

**LINDSBORG CITY COUNCIL**  
**Lindsborg City Hall**  
**June 5, 2023–6:30 p.m.**  
**Meeting Minutes**

**COUNCILMEMBERS PRESENT:** Mayor Clark Shultz, John Presley, Andrew Smith, Corey Peterson, Rebecca Van Der Wege, Blaine Heble, Emile Gallant

**COUNCILMEMBERS ABSENT:** Kirsten Bruce, Tanner Corwin

**OTHERS PRESENT:** Zach Strella, Roxie Sjogren, Holly Lofton, Marcus Petty, Chief Davis, Jordan Jerkovich, David Hay, Chris Lindholm, and Stacey Gleason (Karstetter & Bina); Lenora Lynam, Les Sperling, Caroline de Filippis, Adam Pracht (Old Mill); Suzanna Swenson (Library); Danielle Hollingshead (Adams Brown, remotely)

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

**PUBLIC INPUT:**  
No public input.

**AMENDMENTS TO THE AGENDA:**  
There were no amendments.

**MAYOR'S REPORT:**  
Mayor Shultz shared condolences for three community members that have passed away recently: Dr. Ken Branch served as a college professor, pastor, and a previous member of City Council; Marvin Anderson served on the Design Review Board and Planning Commission; Detective Doug Anderson served in law enforcement for over 40 years, including serving as the D.A.R.E officer and with the Lindsborg Police Department.

**CONSENT AGENDA**  
**Councilmember John Presley moved to approve the minutes from the May 22, 2023, regular Council meeting, Payroll Ordinance 5428, and Purchase Order Ordinance 5429. Motion seconded by Councilmember Andrew Smith. The motion passed 6-0 by roll call vote.**

**APPOINTMENTS:**  
There were no appointments.

**Committee Reports:**  
*Planning Commission*  
The Planning Commission met on May 30 with three items on the agenda. They reviewed and passed two lot splits as well as approving the second draft of the downtown appearance guidelines. The next step for the appearance guidelines will be a public meeting.

*Design Review Board*  
The Design Review Committee met via Zoom on May 25 to review three sign submissions. All three passed unanimously.

**OLD BUSINESS:**  
There was no old business.

## **NEW BUSINESS:**

### **Presentation of the 2022 Financial Audit**

Danielle Hollingshead, lead auditor with Adams Brown, attended the meeting remotely to present the City's 2022 financial audit results and answer any questions. This financial report is designed to provide citizens, taxpayers, customers, investors, and creditors with a general overview of the City's finances and is designed to show the City's accountability for money it receives.

The audit is comprised of the Governance Letter, Primary Government Financial Statement with Auditors' Report, and Enterprise Funds Financial Statements with Auditors' Report.

Ms. Hollingshead's attendance via Zoom was due to City Council not having quorum to meet on May 15, when she was originally scheduled to attend in person.

**Councilmember Rebecca Van Der Wege moved to accept the 2022 audit as presented. Seconded by Councilmember Blaine Heble and passed 6-0 by roll call vote.**

### **Lindsborg Old Mill & Swedish Heritage Museum Budget Request**

Caroline de Fillipis shared a presentation about current projects and future plans for the Lindsborg Old Mill & Swedish Heritage Museum and presented the organization's budget request to City Council for fiscal year 2024.

### **Lindsborg Community Library Budget Request**

Suzanna Swenson, director of the Lindsborg Community Library, presented the library annual budget along with their 2024 budget request for Council to consider.

**Information sharing only, no action was taken on either item.**

### **Sludgewagon Tires**

The Nuhn sludge wagon is a tank trailer that is pulled behind a tractor and used to haul waste sludge from the wastewater plant to apply sludge to farm fields. The tires on this unit have been on a five-year rotation and are typically part of the Capital Improvement Program (CIP) budget. The last time they were replaced was 2018 and 2023 would normally be the year for replacement. They were not placed in the CIP for 2023 as the Nuhn sludge wagon is in the CIP for replacement in 2024, so the replacement of tires was not planned.

The replacement for the trailer is being reevaluated as staff are looking into the option of having the sludge hauled off by a contract service. Having the waste sludge hauled off by a contractor would free up staff and allow them to concentrate on other tasks. It would also help reduce the concern of continually searching for farm ground to haul to and it would eliminate the need to replace both the sludge tank and the tractor which is also budgeted for replacement in 2025. The current units would last for several more years if they were not required to haul the amount of sludge they currently haul.

Increased travel distances over the last couple of years have caused an excess amount of wear on the tires and they have no tread left. There is a growing concern that a puncture is very likely because of this situation and thus the tires must be replaced.

Quotes were requested from four separate tire dealers; Gallant Tire, Smoky Valley Tire, and Rod's Tire each returned a quote for the replacement of the tires. Rod's Tire had the lowest price at \$6,000.00. The quote from Gallant Tire was \$7,085.00 and the quote from Smoky Valley Tire Service was \$7,300.00.

**Councilmember Emile Gallant moved to approve the quote from Rod's Tire & Service for \$6,000.00 for tires for the Nuhn Sludge Wagon. Seconded by Councilmember Andrew Smith and passed 6-0 by roll call vote.**

### **Evergy Letter of Agreement and Bill of Sale for Transformer**

As part of the substation transformer project, the City will purchase the existing 1967 transformer along with the Evergy assets downstream of what will be a newly constructed 34.5 kV metering point. City staff has been working with representatives from Evergy to negotiate a price for the transformer and assets, (i.e., poles, wire, & switches), along with the terms of a Letter of Agreement and a Bill of Sale. Both of those documents have been reviewed by city staff, legal counsel, and KMEA with only a few minor changes.

The Letter of Agreement discusses the cost of the substation transformer and assets as well as the construction of the new 34.5kV meeting point. The letter also points out that if an equipment failure were to happen before the new 34.5kV metering is in place and the new substation transformer is online, Evergy and the City of Lindsborg would need to meet and discuss the best approach to remedy the situation and possible costs. Although an equipment failure during this phase of the project would be problematic, Evergy would work with the City to ensure that any outage would be minimized to the best extent possible.

The construction of the new 34.5kV metering point must take place before the new substation transformer can be energized. The delivery of the transformer is on schedule, because of this the construction of the new metering point needs to be scheduled. The construction of the metering point will happen during normal working hours; however, an outage will be required when the new metering is connected. This will be scheduled to take place during the middle of the night so that it has the least impact on the citizens of Lindsborg.

The funding for both the acquisition of assets from Evergy and the cost to install the 34.5kV metering point were both previously approved as part of the cost of the project. The cost of the transformer and assets and the installation of the new metering point are both below the estimates.

**Councilmember Blaine Heble moved to approve the Letter of Agreement and the Bill of Sale between the City of Lindsborg and Evergy for the purchase of the current substation transformer and assets listed in the agreement. Seconded by Councilmember John Presley and passed 6-0 by roll call vote.**

### **Midsummer's Festival Special Event Request**

An application was received from the Midsummer's Committee for a Special Event Cereal Malt Beverage Permit for June 17, 2023, from 10 a.m.-8 p.m. at the North Shelter in Riverside Park. A temporary perimeter fence will be constructed with t-posts and a 4'-high visibility orange construction barrier fence. One entry point will be located at the north end. The American Legion will operate the Beer Garden during the Midsummer's event. They will be checking IDs and issuing wristbands as patrons enter the beer garden.

The background check has been completed and payment has been made.

**Councilmember Rebecca Van Der Wege moved to approve the Special Event Cereal Malt Beverage Permit for June 17, 2023, for the Midsummer's Committee. Seconded by Councilmember Emile Gallant and passed 6-0 by roll call vote.**

### **EXECUTIVE SESSION:**

There was no Executive Session.

### **ADJOURNMENT:**

**Councilmember John Presley moved for adjournment, seconded by Councilmember Andrew Smith, and passed 6-0 by voice vote. The meeting was adjourned at 7:39 p.m.**

Respectfully Submitted,  
Roxie Sjogren, CMC  
City Clerk