

LINDSBORG CITY COUNCIL
Lindsborg City Hall
February 6, 2023–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT:

Rebecca Van Der Wege, Kirsten Bruce, John Presley, Andrew Smith, Tanner Corwin, Clark Shultz, Blaine Heble

MEMBERS ABSENT: Corey Peterson, Emile Gallant

OTHERS PRESENT:

Kristi Northcutt, Roxie Sjogren, Beth Ferguson, Marcus Petty, Chief Michael Davis, David Hay, Jordan Jerkovich, Holly Lofton, Chris Lindholm, Noah Flores, Ryan Holt, Darrel Colaw, Jerry Lovett-Sperling, Suzanna Swenson, Judy Murphy, Kathy McCord

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

There was no public input.

AMENDMENTS TO THE AGENDA:

No amendments to the agenda.

MAYOR'S REPORT:

Mayor Shultz shared a brief recap of events that occurred as a result of the fire at Riverview Estates in Marquette. Riverview residents were transported to Bethany Home. Mayor Shultz thanked all the first responders and community members involved.

CONSENT AGENDA:

Councilmember John Presley moved to approve the minutes from the January 17, 2023, regular Council meeting, Payroll Ordinance 5408, and Purchase Order Ordinance 5409. Motion seconded by Councilmember Kirsten Bruce. The motion passed 6-0 by roll call vote.

APPOINTMENTS:

Councilmember Tanner Corwin moved to appointment Lindsborg Police Office Mathew Pfannenstiel to the Volunteer Lindsborg Fire Department. Seconded by Councilmember Rebecca Van Der Wege and passed 6-0 by voice vote.

Committee Reports:

Design Review and the Planning Commission met on Tuesday, January 24 discussing the first draft of the downtown appearance guidelines. The second draft is currently being written and will be sent out to the public for comments and input.

OLD BUSINESS:

Riverside Park Site Survey

At the January 3, 2023, Study Session, City Council directed staff to evaluate Riverside Park as a potential site for a future Recreation Center. As such, the Community Development Department issued a request for proposal (RFP) to three firms capable of completing a comprehensive site survey at this location. The RFP was issued to (1) Garber Surveying Service, P.A. (2) Kaw Valley Engineering, Inc., and (3) Schwab Eaton.

The scope of work included is generally outlined as follows:

1. Locate or re-establish all property lines.
2. Indicate vertical relief with the source of information, contour interval, datum, with originating benchmark.
3. Indicate location and exterior dimensions of all buildings at ground level.
4. Indicate locations of substantial features such as parking lots, billboards, signs, water features (pool), tennis courts, trees, adjacent streets, etc.
5. Indicate locations of above ground and underground utilities based on information supplied by the landowner and Kansas One Call locating system.
6. Provide survey drawing in AutoCad format and provide print with wet signature and seal.

City Council considered this item as a First Reading at the Jan. 17, 2023, Regular Meeting. While this is not necessarily the only site that could be considered for a future Recreation Center, a site survey would give staff the ability to evaluate its viability and consider project scope, contingent upon further studies and surveys.

Councilmember Rebecca Van Der Wege moved to approve the Site Survey quote for Riverside Park from Garber Surveying, LLC, in the amount of \$5,520.00 with the scope of work as presented. Seconded by Councilmember Andrew Smith and passed 6-0 by roll call vote.

NEW BUSINESS:

Rural Water District #6 Lease Agreement Addendum

The lease agreement between Rural Water District #6 and the City of Lindsborg was initiated in 2002 and has a 25-year term. Staff recently met with members of the RWD#6 Board, and they are requesting an increase in the number of allowable connections (Section 2). The initial number of connections allowed in the initial lease agreement was 184 with an allowable 20% increase (221). They currently have 219 connections. Since they are well within allowable limits as outlined in section 4 of the contract (water supply), staff sees no issue with this request.

Therefore, for consideration by City Council is an addendum to the City's original Lease Agreement with Rural Water District #6 stating the allowable increase to connections from a maximum of 221 to 250, with re-evaluation in 2026 ahead of the contract negotiations.

Councilmember Blaine Heble moved to approve the addendum to the Rural Water District #6 lease agreement as presented. Seconded by Councilmember Tanner Corwin and passed 6-0 by roll call vote.

Lindsborg Community Library Remodel/Expansion

The Lindsborg Community Library, housed at 111 S. Main, has approached the City of Lindsborg regarding the possibility of renovating the current space currently being occupied or expanding into the space located adjacent to the current facility (109 S. Main) currently for sale (and then also renovating the entire space).

The City of Lindsborg owns 111 S. Main, and the Library leases the space from the City. In Section XVI Alterations or Improvements of the Lease Agreement, it states: "Lessee will not make any alterations in or additions to the leased premises without first securing the written consent of Lessor to such improvements or alterations, which consent shall not be unreasonably withheld. At the termination of this lease, such alterations and additions shall become the property of Lessor unless Lessor shall require Lessee to remove the same and to repair any damage occasioned by such removal, all at the expense of Lessee."

Library Director Suzanna Swenson prepared a Building Expansion Feasibility Study, attached, and was present at the meeting to answer questions and/or to provide further information to City Council. The Library Board is requesting City Council approval to proceed with an expansion and/or remodel project for the Lindsborg Community Library with the following conditions:

- The lot currently considered for purchase is 109 S. Main, to be owned by the City of Lindsborg, leased to the Lindsborg Community Library as an amendment to the current lease agreement under the same terms, and funded by the Lindsborg Community Library.
- The purchase of 109 S. Main is contingent on Library Board approval of a feasible acquisition and remodel plan based on architectural renderings for a combined 109 S. Main and 111 S. Main being voted superior to a remodel of solely 111 S. Main for providing library services to the community.
- Remodeling within the Lindsborg Community Library (111 S. Main) or 109 S. Main AND 111 S. Main will remain contingent on final plans being approved by the City Council before construction begins.

Councilmember John Presley moved to approve the Lindsborg Community Library’s request to make an offer to purchase 109 S. Main, to be owned by the City of Lindsborg and funded by the Library OR to renovate 111 S. Main at the Library’s expense, with conditions as outlined. Seconded by Councilmember Kirsten Bruce and passed 6-0 by roll call vote.

Blight Removal Fund-Lift Up Lindsborg

Following the success of the first project in 2022, *Lift Up Lindsborg!* —a division of the Community Development Department’s proactive code enforcement program—has been reimaged for 2023 to include three programs under its umbrella. These programs include:

1. **LUL! Matching Grant:** Provides up to \$2,500 in matching funds to repaint or re-side residential property in qualifying Swedish colors.
2. **LUL! Classic:** Provides complete cost coverage for lawn maintenance, basic exterior home repair, and repainting property in qualifying Swedish colors with volunteers and/or contracted labor.
3. **LUL! Lawn Maintenance:** Provides lawn maintenance services with volunteers. All applications can qualify for this program if requested; runs all year based on volunteer availability.

Lift Up Lindsborg! is designed to address multiple goals within the adopted Strategic and Comprehensive plans, including improving community appearance, public health and well-being, neighborhoods and housing, as well as promoting local history and heritage. The program is brought to the community in partnership with the McPherson Housing Coalition and the Kansas Civic Network.

If approved, promotional material will be distributed to the community through the city’s social media and traditional media channels. The online application has been updated to match the changes in the program and can be accessed from the official city website or at: <https://lindsborgcd.typeform.com/LiftUpLindsborg>

Councilmember Kirsten Bruce moved to approve utilization of budgeted funds for *Lift up Lindsborg!* Seconded by Councilmember Andrew Smith and passed 6-0 by roll call vote.

Bucket Truck for Public Works

Many years ago, the Electric Department was staffed with four linemen to best serve the needs of the department and the city. It has long been a goal to bring the department back to that level of staffing, as having four linemen gives the department more flexibility during larger projects and working weather-related events and outages. The ability to spread callouts to four linemen also helps the crew avoid burnout and keeps them safe. We recently met the goal of getting back to this staffing level and are rebuilding toward a solid future as the community grows.

One issue that comes with having a larger crew is the need for more equipment to do the work. This year, the department budgeted to add a second small bucket truck which would allow the department to split into two crews to improve efficiency and productivity. This will be most helpful following storm events and restoring power. The major issues with acquiring a second truck are availability and lead times. Currently, there are very few trucks on the market and lead times for ordering a new truck could be a couple of years.

This situation makes it very difficult to acquire a second truck under the City's normal purchase policy procedure. The Electric Superintendent has researched if it is possible to find a used bucket truck that would have been maintained well enough to get another ten years of service. He concluded that there are a few trucks that come available occasionally that would meet this objective. The challenge with this situation is that when something does become available, it is often only there for a matter of hours or a couple of days before the vehicle is purchased.

Staff requested upfront approval of the full amount budgeted, which would give the department the ability to react immediately should a qualified truck become available. Staff understands that this is not a normal procedure for the acquisition of city vehicles. The Electric Superintendent has a list of criteria that the truck would need to meet to be an acceptable option worth pursuing; this would be a deliberate and qualified purchase when the opportunity arises.

Because of the nature of this being a specialty vehicle, it falls outside of the parameter of the Fleet Services; however, staff could also work with our Fleet team to acquire a vehicle if it becomes available.

Councilmember Andrew Smith moved to approve up to \$150,000.00 for the purchase of a used/new second bucket truck for the Electric Department. Seconded by Councilmember Rebecca Van Der Wege ad passed 6-0 by roll call vote.

Raymer Society Special Events Request – Resolution No. 02-2023

The Raymer Society for the Arts submitted a “notification of non-profit organization event promoting the arts” application (ABC form 865) in order to be able to serve complimentary alcoholic liquor and cereal malt beverages at their 2023 event listed below.

02.26.2023	Reception for Jason Ryberg
03.11.2023	Reception for Lindsey/Heather
03.25.2023	Reception for Karla Prickett
03.31.2023	Jazz Walk
05.13.2023	Reception for Steve Bridges
05.14.2023	Cinco de Mayo, Members event
05.21.2023	Sun Fundraiser
07.07.2023	Reception for Katie Peterson
07.14.2023	Reception for Laura Baker
08.08.2023	Reception for Elena Samarski
10.06.2023	Reception for Ellie Murphy
11.04.2023	Wine and Cheese Members Event

As a nonprofit, the Raymer Society for the Arts can sponsor an event promoting the arts and serve complimentary alcoholic liquor and cereal malt beverages to members of the public during the event as long as it is approved by the local governing body by ordinance or resolution and submitted to the Kansas Alcohol Beverage Control at least ten days prior to the event.

Councilmember Rebecca Van Der Wege moved to approve the Raymer Society for the Arts Notification of Nonprofit Organization Event Promoting the Arts form and pass Resolution No. 02-2023 authorizing the serving of complimentary alcoholic liquor or cereal malt beverage at their 2023 events as listed. Seconded by Councilmember John Presley and passed 6-0 by roll call vote.

Smoky Valley Arts and Folklife Center Special Events Request – Resolution No. 03-2023

The Smoky Valley Arts and Folklife Center submitted a “notification of non-profit organization event promoting the arts” application (ABC form 865) in order to be able to serve complimentary alcoholic liquor and cereal malt beverages at their 2023 event listed below.

03.05.2023	Reception for Lindsborg Collects
03.25.2023	Vaffeldagen
03.31.2023	Jazz Walk
04.16.2023	Reception for David Murano/Scott
05.19.2023	Reception for Community Exhibitions
06.30.2023	Reception for Kelly Gossett-Dennis
07.14.2023	Pie Social
08.06.2023	Reception for Dolores Rundbeck
09.08.2023	Busking Event
09.10.2023	Reception for SAP Exhibition
10.01.2023	Reception for Swedish Costume Exhibit
11.10.2023	Reception for Holiday Gift Market

As a nonprofit, the Smoky Valley Arts and Folklife Center can sponsor an event promoting the arts and serve complimentary alcoholic liquor and cereal malt beverages to members of the public during the event as long as it is approved by the local governing body by ordinance or resolution and submitted to the Kansas Alcohol Beverage Control at least ten days prior to the event.

Councilmember Blaine Heble moved to approve the Smoky Valley Arts and Folklife Center Notification of Nonprofit Organization Event Promoting the Arts form and pass Resolution No. 03-2023 authorizing the serving of complimentary alcoholic liquor or cereal malt beverage at their 2023 events as listed. Seconded by Councilmember Kirsten Bruce and passed 6-0 by roll call vote.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

Councilmember Kirsten Bruce moved for adjournment, seconded by Councilmember John Presley, and passed 6-0 by voice vote. The meeting was adjourned at 7:25 p.m.

Respectfully Submitted,
Roxie Sjogren, CMC
City Clerk