LINDSBORG CITY COUNCIL
Lindsborg City Hall
September 21, 2026–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Rebecca Van Der Wege, Kirsten Bruce, Larry Lysell, Ericka Lysell, Andrew Smith, Lysa Palmer-Augusta, Tyler Johnson

OTHERS PRESENT: Tanner Faust, Roxie Sjogren, Holly Lofton, David Hay, Chief Terry Reed, Noah Flores, Milton Collins, Denny Walker, Lauren Doak, Scott Bontz, Thomas Lynch, Brandon Burch, Maggie Fischer, Sabrina Anzo, Michael Kramer, Angela Woods, Jamie Peterson, Stacey Lott, Angie Ahlstedt, Luke Garretson, Kerrigan Guthrie, Laurin Burkhart, Quayd Burkhart, Isabel Bellizio, Anne Anderson, Laura Crawley

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:
Brandon Burch, Maggie Fischer, Stacey Lott, Luke Garretson, Kerrigan Guthrie, Lauren Burkhardt, Quayd Burkhardt, and Isabel Bellizio all spoke in opposition to Flock cameras in Lindsborg.

AMENDMENTS TO THE AGENDA:
Mayor Shultz recommended removing the flock camera policy agenda item until the remaining updates could be added.

Council President Rebecca Van Der Wege recommended keeping it on the agenda, with Council's understanding that this is step one of a broader plan addressing the Flock Camera policy.

MAYOR'S REPORT:
Mayor Shultz thanked Public Works Director Denny Walker and his department for the job they did on the city streets this past week.

Mayor Shultz commended CVB Director Holly Lofton on the great job with the Lindsborg booth at the State Fair. He also recognized Kallie Tuttle who had the Yankee Doodle Dandy Dala Horse at the state fair and won a purple ribbon.

Mayor Shultz shared that City Clerk Roxie Sjogren would be contacting the 3 candidates who applied for the open Ward 4 council position for interviews.

CONSENT AGENDA
Councilmember Andrew Smith moved to approve the minutes from the September 8, 2026, budget hearing, minutes from September 8, 2026, regular Council meeting, Payroll Ordinance 5610, and Purchase Order Ordinance 5611. Motion seconded by Councilmember Kirsten Bruce and passed 7-0 by roll call vote.

APPOINTMENTS:
Mayor Shultz appointed Mark Lott to the Planning Commission with no objections from Council.

COMMITTEE REPORTS:
Public Works Director Denny Walker shared an update on the annual chip seal maintenance.

The company coming in to do the Curb and Gutter work is hoping to be in Lindsborg in late October.

OLD BUSINESS:
Mayor Shultz shared that the Bethany College Memorandum of Agreement is being worked on and will be brought back to Council for consideration.

NEW BUSINESS:
Design Agreement for U-2594-01 City Connecting Link Improvement Program (CCLIP)
On April 6, 2026, City Council approved an agreement between the City of Lindsborg and the Kansas Department of Transportation (KDOT) for the Harrison-Cole (K-4) Surface Preservation Project. Previous applications for a full resurfacing project were unsuccessful. At KDOT's recommendation, the City revised the project scope to qualify for Surface Preservation funding through the City Connecting Link Improvement Program (CCLIP), which ultimately resulted in the project's selection for funding. The City of Lindsborg will use this funding for pavement improvements along Harrison-Cole from the south curb return of Lincoln Street to the south curb return of Swensson Street/Wells Fargo Road. The project provides up to $800,000 in construction funding and requires a local match of five percent.

Task Order LS26-003 with Wilson & Company establishes the scope of professional engineering services necessary to prepare construction plans and bid documents for the project. Under this task order, Wilson & Company will provide project management, surveying, utility coordination, preliminary and final design, ADA ramp evaluations, traffic control planning, cost estimating, preparation of plans and specifications, bidding assistance, and a recommendation for award. The cost for these services included in the task order are not an eligible expense for the grant and will be at the full expense of the City.

The project is currently scheduled to be bid in October 2027.

Mr. Michael Kramer of Wilson & Company was in attendance at the City Council meeting to provide an overview of the CCLIP project and to present the proposed engineering services task order.

Councilmember Ericka Lysell moved to approve task order LS26-003 with Wilson & Company Engineers for the Harrison-Cole surface preservation project with a cost not to exceed $79,700. Motion was seconded by Councilmember Andrew Smith and passed 7-0 by roll call vote.

Merchant Services Processor Agreement
Staff reviewed the City's last 12 months of utility and court credit card activity totaling approximately **$1.34 million in payment volume across 6,168 transactions** and compared current processing costs with proposals from **Global Payments** (the City's current provider) and **Tyler Payments**. Interchange costs were excluded from the analysis because they are pass-through fees that would apply regardless of the processor selected.

Option	Annual Cost
Current Processing Costs	$116,663
Proposed Global Payments	$48,725

Proposed Tyler Payments	$45,927

Estimated Annual Savings

- Proposed Global Payments: **$67,938** annual savings compared to current costs.
- Proposed Tyler Payments: **$70,736** annual savings compared to current costs.

Staff confirmed that Global Payments and Tyler Payments are the only processors capable of providing real-time payment updates within the City's Tyler software environment. Other third-party processors would require additional manual processing, reconciliation efforts, and staff intervention, particularly during utility disconnect periods when timely payment posting is critical.

While Tyler Payments submitted the lower-cost proposal, staff conducted reference checks with municipalities that have experience using the platform. One municipality reported implementation and processing issues that ultimately resulted in a transition to another processor. A second municipality reported ongoing challenges reconciling utility credit card payments. These discussions raised concerns regarding reconciliation reliability and the City's ability to independently verify that all transactions are properly received and accounted for.

Although Tyler Payments is projected to save approximately **$2,798 annually** compared to the proposed Global Payments pricing, staff believes the potential operational and financial risks associated with unresolved reconciliation concerns outweigh the projected savings at this time. Additionally, the proposed agreement includes an early termination fee of approximately **$1,500**, allowing the City to reevaluate Tyler Payments in the future should the reported issues be resolved.

Councilmember Andrew Smith moved to approve Global Payments as the City's credit card processing provider and authorized the City Clerk to execute the necessary agreements. Motion was seconded by Councilmember Kirsten Bruce and passed 7-0 by roll call vote.

Peterson Water Rights Lease
The City entered into a Water Rights Lease Agreement with Greg Peterson on April 7, 2025, following the transfer of ownership of property with leased municipal water rights. The agreement includes an automatic five-year extension beginning January 1, 2027.

On June 1, 2026, the City Council approved an addendum clarifying the formula used to calculate the annual lease payment during the renewal term. The addendum established that the calculation shall utilize the most recent McPherson County irrigated and non-irrigated cropland cash rent data published by the USDA National Agricultural Statistics Service (USDA-NASS).

The most recently published USDA-NASS data for McPherson County reports irrigated cropland cash rents of $152.00 per acre and non-irrigated cropland cash rents of $70.50 per acre, resulting in a difference of $81.50 per acre. Pursuant to the agreement, this difference is multiplied by 150 acre-feet of water rights, resulting in an annual lease payment of $12,225.00 for the renewal term beginning January 1, 2027. This amount will be paid annually for the duration of the five-year agreement.

As the agreement renews automatically under its existing terms, no Council action is required to authorize the renewal. This item is presented for informational purposes and to document the annual lease payment that will be in effect for the upcoming renewal term.

The agreement will automatically renew on January 1, 2027, pursuant to its terms. Staff provided this item to inform the Council of the renewal and the associated lease payment calculation.

Letter of Intent – Legacy Grant for Riverside Park Restroom Project
The Parks Department plans to apply for the David J. Nutt Legacy Grant through the McPherson County Community Foundation to aid in the funding of a new restroom facility in Riverside Park. As part of the application process, the foundation's board must review a letter of intent. Council was provided with a letter that outlines the community's need for this facility.

After speaking with contractors, the cost to split the restroom into individual unisex restrooms adds a significant cost due to the additional plumbing, framing, doors, etc. In response to this, staff inquired about adding a family restroom. For approximately $12,000, a family restroom could be added near the center of the building, with the mechanical chase relocated to the rear storage area. This modification would provide separate men's, women's, and family restrooms while offering a practical balance of accessibility, flexibility, and cost.

Councilmember Larry Lysell moved to approve the submission of a letter of intent to the McPherson County Community Foundation. Motion was seconded by Council President Rebecca Van Der Wege and passed 7-0 by voice vote.

Review/Revise Flock Safety Camera policy
At the August 17, 2026, City Council meeting, the Council requested that the City's Automated License Plate Reader (ALPR/Flock Camera) policy be brought back for review and that language be added addressing the unauthorized or improper use of the technology.

In response to the Council's request, staff is proposing the following addition to the existing policy:

"Unauthorized or improper use may result in disciplinary action and/or civil or criminal penalties."

Staff presented this update to the ALPR policy for City Council review and discussion. Staff is seeking Council feedback regarding the policy and the proposed language before the policy is finalized.

No action was taken. A Study Session on Flock was scheduled for October 5, 2026.

Special Traffic Enforcement Program
The Lindsborg Police Department has participated in the Special Traffic Enforcement Program (STEP), funded through the Federal Highway Safety Grant Program, since 2024. The program provides funding to local law enforcement agencies to participate in designated traffic safety enforcement campaigns aimed at improving driver behavior and reducing traffic crashes, fatalities, and serious injuries. STEP combines high-visibility enforcement with public education to address traffic safety concerns such as speeding, impaired driving, and occupant protection.

For the past three years, the Police Department has been awarded approximately **$3,000 annually** through STEP. These funds were primarily used to reimburse the City for overtime expenses incurred by officers working designated STEP enforcement campaigns. Officers would work additional enforcement hours during the required mobilization periods, and following each campaign, the Department would submit the eligible overtime hours for reimbursement. Participation in the required campaigns also made the Department eligible to receive traffic enforcement equipment purchased through the program.

The STEP program was redesigned for the current grant year, resulting in additional funding opportunities for participating agencies. Under the new program, the Lindsborg Police Department has been awarded **$4,000 for reimbursement of overtime expenses** associated with traffic enforcement activities. In addition, the Department was awarded **$2,000 for the purchase of enforcement equipment**, including new radar equipment and preliminary breath test (PBT) devices. These items will directly support speed and impaired-driving enforcement efforts.

The Department was also awarded **$1,000 for training-related expenses**. These funds may be used to reimburse eligible expenses associated with attending the Transportation Safety Conference and Impaired Driving Conference, as well as hosting LIDAR user training. Hosting the LIDAR training will also provide an opportunity for officers from other law enforcement agencies to attend and benefit from the training.

Overall, the redesigned STEP grant increases the Department's available funding from approximately **$3,000 per year to $7,000 for the current grant year**. This represents an additional **$4,000 in grant-funded resources** while continuing to reimburse the City for overtime costs associated with enhanced traffic enforcement. The additional equipment and training funding will allow the Department to replace or improve traffic enforcement equipment, provide officers with additional training opportunities, and continue participating in statewide efforts to reduce speeding, impaired driving, crashes, and traffic-related injuries.

Councilmember Kirsten Bruce moved to authorize the approval of the contract for Special Traffic Enforcement Program funding through the Federal Highway Safety Grant Program. Motion was seconded by Councilmember Ericka Lysell and passed 7-0 by roll call vote.

ADJOURNMENT:
Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 7-0 by voice vote. The meeting was adjourned at 8:26 p.m.

Respectfully Submitted,

Roxie Sjogren

Roxie Sjogren, MMC
City Clerk