LINDSBORG CITY COUNCIL
Lindsborg City Hall
October 5, 2026–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Kirsten Bruce, Larry Lysell, Ericka Lysell, Lysa Palmer-Augusta

Tyler Johnson joined the meeting at 6:37 p.m.

MEMBERS ABSENT: Rebecca Van Der Wege, Andrew Smith

OTHERS PRESENT: Tanner Faust, Roxie Sjogren, Zachary Strella, David Hay, Chief Terry Reed, Holly Lofton, Noah Flores, Denny Walker, Milton Collins, Rodney Schrage, Susan Nordell, Scott Bontz, Maggie Fishcer, Brandon Burch, Lauren Burkhart, Quayd Burkhart, Dr. Laura Crawley, Ian Manor, Ciera Manor, Gabriel Wilson, George Kremm, Luke Garretson, Ethan Feistner

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

Pastor Ethan Feistner from Bethany Villages offered the opening prayer.

PUBLIC INPUT:
Brandon Burch, Susan Nordell, Kerrigan Guthrie, Gabriel Wilson, George Krem, and Ian Manor spoke on Flock Cameras.

AMENDMENTS TO THE AGENDA:
There were no amendments to the agenda.

MAYOR'S REPORT:
Mayor Shultz congratulated the Old Mill Museum on the financial gift that they have recently received.

CONSENT AGENDA
Councilmember Kirsten Bruce moved to approve the minutes from the September 21, 2026, regular Council meeting, Payroll Ordinance 5612, and Purchase Order Ordinance 5613. Motion was seconded by Councilmember Ericka Lysell and passed 5-0 by roll call vote.

APPOINTMENTS:
Mayor Shultz appointed Greg Lundstrom to the Lindsborg Housing Authority with no objection from City Council.

COMMITTEE REPORTS:
There were no committee reports.

OLD BUSINESS
Bethany College Memorandum of Agreement
Historically, there has been an agreement between Bethany College, the City of Lindsborg, and USD 400 regarding the use of Bethany College's outdoor sports complex. The City of Lindsborg currently uses Bethany College's softball fields and occasionally their practice soccer fields on the far east side of

campus. Bethany College has not charged the city for use of the space and in return the city has offered in-kind donations in exchange for compensation.

The proposed agreement outlines current verbal arrangements and adds the city's offering of one pool party for Bethany College as "in-kind donations" in lieu of rent.

G*ifts In Kind. In lieu of rental payments during the term of this agreement, the City shall provide the following gifts in kind to Bethany College, subject to mutual agreement and availability:*

- *The City will waive all fees associated with event setup and teardown at the Sundstrom Conference Center for official Bethany College events;*
- *One (1) Bethany College Pool Party;*
- *Bethany College golf team members may play at Lindsborg Golf Course free of charge;*
- *Bethany College students will receive a discounted membership at Lindsborg Golf Course; and*
- *The Bethany College Cross Country team may practice once per week at the Lindsborg Golf Course outside of posted clubhouse hours.*

President Crawley and City Administrator Tanner Faust met to make revisions based on the feedback provided by the City Council.

Councilmember Larry Lysell moved to authorize the execution of the MOA between Bethany College and the City of Lindsborg for a term of one year. The motion was seconded by Councilmember Kirsten Bruce and passed 5-0 by voice vote.

NEW BUSINESS:

DS&O Mutual Aid Agreement

The City of Lindsborg has previously had a Mutual Aid Agreement with DS&O Cooperative and have rendered aid to each other. This agreement has been updated to outline reimbursement costs of labor, equipment, and material. Although municipalities and cooperatives don't usually have mutual aid arrangements, we have a close working relationship with the coop and crew, especially considering the proximity to one another.

Having this agreement in place allows the City of Lindsborg/DS&O to provide support to the other party with clear guidelines already established prior to the necessary event. The agreement details the process to request aid, render aid, and to bill/remit payment if mutual aid is requested. This agreement will be reviewed by our city attorney and is contingent on the approval of DS&O and their leadership.

Councilmember Lysa Palmer-Augusta moved to approve the updated Mutual Aid Agreement with DS&O Electric Cooperative, subject to review and approval by the City Attorney and approval by DS&O leadership. Motion was seconded by Councilmember Kirsten Bruce and passed 5-0 by voice vote.

Public Works Restroom

The Public Works facility's bathroom currently consists of one toilet and one urinal, and with 7 employees working out of the building, we have outgrown the utility space. With the concern of providing a facility for female guests and/or a second facility for employees, staff have proposed a second bathroom to be built and the existing bathroom remodeled. One of the bathrooms will be ADA compliant which will serve as a female restroom if and when the need arises but would currently serve as a second facility. In addition, both

rooms will be framed for a small AC unit to cool off the rooms as this building gets very warm in the summer months and the bathroom is even warmer. We've received 2 proposals from local contractors for the construction and remodel project, with both allowing our electric crew to assist in the demolition of existing walls and the installation of all the electrical needs of the project.

Councilmember Lysa Palmer-Augusta moved to accept the bid from James Coy Construction in the amount of $49,951.56. Motion was seconded by Councilmember Ericka Lysell and passed 5-0 by roll call vote.

Cereal Malt Beverage Application
The City received an application for an off-premise Cereal Malt Beverage (CMB) license for Now and Forever located in the previous Yes Way building.

The application was reviewed by the State and the City Clerk's office, background checks completed by the KBI, and the application fee was received.

Councilmember Lysa Palmer-Augusta moved to approve the off-premise CMB application for Now and Forever and issue a CMB license valid through December 31, 2026. The motion was seconded by Councilmember Ericka Lysell and passed 5-0 by voice vote

Fire Bunker Gear
The Lindsborg Fire Department set up a plan to purchase three sets of new bunker gear each year to replace bunker gear that is expired, is set to expire during the fiscal year, is unserviceable, or to equip newly appointed firefighters. All three sets of bunker gear is currently needed to equip newer firefighters with gear measured for them.

Staff budgeted $10,000.00 for this fiscal year to purchase three new sets of bunker gear.

Prices were obtained from three different vendors. The three vendors are as follows:

- Ed M. Feld Equipment Co. $3,317.65 x 3 = $9,952.95
- All Hands Public Safety $4,623 x 3 = $13,869
- Galls $4,732.98 x 3 = $14,198.94 + $816.44 Shipping
  (Galls Custom Stitching not included)

Councilmember Ericka Lysell moved to approve the purchase of three sets of bunker gear from Ed M. Feld Equipment Co. in the amount of $9,952.95. Motion was seconded by Councilmember Lysa Palmer-Augusta and passed 5-0 by roll call votes.

Team Kansas Grant
CVB staff has been working with the Patterson Family Foundation on a pilot program for marketing rural communities. This program was kicked off after their 2025 rural leadership retreat. Patterson Family Foundation has provided $15,000 to be utilized in McPherson and Rice counties. CVB Director Holly Lofton has been working with leadership from McPherson Industrial Development Company (MIDC) and Rice County Economic Development to put together a two-county plan that will expend this amount of money equally between counties. The City of Lindsborg would serve as the pass-through resource for these funds.

The City of Lindsborg was notified by the Kansas Department of Commerce about additional funding that was available due to their positive participation in the Love, Kansas project. $25,000 was offered in additional grant dollars to be utilized for the following:

- **Advertising & Promotional Materials** — Marketing campaigns, print or digital materials, promotional items, community recruitment materials, photography, video, digital advertising, or similar activities that promote your community.
- **Art & Signage** — Community signage, murals, public art, banners, wayfinding, gateways, or other visual improvements that strengthen community identity and promote the Love, Kansas initiative.
- **Placemaking Improvements** — Small-scale improvements to public or community spaces that enhance appearance, create welcoming spaces, strengthen community identity, or improve the experience of residents and visitors.
- **Talent Recruitment & Attraction Travel** — Reasonable travel expenses associated with talent recruitment and attraction activities, including participation in recruitment events, career fairs, conferences, outreach activities, or other opportunities to promote your community to prospective residents, workers, or returning Kansans.

Staff asked for acceptance of this grant money to be utilized for several projects that will meet the above criteria. Staff plan to extend these dollars to cover multiple marketing and community improvement projects.

Councilmember Kirsten Bruce moved to accept grant funds for expenditure as presented. Motion was seconded by Councilmember Lysa Palmer-Augusta and passed 5-0 by voice vote.

Downtown Sidewalk and Seating Guidelines
Several streetscape improvements are being considered for expenditure within the Love Kansas grant. A few of these items include the installation of tables, chairs, and an information center adjacent to the Sundstrom Conference Center. While City Code authorizes the city to place streetscape amenities without obtaining a license, staff believe that the public nature and long-term placement of these improvements warrants submission to the Design Review Board.

During review of "sidewalk seating and streetscape enhancement" municipal code, staff observed that many existing sidewalk seating and streetscape enhancements have not completed the approval process required by City Code.

The current licensing process requires:

Submission of an application;

Review and approval by the Design Review Board;

Proof of liability insurance;

Execution of a hold harmless agreement with the City of Lindsborg; and

Payment of a $25 annual license fee.

Licenses are valid for a period of twelve (12) months from the date of issuance.

To bring existing amenities into compliance with City policy and establish an accurate tracking system for future improvements, staff recommends that the City Council temporarily waive the $25 license fee for a period of ninety (90) days. During this period, property owners and businesses with existing sidewalk seating or streetscape enhancements would be encouraged to submit applications for Design Review Board consideration and obtain the required licenses to obtain compliance with city code.

Additional guidance from the Council could yield a future amendment to city code that would eliminate the annual renewal cost for the license, instead only requiring $25 at the time of installation.

This item has two separate motions. One for the waiving of license fees and the other to grant permission to install new sidewalk amenities as mentioned above.

Councilmember Larry Lysell moved to authorize the City Administrator to waive the $25 fee for sidewalk seating and streetscape enhancement licenses for a period not to exceed ninety (90) days and to authorize the installation of sidewalk seating and streetscape enhancements to include tables, chairs, and an information center subject to the approval of the Design Review Board. Motion was seconded by Councilmember Kirsten Bruce and passed 5-0 by roll call vote.

ADJOURNMENT:
Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Lysa Palmer-Augusta, and passed 5-0 by voice vote. The meeting was adjourned at 7:34 p.m.

Respectfully Submitted,

Roxie Sjogren

Roxie Sjogren, MMC
City Clerk