

LINDSBORG CITY COUNCIL
Lindsborg City Hall
September 08, 2026–6:00 p.m.
Budget Hearing Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Rebecca Van Der Wege, Kirsten Bruce, Larry Lysell, Ericka Lysell, Andrew Smith, Tyler Johnson

MEMBERS ABSENT: Lysa Palmer-Augusta

OTHERS PRESENT: Tanner Faust, Roxie Sjogren, David Hay, Chief Reed, Lauren Doak, Denny Walker, Holly Lofton, Milton Collins, Noah Flores, Scott Bontz, Angie Ahlstedt, Susan Nordell, Brandon Burch, Maggie Fischer

Mayor Shultz opened the budget hearing at 6:00 p.m.

PUBLIC INPUT:

There was no public comment.

BUSINESS:

City Administrator Tanner Faust and Finance Director David Hay shared information about the 2027 budget numbers. City staff proposed a revenue neutral budget with a mill levy of 48.977.

ADOPTION OF BUDGET:

Councilmember Andrew Smith proposed adopting the 2027 budget as presented. Motion was seconded by Councilmember Ericka Lysell and passed 6-0 by roll call vote.

Mayor Shultz closed the hearing at 6:18 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Roxie Sjogren". The signature is written in a cursive, flowing style.

Roxie Sjogren, MMC
City Clerk

LINDSBORG CITY COUNCIL
Lindsborg City Hall
September 08, 2026–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Rebecca Van Der Wege, Kirsten Bruce, Larry Lysell, Ericka Lysell, Andrew Smith, Tyler Johnson

MEMBERS ABSENT: Lysa Palmer-Augusta

OTHERS PRESENT: Tanner Faust, Roxie Sjogren, Zach Strella, Holly Lofton, Denny Walker, Noah Flores, Milton Collins, David Hay, Chief Terry Reed, Lauren Doak, Scott Bontz, Brandon Burch, Maggie Fisher, Angie Ahlstedt, Kerrigan Guthrie, Hollybel Eddy, Laurin Burkhardt, Quayd Burkhardt, Susan Nordell, Jamie Samson, Skippy Rathlef, Ruth Leaf Krem, George Krem, Reva Esh, Gracie Barth, Elijah Barth, Mandy Todd, Russ Ware, Sam Bricker, Josh Doak, Mark Lott

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

Brandon Burch, Maggie Fischer, Kerrigan Guthrie, Susan Nordell, Hollybel Eddy and Elijah Barth all spoke on flock cameras.

AMENDMENTS TO THE AGENDA:

There were no amendments to the agenda.

MAYOR’S REPORT:

Mayor Shultz congratulated City Administrator Tanner Faust and his wife Delaney on their recent marriage.

CONSENT AGENDA

Councilmember Kirsten Bruce moved to approve the minutes from the August 17, 2026, with the update to the scrivener’s error (correction to who called the meeting to order) regular Council meeting, Payroll Ordinance 5606, and Purchase Order Ordinance 5607. The motion was seconded by Councilmember Larry Lysell and passed 6-0 by roll call vote.

APPOINTMENTS:

There were no appointments.

COMMITTEE REPORTS:

There were no committee reports.

NEW BUSINESS:

League of Kansas Municipalities Voting Delegates

The League of Kansas Municipalities will hold its annual business meeting on Saturday, October 10, 2026, during the annual conference in Wichita. K.S.A. Supp. 12-1601f provides that “The governing body of each member city may elect city delegates from among the city’s officers to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities.”

Article 2, Section 2 of the League Bylaws states: “When a city is a member of the League, any elected or appointed officers of such city may be elected by the city governing body as voting delegates and alternate voting delegates, in accordance with the provisions of Article 4 of these Bylaws, to represent the city in any meeting of the voting delegates and in the conduct of any other affairs of the instrumentality requiring action of the member cities. Alternate voting delegates may vote on matters before a meeting of the voting delegates in the absence of the regular delegate. A voting delegate or alternate shall qualify by having his or her name, city, title, and address registered with the executive director and shall hold such position while qualified and until a successor is elected and qualified.”

Determined by our population, Lindsborg may have two (2) voting delegates. The League requires notice of voting delegate selections prior to September 18, 2026, for the delegates to participate in the meeting.

Mayor Clark Shultz, City Administrator Tanner Faust and City Clerk Roxie Sjogren will attend the League conference on behalf of the City of Lindsborg.

Councilmember Larry Lysell moved to approve Mayor Clark Shultz and City Administrator Tanner Faust as voting delegates to the League of Kansas Municipalities with City Clerk Roxie Sjogren serving as the alternate. Motion was seconded by Council President Rebecca Van Der Wege and passed 6-0 by voice vote.

Standard Traffic Ordinance: Ordinance No. 5608

Published by the League of Kansas Municipalities since 1960, the Standard Traffic Ordinance (STO) is an efficient, economical way to regulate traffic in Kansas cities. Each year, the League publishes the latest version of the STO Book for Kansas Cities, addressing traffic violations that includes changes/updates after the legislative session.

The following sections were modified in the 53rd edition of the STO published in 2026.

Definitions:

Added: Hand-free Device

Amended:

Section 93. Parking Disabled and Other Vehicles.
Section 126.1. Obstructing License Plates.
Section 126.1.1. Display of License Plate.
Section 181. One-Way Glass and Sun Screening Devices.
Section 201.1. Failure to Comply with a Traffic Citation.

New:

Section 126.2.1. Use of Wireless Communication Devices in School Zones and Construction Zones.
Section 169.2. Use of Lights in Road Construction Zones.

Council President Rebecca Van Der Wege moved to approve Ordinance No. 5608, adopting the Standard Traffic Ordinance Book for 2026. Motion was seconded by Councilmember Ericka Lysell and passed 6-0 by roll call vote.

Uniform Public Offense Code: Ordinance No. 5609

Published by the League of Kansas Municipalities since 1980, the Uniform Public Offense Code (UPOC) contains approximately 100 public offenses that can be adjudicated in municipal courts. While many of the provisions parallel state law, the UPOC also contains offenses that are frequently enforced only within cities.

Each year, the League publishes the latest version of the UPOC Book for Kansas Cities “designed to provide a comprehensive public offense ordinance for cities” that includes changes/updates after the legislative session. The following sections were modified in the 42nd edition of the UPOC published in 2026:

The following sections were modified in the 42nd edition of the UPOC published in 2026.

Definitions:

Amended: Cardholder
 Financial Card

Definitions:

Added: Closed-Loop Gift Card
 First Responder Feral Cat
 Gift Card Gift Card Issuer
 Gift Card Redemption Information
 Gift Card Seller Grain
 Hay Implement of Husbandry
 Livestock Open-Loop Gift Card

Amended:

Section 3.1.1. Domestic Battery.
Section 6.1. Theft.
Section 6.17 Criminal Use of a Financial Card or Gift Card.

New:

Section 3.5.1 Unlawful Approach to a First Responder
Section 11.11 Cruelty to Animals

Councilmember Andrew Smith moved to approve Ordinance No. 5609, adopting the Uniform Public Offense Code Book for 2026. Motion was seconded by Councilmember Larry Lysell and passed 5-1 with Councilmembers Ericka Lysell, Kirsten Bruce, Larry Lysell, Andrew Smith, and Rebecca Van Der Wege voting yea and Councilmember Tyler Johnson voting nay.

Audit Request for Proposal Selection

The City issued a Request for Proposals (RFP) for independent audit services and received proposals from three qualified Kansas firms. The RFP evaluation considered firm qualifications, governmental audit experience, staffing, audit approach, quality control procedures, references, independence, and cost.

Adams Brown has served as the City's independent auditor since the 2015 audit and has developed extensive knowledge of the City's operations, including its utility functions, debt obligations, statutory reporting requirements, and financial systems. Adams Brown's proposal demonstrated significant experience in Kansas governmental auditing, serving 46 cities and 123 other municipalities throughout

the state. The firm maintains a dedicated governmental audit practice with nine professionals devoted exclusively to municipal audits and performs approximately 25 Single Audits annually.

The proposal also outlined a structured, risk-based audit approach, the use of secure electronic document exchange, and a commitment to timely completion of audit fieldwork and reporting. Adams Brown's governmental practice leadership includes active participation in Kansas municipal accounting and auditing organizations and national governmental auditing committees.

Three-Year Total for Audit Services (Excludes Single Audit Costs Due to Their Infrequent Occurrence)

Adams Brown: \$45,000

Loyd Group: \$45,000

Gordon CPA: \$43,500

Councilmember Andrew Smith moved to approve the proposal from Adams Brown, LLC to perform the City's annual independent audit for fiscal years 2026, 2027, and 2028, and authorize the Mayor to execute the engagement agreement. Motion was seconded by Councilmember Larry Lysell and passed 6-0.

Memorandum of Agreement (MOA): Outdoor Sports Complex

Historically, there has been an agreement between Bethany College, the City of Lindsborg, and USD 400 regarding the use of Bethany College's "outdoor sports complex". The City of Lindsborg currently uses Bethany's softball fields and occasionally their practice soccer fields on the far east side of campus. Bethany has not charged the city for use of the space and in return the city has offered in-kind donations in exchange for compensation.

The proposed agreement outlines current verbal arrangements and adds the city's offering of one pool party for Bethany College as "in-kind donations" in lieu of rent.

Gifts In Kind. *In lieu of rental payments during the term of this agreement, the City shall provide the following gifts in kind to Bethany College, subject to mutual agreement and availability:*

- *The City will waive all fees associated with event setup and teardown at the Sundstrom Conference Center for official Bethany College events;*
- *One (1) Bethany College Pool Party;*
- *Bethany College golf team members may play at Lindsborg Golf Course free of charge;*
- *Bethany College students will receive a discounted membership at Lindsborg Golf Course;*
and
- *The Bethany College Cross Country team may practice once per week at the Lindsborg Golf Course outside of posted clubhouse hours.*

The agreement also establishes an outdoor sports complex board to allow the three referenced organizations to have productive discussions about the use, maintenance, and programming of the space. The agreement will be reevaluated after one year.

Discussion occurred regarding the MOA with Bethany College. No motion was made, and the item concluded without action.

Lindsborg Childcare Development Center Budget Request

Josh Doak, Lindsborg Childcare Development Center (LCDC) President, approached the Council on August 17th to request public support of the Lindsborg Childcare Development Center. The request presented included a request for \$25,000 utility credit.

During that meeting, the Council was also presented with a copy of the “granting of public funds” policy for the City of Lindsborg. The policy does not directly address utility credits but does address general fund appropriations. This item is being brought to the Council for their consideration and guidance for city staff.

As included in the last agenda item and in reference to the policy:

The policy statement reads as follows: “The City Council of the City of Lindsborg has stewardship, management responsibility and accountability of local public funds. In the granting of funding requests from organizations, the City Council must ensure that the grant of funds meets a ‘public purpose’ and that the grantee provides accountability for the use of the local public funds.”

Regarding general fund allocations, the policy states: “The City shall not participate in any working capital or ongoing general operating funding requests by an organization.”

Under the referenced policy, the City Council has final authority over requests for direct grants of public funds and must approve any such request. The current policy addresses general fund appropriations but does not specifically address utility credits.

There will be no impact on the mill levy, rather a loss of revenue to each respective enterprise fund. If the Council decides that public funds shall be allocated to LCDC, it would be my recommendation to offer a 6-month utility abatement as opposed to a fixed amount as originally requested. This mechanism would provide 6 months of relief and provide better cash flow while LCDC implements the changes discussed by Mr. Doak.

Councilmember Tyler Johnson moved notwithstanding the granting of the public funds policy to authorize a 12-month utility abatement for the Lindsborg Child Development Center beginning with the next utility bill. Motion seconded by Councilmember Larry Lysell and passed 6-0 by roll call vote.

ADJOURNMENT:

Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 6-0 by voice vote. The meeting was adjourned at 7:34 p.m.

Respectfully Submitted,



Roxie Sjogren, MMC
City Clerk