

LINDSBORG CITY COUNCIL
Lindsborg City Hall
July 5, 2022–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT:

Clark Shultz, Blaine Heble, Corey Peterson, Rebecca Van Der Wege, John Presley, Kirsten Bruce

COUNCILMEMBERS ABSENT:

Emile Gallant, Rick Martin, Tanner Corwin

OTHERS PRESENT:

Kristi Northcutt, Roxie Sjogren, Zach Strella, Lucas Neece, Chris Lindholm, Chief Mike Davis, David Hay, Holly Lofton, Chad Moore (Bethany College)

The meeting was called to order at 6:30 p.m. by Mayor Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

There was no public input.

AMENDMENTS TO THE AGENDA:

There were no amendments to the agenda.

MAYOR'S REPORT:

Parks and Recreation Professional's Day Proclamation

Mayor Shultz read the Parks and Recreation Professionals Day Proclamation recognizing the work of Beth Ferguson, Noah Flores, and Bryan Giesen. July 15 was proclaimed as Parks and Recreation Professionals Day.

Mayor Shultz also recognized Molly and Tyler Johnson for their ongoing work in putting together the Old-Fashioned 4th of July celebration.

CONSENT AGENDA:

Councilmember John Presley moved to approve the minutes from the June 20, 2022, regular Council meeting, Payroll Ordinance 5368, and Purchase Order Ordinance 5369. Motion seconded by Councilmember Kirsten Bruce. The motion passed 4-0 by roll call vote; Councilmember Blaine Heble abstained.

APPOINTMENTS:

Councilmember Rebecca Van Der Wege moved to approve the appointment of Kerington Haxton to the Volunteer Lindsborg Fire Department. Seconded by Councilmember Blaine Heble and passed 5-0 by voice vote.

PLANNING AND ZONING:

There was no planning and zoning report.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Security Camera Project

Currently, the city has a total of five security cameras, which are located on City Hall and the Public Safety Building. They are used to help assist with public safety, and potentially to aid in investigations involving crimes

that occur throughout the city. A host of issues exists with these cameras, including but not limited to the fact that they are not on the same system, were installed at different times and are not similar or connected technology, and have not been properly maintained or upgraded. Several of these cameras are dated/outdated, are no longer supported by the City's IT provider, and in some cases, are no longer working at all.

Staff has placed a priority on evaluating the potential for a more robust system, with the placement of additional cameras and at more facilities owned by the city. With the threats in today's world, staff feels it is important to protect and monitor all City facilities for any unusual activity. As such, staff has determined the need to increase our system to 18 cameras with the capability to upgrade to 32 total. This update will place cameras on all locations except for the swimming pool and golf course clubhouse; however, with anticipated future placement of fiber to these facilities, systems also would eventually be added. This project will also allow for a TV to be installed in the Public Safety Center so that all cameras would be monitored.

Staff received three bids based on the specs requested:

Johnson Controls:	\$74,022.26
INAalert:	\$23,272.09
Reach Security:	\$21,381.23

Councilmember Kirsten Bruce moved to accept the bid from Reach Security for a new, upgraded security camera system for the city, in an amount not to exceed \$21,381.23. Seconded by Councilmember John Presley and passed 4-0 by roll call vote. Councilmember Blaine Heble abstained.

Path to Your Purpose Internship Program

The city and Bethany College have agreed to enter a partnership for City Hall to host student work-study interns during the 2022 fall semester. Up to two students will gain experience working with the CVB, Recreation, Community Development, and/or Administration Departments. Students will gain valuable work experience and mentorship while exploring their interests in a career in public service and local government; the city will gain hardworking interns that bring new ideas and current knowledge to the organization.

Pathways Internships are a new initiative at Bethany College designed to cultivate experiential education opportunities for Bethany students in and beyond central Kansas. Via Pathways, Bethany College seeks to partner with local and national organizations to offer Bethany students real world work experience, in either onsite or remote internship placements. Pathways Internships provide students with multiple layers of professional and academic guidance within a framework of support services offered by Bethany College's new Path to Your Purpose Office.

During the first semester of partnership, Bethany College will fund the interns' pay. If the city continues the partnership in the spring and beyond, the City would fund 25% of the students' pay, on an hourly basis up to 15 hours per week, at the federal work-study amount consistent with Bethany College's policies. This is expected not to exceed \$750/semester/student, with the possibility of no more than two interns at the city, or a total investment of \$1,500/semester. This is being budgeted into the 2023 salary budget in anticipation of a successful partnership after the pilot semester in fall 2022.

The city is excited to be working with interns from Bethany to help enrich their educational experience within Lindsborg while promoting public service as a profession and strengthening the City's relationship with Bethany College.

No action taken. This agenda item was just to share the information with Council.

Server Upgrade

The city's current server was installed in June of 2017 and is running Microsoft Windows Server 2012 R2. Server 2012 R2 has an end-of-life date of October 10, 2023, which means that Microsoft will not provide any further patches for security updates as of this date. Not receiving updated patches would place the city in a vulnerable situation for malware/cyber-attacks. The capital improvement plans for replacement of the server in 2024. However, after collectively discussing the end-of-life status with Reach, staff has concluded that the city would benefit from upgrading the server earlier than planned. Here are a few issues it would resolve:

1. The implementation of Incode 10 would require updates to our current server if not updated.
 - a. Increased hard drive space
 - b. Microsoft SQL 2019 (currently have 2012 installed)
 - c. A separate server from the Domain Controller (This will be accomplished using virtual servers. A virtual server is one server that is separated into different areas.)
2. The servers would be split so that during a reboot, it will not take everyone offline. Ex. If City Hall needs to be rebooted due to a printer issue, they can reboot that one and not affect all other staff, such as public safety.
3. Updated software to Windows Server 2019 – as with any upgrade, there are usually additional security/features when an operating system is upgraded. This is true with Server 2019.
4. Printing issues: We have experienced several issues with printing lately. If upgraded, these issues, with the implementation of upgraded software, would be resolved.

Councilmember Rebecca Van Der Wege moved to accept the bid from Reach Solutions in an amount not to exceed \$19,723.00 for a server upgrade. Seconded by Councilmember Corey Peterson and passed 5-0.

EXECUTIVE SESSION:

There was no executive session.

ADJOURNMENT:

Councilmember Rebecca Van Der Wege moved for adjournment, seconded by Councilmember Kristen Bruce, and passed 5-0. Meeting was adjourned at 7:03 p.m.

Respectfully Submitted,
Roxie Sjogren, CMC
City Clerk