on the debt balance adjustment request page. The Municipality is not required to explain the reason for decertifying a

debt which is unmatched. If the municipality is unable to decertify a debt before the NOI is sent to the debtor, the Municipality has until 1 pm the following day to decertify the debt balance before the setoff order is complete which will prevent the final setoff from occurring.

BANKRUPTCY PROCEEDINGS

The Municipality agrees to immediately update the KDRS system upon receiving notice of any bankruptcy proceedings related to any of its debts that are in the KDRS system. If the State is made aware of any pending setoff collection that is subject to an automatic stay under bankruptcy procedures, the State will reverse the pending setoff collection and update KDRS to note the bankruptcy.

COLLECTION AGENCIES

If the Municipality chooses to utilize a third-party to manage debt collections through the KDRS system, the Municipality must supply the State with written consent and contact information for the third-party entity.

SUBMISSION AND RETURN OF ACCOUNTS

For accounts which are submitted by the Municipality without a SSN or EIN, the State will use its resources to determine the debtor's SSN or EIN. In cases where such an identifying number is not found, the account will be returned to the Municipality by deletion from KDRS. The State reserves the right to refuse or return accounts at any time, without cause. The State will not accept from the Municipality debts of the State or any State agencies or of other municipalities, except as may be specifically allowed by law.

SETOFF APPEAL PROCESS

The Municipality acknowledges that the debtor may request a hearing to determine whether the debt claim is valid as provided for in K.S.A. 75-6207. The State utilizes the Office of Administrative Hearings to conduct the hearings. If the Municipality fails to appear at an OAH hearing, the Municipality will be charged the formal hearing fees.

CONTACT INFORMATION

The Municipality agrees to keep all contacts and user profiles current with the State. This includes the addition of users for new hires or new setoff responsibilities and deletions when users are terminated or no longer have setoff responsibilities.

For purposes of communication between the State and the Municipality in regard to debts submitted by the Municipality, the respective contact people are as follows:
Municipality Contact Information:

General Contact (Internal State use only for escalations): _____

Mailing Address: _____

City: _____ State _____ Zip _____

Telephone Number: _____ Fax Number: _____

Email Address: _____

Notification Contact (Given to public for debt questions): _____

Mailing Address: _____

City: _____ State _____ Zip _____

Telephone Number: _____ Fax Number: _____

Email Address: _____

Fund Transfer Contact (Internal State use only for questions about fund transfers):

_____

Mailing Address: _____

City: _____ State _____ Zip _____

Telephone Number: _____ Fax Number: _____

Email Address: _____

State Contact Information:

Setoff Program Contact (For all inquiries related to the Setoff Program):

Telephone Number: (785) 296-4628

Email Address: KSSetoff@ks.gov

Fax Number: (785) 296-1477

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

Accounts Receivable Setoff Program, Kansas Department of Administration, State of Kansas

By: _____

Title: _____

Municipality: _____

By: _____

Employer's Identification Number (FEIN): _____

Library Vision

When we are fulfilling our mission, the Lindsborg Community Library (LCL) welcomes community residents and visitors of all ages to be engaged in the pursuit of lifelong learning. LCL provides a high quality of library services, embracing literature, technology, and the arts for the purposes of education, enrichment, exploration, and enjoyment.

Value of Library Services Provided

In 2025, LCL received $134,500 in property tax distribution income.

The impact of the 2025 library 4.171 mill levy rate on the median home (valued at $188,000) was an estimated $90.18.

2025 Circulation of Materials

	2025 Circulation	2025 Estimated Value
Physical Library Materials	13,164	$218,110.00
E-Library Materials	7,734	$77,340.00
Interlibrary Loan Materials	1,260	$31, 500.00
TOTAL		**$326,950.00**

Physical Library Materials include collections of adult fiction and nonfiction, large print, young adult, juvenile fiction and nonfiction, picture books, leveled readers, board books, audiobooks, DVD and blu-ray movies, local history, Scandinavian and Kansas collections, cake pans, games, puzzles, and activity kits.

E-Library Materials include items accessed through the Sunflower e-Library / Libby App. These items include electronic versions of books, audiobooks, magazines, movies, and music.

Interlibrary Loan Materials include books and movies borrowed through the statewide interlibrary loan system from other Kansas Libraries.

2025 Program Events

	Events Held	Attendance	Average Attendance	Value to Community
Early Childhood Events	52	908 (600 children)	17	$7,200.00
Events for Children	47	873 (629 children)	19	$7,548.00
Events for Young Adults	14	32	2	$384.00
Events for Adults	4	98	25	$1,470.00
Events for All Ages	5	313 (214 children)	63	$2,568.00
Total	**122**	**2,224 (1,443 children)**	**-**	**$19,170.00**

2025 Library Visits

In 2025, an estimated 13,981 visitors came to the Library. While many visits include circulation transactions or event attendance, there are many other services available to both community residents and visitors.

Free Wi-Fi / Public Computer Access

Most recent uses include: self-employed work; updating devices due to no wi-fi access at home; word processing for both job seeking and creative writing purposes

B&W Printing / Copying available for $0.10 per page

Most recent uses include: printing court documents; copying duplicates of IRS forms; printing resumes, pay stubs, and job applications; printing personal email attachments

Gathering Spaces

Most recent uses include: families gathering to play and read in the early literacy playroom, mindful relaxation at the community puzzle table, reading newspapers, meeting for tutoring sessions, reserved room use for book clubs.

Used Book Store

While both residents and visitors make use of the LCL Used Book Store, visitors especially comment on enjoying browsing and buying.

Sources

Source for the value of borrowing Library owned materials is each item's purchase price.

Source for the value of e-Library materials ($10.00 each) and Interlibrary Loan Requests ($25.00 each) is the return on investment calculator recommended by the American Library Association (ALA).

Source for the value of Library events ($12.00 per child for children's events; $15.00 per person for adult events; youth & all ages events are calculated at the child rate) is the return on investment calculator recommended by the ALA.

Source for the median house value in Lindsborg being $188,000 is the 2024 American Community Survey found through the United States Census Bureau website, as listed as the median value of a owner-occupied housing unit.

Source for calculating the total library tax amounts assessed on a median valued home was found using the formulas provided at State of Kansas Department of Administration website.

Source for the number of Library visits is calculated by counting visits during an average week each month and multiplying for an estimated amount.

General Information on Library Tax Levies

Taxes funding the Library operate independently from tax funding for other City entities. As shown in the selection from the City of Lindsborg 2024 Adopted Budget below, the library levy is a separate line item from other taxes. General tax funds never go to the Library; only tax funds from the Library mill levy are used to fund the Library.

			2026 Adopted Budget		
Table of Contents:		Page No.	Budget Authority for Expenditures	Amount of 2025 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Allocation of MVT, RVT, 16/20M Veh Tax		2			
Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
Computation to Determine State Library Grant		6			
Fund	**K.S.A.**				
General	12-101a	7	3,793,309	1,090,609	
Debt Service	10-113	8	408,625	143,490	
Library	12-1220	8	152,500	129,180	

Statutes Governing Library Tax Levies

KSA 12-1220: There is no library tax levy limit fixed by law; the City of Lindsborg is responsible for levying taxes for the financing of the budget for the Lindsborg Community Library (a political and governmental subdivision).

> "…the governing body [city] shall forthwith establish such library and is hereby authorized to and shall levy a tax for such library *in such sum as the library board shall determine within the limitations fixed by law*…"

KSA 79-5040: There is no library tax levy limit in statute

> "In 1999, and in each year thereafter, all existing statutory fund mill levy rate and aggregate levy rate limitations on taxing subdivisions are hereby suspended."

Home Rule: Article 12, Section 5 of the Kansas Constitution

> If there is a non-uniform state law that covers a city, the city may pass a charter ordinance and exempt itself from all or part of the state law and provide substitute or additional provisions. If there is no state law on a subject, a city may enact its own local law [simple ordinance].
>
> Lindsborg does not have a Charter or Simple Ordinance.

F-3. Libraries. Cities may wish to consider passing an ordinary ordinance limiting the taxing authority of a city library created under K.S.A 12-1218 *et seq.* Without such a tax levy limitation imposed by local ordinance, a city library will have no statutory taxing limitations in place. Ordinances already in effect establishing tax levy limitations for city libraries will continue in force. See AG Opinion No. 99-27. Since the library has no authority to levy taxes independently, the portion of the city tax levy for the library is exempt from tax lid calculations. See K.S.A. 79-2925c(b)(5).

Source for above: League of Kansas Municipalities, Budget Tips Bulleting for Cities and Counties.

Proposed Budget

2027 Proposed Budget LCL Board Approved June 2026 Category Description	2024 Actual	2025 Actual	2026 Amended Budget	2027 Proposed Budget
Income				
Book Adjustment Credit	$0.00	$0.00	$0.00	$0.00
Book Replacement Fee	$175.00	$355.00	$0.00	$0.00
Card Replacement Fee	$0.00	$1.00	$0.00	$0.00
Copier Income	$795.35	$779.31	$760.00	$775.00
Donations				
Bookstore	$2,091.33	$907.73	$1,900.00	$1,900.00
Monetary	$298,271.16	$21,531.05	$0.00	$0.00
*Building Project	$74,125.25	$109,401.65		
*Summer Reading Program	$136.40	$275.00		
Other Donations	$0.00	$10.00	$0.00	$0.00
TOTAL Donations	**$374,624.14**	**$132,125.43**	**$1,900.00**	**$1,900.00**
e-Rate Reimbursement	$324.00	$432.00	$0.00	$0.00
Grants				
Friends of the Lindsborg Library	$2,500.00	$56.25	$0.00	$0.00
Greater Salina Comm. Foundation	$6,650.00	$92,000.00	$0.00	$0.00
McPherson County Comm. Foundation	$188,720.00	$17,310.00	$0.00	$0.00
Other Grant	$5,000.00	$3,500.00	$0.00	$0.00
SCKLS	$1,458.00	$1,339.00	$0.00	$0.00
SCKLS Grant-in-Aid	$21,401.00	$22,242.00	$13,800.00	$10,000.00
State of Kansas Grant-in-Aid	$1,066.56	$2,322.92	$1,300.00	$1,000.00
TOTAL Grants	**$226,795.56**	**$138,770.17**	**$15,100.00**	**$11,000.00**
Interest Inc.	$2,536.60	$2,463.20	$1,300.00	$500.00
Misc. Income	$6.30	$7.00	$0.00	$0.00
Property Tax Distribution	$133,500.00	$134,500.00	$151,500.00	$166,500.00
Reserved Building Fee	$0.00	$30.00	$0.00	$0.00
TOTAL Regular Income	**$738,756.95**	**$409,463.11**	**$170,560.00**	**$180,675.00**

Notes

- Most donations and grants are not included in the regular budget because they are variable sources of income and not guaranteed. South Central Kansas Library System (SCKLS) Grant-in-Aid and State of Kansas Grant-in-Aid are included because they are non-competitive, yearly sources of income.

- There are two line items with significant changes: SCKLS Grant-in-Aid and the requested property tax distribution.

    - The SCKLS Grant-in-Aid received in 2026 will be $6,200 less than originally budgeted. With this in mind, the Library Board has conservatively estimated continued decreases in that source of funding.

    - The property tax distribution requested in this proposal is increased by $15,000.00 from the amount approved by the City Council for 2026. This is to account for rising costs as demands for services increase and address the anticipated reduced funding from SCKLS Grant-in-Aid.

	2024 Actual	2025 Actual	2026 Amended Budget	2027 Proposed Budget
Expense				
Advertising	($281.50)	($693.43)	($650.00)	($650.00)
Bank Fees	($852.61)	($1,069.83)	$0.00	$0.00
Capital Improvement	($37,058.04)	($536,431.39)	$0.00	$0.00
CPA Services	($10,858.25)	($10,300.00)	($10,300.00)	($10,300.00)
Employee Travel Expenses	($331.50)	($393.21)	($350.00)	($370.00)
Insurance				
Property Liability Insurance	($4,472.00)	($5,223.00)	($5,225.00)	($6,000.00)
Rent-Insurance	($3,776.00)	($4,307.94)	($4,400.00)	($4,800.00)
Treasurer Bonding	($200.00)	($100.00)	($200.00)	($200.00)
Other Insurance	$0.00	$0.00	$0.00	$0.00
TOTAL Insurance	**($8,448.00)**	**($9,630.94)**	**($9,825.00)**	**($11,000.00)**
KLA Conference	($694.98)	**($2,220.33)**	($1,000.00)	($2,000.00)
Library Materials				
Audio Book Purchase	($534.07)	($22.95)	($750.00)	($750.00)
Book Purchase	($6,910.07)	($4,037.16)	($6,000.00)	($6,000.00)
Book Repair	$0.00	$0.00	$0.00	$0.00
Book Replacement	($371.55)	($303.78)	($1,040.00)	($1,500.00)
Children & Teens		($3,669.01)	($1,500.00)	($1,300.00)
DVD Purchase	($162.53)	($61.69)	($500.00)	($500.00)
E-Books	($6,975.67)	($5,694.72)	($1,000.00)	($1,000.00)
Furnishings & Décor	($150.81)	($838.38)	($300.00)	($300.00)
Large Print Book Purchase	($2,561.72)	($2,257.96)	($3,000.00)	($3,000.00)
Other Library Materials	$0.00	($256.73)	($400.00)	($400.00)
TOTAL Library Materials	**($17,666.42)**	**($17,142.38)**	**($14,490.00)**	**($14,750.00)**

- CPA Services of $10,300 is included for an anticipated audit, which is required if 2026 income is above $250,000. While the regular budget does not list a budget of that amount, the Library Board anticipates continued grants and donations for the Building Project.

- Total Library Materials remain steady with minimal increases. Best practice recommendations for expenditures on materials is 12% of income, excluding capital improvement. This budget is less than that $20,500 recommendation.

- The Capital Improvement expense item is listed at $0. While the Library Board plans to have significant expense in this line item for 2027 as part of the Library Building Project, those expenses will be funded through designated funding sources.

Expense Continued	2024 Actual	2025 Actual	2026 Amended Budget	2027 Proposed Budget
Maintenance				
Cleaning Service	($2,400.00)	($2,650.00)	($3,000.00)	($3,000.00)
Copier	($150.00)	($348.59)	($350.00)	($350.00)
Equipment	$0.00	($273.18)	($300.00)	($300.00)
Pest Control	($130.30)	$0.00	($150.00)	($150.00)
Repairs & Maintenance	($7,737.76)	($288.78)	($2,000.00)	($2,500.00)
Other Maintenance	($4,585.14)	($1,741.03)	($1,500.00)	($1,500.00)
TOTAL Maintenance	**($15,003.20)**	**($5,301.58)**	**($7,300.00)**	**($7,800.00)**
Miscellaneous Expense	($15.00)	($92.39)	$0.00	$0.00
Payroll				
Health Insurance	($5,294.03)	($5,691.93)	($6,085.00)	($6,500.00)
KPERS	($5,933.92)	($6,655.78)	($9,600.00)	($9,600.00)
Net Payroll	($47,989.74)	($53,927.93)	($66,600.00)	($72,000.00)
Payroll Preparation Accounting	($565.00)	($675.00)	($565.00)	($675.00)
Tax Deposit, Federal	($11,494.14)	($12,958.86)	($18,000.00)	($17,000.00)
Tax Deposit, State	($1,903.00)	($1,565.00)	($915.00)	($1,550.00)
Unemployment Tax, State	($58.41)	($62.39)	$0.00	($75.00)
Worker's Comp Insurance	($305.00)	($1,012.00)	($300.00)	($1,000.00)
Other	($22.75)	($117.10)		
TOTAL Payroll	**($73,565.99)**	**($82,665.99)**	**($102,065.00)**	**($108,400.00)**
Postage				
Courier Service	($1,855.00)	($1,910.00)	($2,205.00)	($2,205.00)
Post Office	($432.95)	($741.82)	($900.00)	($1,000.00)
Other Postage	$0.00	$0.00	$0.00	$0.00
TOTAL Postage	**($2,287.95)**	**($2,651.82)**	**($3,105.00)**	**($3,205.00)**
Programming				
Grant Project	$0.00	$0.00	$0.00	$0.00
Summer Reading Program	($795.16)	($782.41)	($600.00)	($600.00)
Programming Expense - Other	($1,562.04)	($995.10)	($700.00)	($700.00)
TOTAL Programming	**($2,357.20)**	**($1,777.51)**	**($1,300.00)**	**($1,300.00)**
Subscriptions	($1,255.77)	($1,335.48)	($1,500.00)	($1,500.00)
Supplies				
Cleaning & Bathroom	($449.51)	($507.15)	($500.00)	($500.00)
Copier	($286.43)	($522.40)	($475.00)	($500.00)
Library Supplies	($653.85)	($1,054.51)	($800.00)	($1,000.00)
Kitchen Supplies		($30.99)		
Office Supplies	($372.19)	($398.17)	($500.00)	($500.00)
TOTAL Supplies	**($1,761.98)**	**($2,513.22)**	**($2,275.00)**	**($2,500.00)**

- Payroll uses a $106,725 gross payroll.
    - This allows for a 3% cost of living raise for current staff and hiring an additional part time Library Clerk. With the present four member staff team, the Library has a full time equivalent (FTE) of 2.4 positions. This budget allows an increase up to 2.8 FTE.

    - Best practice is to spend 65-75% of operating expenditures from all income sources, excluding capital improvement, on salaries & benefits. Even with the requested increases, this budget falls short of that $110,864 - $127,920 recommended range.

Expense Continued	2024 Actual	2025 Actual	2026 Amended Budget	2027 Proposed Budget
Technology				
Grant Projects	($1,545.42)	$0.00	$0.00	$0.00
Circulation System	($1,540.00)	($1,540.00)	($1,800.00)	($1,800.00)
Tech: Maintenance	($356.00)	($430.00)	($1,000.00)	($1,000.00)
Technology - Other	($833.62)	($152.84)	($200.00)	($200.00)
TOTAL Technology	**($4,275.04)**	**($2,122.84)**	**($3,000.00)**	**($3,000.00)**
Unassigned				
Uncategorized	$0.00	$0.00	$0.00	$0.00
TOTAL Unassigned	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Utilities				
Gas	($3,476.15)	($4,168.68)	($4,200.00)	($4,300.00)
Internet & Telephone	($1,349.33)	($1,547.18)	($1,600.00)	($1,700.00)
Water & Electric	($7,040.57)	($7,110.09)	($7,200.00)	($7,500.00)
Other Utilities	($22.44)	$0.00	$0.00	$0.00
TOTAL Utilities	**($11,888.49)**	**($12,825.95)**	**($13,000.00)**	**($13,500.00)**
Volunteer Expense	($125.16)	($260.07)	($400.00)	($400.00)
Transfer to Capital Improvement Fund	$0.00	$0.00	$0.00	$0.00
TOTAL Expense	**($188,727.08)**	**($689,428.36)**	**($170,560.00)**	**($180,675.00)**
OVERALL TOTAL	**$550,029.87**	**($279,965.25)**	**$0.00**	**$0.00**

- Each year, up to 10% of income received from property tax distributions can be transferred to a capital improvement fund. For this requested budgeted amount, the maximum amount to transfer would be $15,150.

  While this line item is budgeted at $0, if other line items do not require the full budgeted amount, the Library Board will move surplus funds, up to the $15,150 legal amount, to capital improvement for either the Building Project or rebuilding capital improvement funds for future emergency needs.

Conclusion

Since 1960, the LCL has provided access to resources and services beyond what patrons could afford on their own. The need for library services including reading materials, technology access, program events, gathering spaces, and more continues to grow and expand. LCL provides excellent return on investment in providing these services to both residents and visitors in our community.

We are excited to see how the Library Building Expansion and Remodel Project is already enabling the Library to increase services to both residents and visitors. We look forward to continue serving our community well, partnering with others to be a thriving contributor to the excellent quality of life available in Lindsborg.

CITY COUNCIL

Clark Shultz
Mayor

Tyler Johnson
Ward 1
Rebecca Van Der Wege
Ward 1
Andrew Smith
Ward 2
Kirsten Bruce
Ward 2
Lysa Palmer-Augusta
Ward 3
Larry Lysell
Ward 3
Ericka Lysell
Ward 4
Joshua Swanson
Ward 4

STAFF

Tanner Faust
City Administrator
Denny Walker
Public Works Director
Roxie Sjogren
City Clerk
David Hay
Finance Director
Milton Collins
Community Development
Lauren Doak
Recreation Director
Holly Lofton
CVB Director
Terry Reed
Chief of Police
Noah Flores
Parks Director

City Council Meeting Date: July 6, 2026

Topic: Southwest Power Pool Termination Letter

Department: Public Works, Electric

Staff Contact: Tanner Faust, City Administrator

Background: Staff from KMEA has requested that the City of Lindsborg be offboarded as an individual transmission customer of the Southwest Power Pool (SPP). We have not used this service since before KMEA began serving the City. Currently, KMEA serves as the "transmission customer" on our behalf and the direct agreement between Lindsborg and SPP is no longer needed in practice or principal.

This letter is the first step in the process. Additional paperwork may be brought before the Council in the coming months to formalize this change.

KMEA staff has reviewed the termination letter and finds it sufficient, following City Council approval.

Recommendation: A motion to authorize the City Administrator to sign a letter terminating transmission customer status with the Southwest Power Pool.

Fiscal Note: N/A

Funding Source: N/A

REVIEW:

- [x] City Administrator
- [ ] City Attorney
- [ ] City Council

101 South Main Street
Lindsborg, Kansas 67456
(785) 227-3355

06/15/2026

Southwest Power Pool (SPP)
201 Worthen Drive
Little Rock, AR 72223

Subject: Request to Terminate Transmission Customer Status

On behalf of the City of Lindsborg, Kansas, this letter serves as formal notice of our request to terminate our status as a Transmission Customer with Southwest Power Pool (SPP).

The City of Lindsborg is no longer utilizing transmission service as an individual transmission customer, as these services are provided through the Kansas Municipal Energy Agency (KMEA). Accordingly, we request initiation of the offboarding and termination process in accordance with SPP protocols and requirements. Please proceed with the necessary steps to process this request. If additional information or documentation is required, do not hesitate to contact me.

Sincerely,

Tanner Faust
City Administrator

CITY COUNCIL

Clark Shultz
Mayor

Tyler Johnson
Ward 1
Rebecca Van Der Wege
Ward 1
Andrew Smith
Ward 2
Kirsten Bruce
Ward 2
Lysa Palmer-Augusta
Ward 3
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Community Development
Lauren Doak
Recreation Director
Holly Lofton
CVB Director
Terry Reed
Chief of Police
Noah Flores
Parks Director

City Council Meeting Date: July 6th, 2026

Topic: Abatement Mowing Service Bid

Department: Community Development

Staff Contact: Milton Collins

Background: City staff has worked on soliciting qualified bidders for abatement mowing services. During the first bid opening, the City received one bid from Total Turf Care of Salina at a cost of $185 per hour. As directed by Council, staff sent out another bid posting and received the following bids.

1. Brian Flax Mowing, of Lindsborg submitted a bid of $125.00 rate for abatement mowing. Currently Flax mowing has all required documents.

2. Champion Property Services of Salina, Kansas submitted a bid for the 2026 season at an hourly rate of $95.00 per hour travel time included. Pending insurance information all other information was submitted.

Abatement mowing services are utilized when property owners fail to comply with city nuisance and mowing ordinances. Notifications and public appearances are made to attempt to assist with code compliance before properties are selected for abatement. These services assist the City in maintaining public health, safety, and neighborhood appearance standards

Important factors that lead to the recommendation include the travel time for the Salina based bidder as well as the 10% consideration that is afforded to local bidders.

Recommendation: Staff recommends awarding the bid to Brian Flax at a cost of $125 per hour with the contingency to use Champion Property Services of Salina at a cost of $95 per hour if the primary bidder is unable to perform or does not meet the required conditions as defined in the RFP.

Fiscal Note: Costs associated with abatement mowing are billed back to property owners in accordance with city code.

Funding Source: Code Enforcement/Nuisance Abatement Budget

REVIEW:

- [x] City Administrator
- [ ] City Attorney
- [ ] City Council