

LINDSBORG CITY COUNCIL
Lindsborg City Hall
May 1, 2023–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Kirsten Bruce, John Presley, Andrew Smith, Clark Shultz, Corey Peterson, Rebecca Van Der Wege, Tanner Corwin, Emile Gallant

COUNCILMEMBERS ABSENT: Blaine Heble

OTHERS PRESENT: Kristi Northcutt, Roxie Sjogren, Zach Strella, Chief Davis, Jordan Jerkovich, Chris Lindholm, Beth Ferguson, Marcus Petty, Noah Flores, Holly Lofton

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:
No public input.

AMENDMENTS TO THE AGENDA:
There were no amendments.

MAYOR'S REPORT:
The Alma Swensson Memorial Garden grand opening was Saturday; Mayor Shultz thanked all those that were involved in the project.

Saturday, May 6 is Mill Fest at the Lindsborg Old Mill & Swedish Heritage Museum. All are invited to enjoy the festivities from 9 a.m.-5 p.m.

Councilmember Kirsten Bruce was selected as Social Worker of the Year for 2023 by the Smoky Hill Association of Social Workers.

Last week was National Library Week; Mayor Shultz extended our thanks to Suzanna Swenson and the staff & board of the Lindsborg Community Library for all they do!

Teacher Appreciation Week is the first week of May; special thanks to all our area teachers, and another wonderful year of learning.

Firefighter Appreciation Day is May 4; we are grateful for Fire Chief Matt Clark and all our volunteer firefighters who serve the city and the rural fire district.

Nursing Week is May 6-12; thank you to all the city's nurses at the hospital, family health care, urgent care, senior living facilities, and home health agencies.

Travel and Tourism Week is May 7-13; tourism is a big part of our city, and we thank Holly & Diane for the work they do to promote tourism in Lindsborg.

Public Service Recognition Week is May 7-13; we thank all those in public service roles – staff and elected officials.

Mayor Shultz read a proclamation proclaiming May 4 as a Day of Prayer throughout the City of Lindsborg.

CONSENT AGENDA:

Councilmember Kirsten Bruce moved to approve the minutes from the April 17, 2023, regular Council meeting, Payroll Ordinance 5424, and Purchase Order Ordinance 5425. Motion seconded by Councilmember Andrew Smith. The motion passed 6-0 by roll call vote with Council President Corey Peterson abstaining.

APPOINTMENTS:

There were no appointments.

Committee Reports:

Community Development Director Jordan Jerkovich shared that the Planning Commission and Design Review Board met on April 25 to discuss two items. The first included two sign proposals for review, both of which were tabled. The second item was appearance guidelines for the downtown C2 business district. They are planning to produce standard documentation when there is new ownership for a business, empowering the creativity of the community and providing examples of a good design.

Parks Superintendent Noah Flores shared that on April 27, he along with members of the Tree Board were at the Smoky Valley Middle School to recognize three winners in the tree poster contest.

On May 2, the Tree Board and Park staff will be planting an Arbor Day tree at State Street and the Valkommen Trail. It was postponed from last Friday because of the weather.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

City Fee Schedule – Ordinance No. 5426

Ordinance No. 5426 would amend the City Fee Schedule for fees related to microchipped dogs, emergency management and services fees, fireworks display permits, special event staffing costs, DUI diversion fee, peddlers/vendors/transient merchants, homeowner requested disconnects for electric and water service, and updating electric rates. The changes made to the schedule are outlined below:

- The Lindsborg Police Department (LPD) recently acquired a microchip reader that can be used to find the owner if they come into possession of a lost dog that is microchipped. The current rate to license a dog is \$5 for those that are spayed or neutered and \$25 for those that are not. Staff would like to add a one-time licensing fee for microchipped dogs for \$35 and a lost tag/replacement fee of \$5. This could incentivize owners to microchip their dogs and aid in the re-unification of lost dogs with their owners without the dogs having to be impounded.
- Because AMR handles all EMS billing, the Emergency Management and Services section can be eliminated.
- To cover the minimum cost of the Fire Department staff & vehicles standing by at fireworks displays, staff recommend increasing the permit rate from \$25 to \$100.
- If LPD receives a special event request that, based on the size and scope of the event will require additional officers, staff recommends a \$50/hour/officer fee that would be assessed to the requesting organization to cover the cost of their presence and staffing.
- There has been a correction to the DUI Diversion Fee charge making it \$150. \$150 has been the charge; \$250 is a community corrections supervision fund fee that is implemented by the state and administered by municipal courts.
- For years, the practice has been to charge groups like Hyllningsfest, Midsummers, etc., a blanket fee of \$15 for a sidewalk vendor permit. This does not appear in the City Fee Schedule. Staff recommend including the rate and increasing it to \$25.
- The City receives requests for electric and water disconnects from homeowners that are remodeling or who temporarily relocate for the winter and request that their electric and/or water be shut off during

construction or while they're away. Because this requires administrative time as well as staff in the field, staff recommend a \$50 charge for disconnecting and reconnecting service for each electric and water.

- Ordinance No. 5332 established electric rates through 2026; the City Fee Schedule has now been updated to include the rates for 2023.

This agenda item was passed over with no action taken.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember Andrew Smith, and passed 7-0 by voice vote. The meeting was adjourned at 7:15 p.m.

Respectfully Submitted,
Roxie Sjogren, CMC
City Clerk