

LINDSBORG CITY COUNCIL  
Lindsborg City Hall  
August 2, 2021– 6:30 p.m.  
Meeting Minutes

**MEMBERS PRESENT:**

Becky Anderson, Blaine Heble, Ed Radatz, Rick Martin, Mark Friesen, Rebecca Van Der Wege, Kirsten Bruce

**ABSENT:** Emile Gallant, Jodi Duncan

**OTHERS PRESENT:**

Greg DuMars, Roxie Sjogren, Lucas Neece, David Hay, Jordan Jerkovich, Holly Lofton, Chief Davis, Chris Lindholm, Beth Ferguson, Stacey Jordan, Jenell Hulse, Ryan Biegert

The meeting was called to order at 6:30 p.m. by Mayor Becky Anderson followed by the pledge of allegiance.

**PUBLIC INPUT:**

No public input.

**AMENDMENTS TO THE AGENDA:**

No changes.

**MAYOR'S REPORT:**

Mayor Anderson spoke regarding COVID-19. The high school had a meeting to discuss protocols, she encouraged everyone to get the vaccine. With many large events coming up such as the Car Show, Street Dance, community water fight and Bethany College students arriving, she asked that community members be mindful and consider wearing a mask.

Chief Davis introduced Stacey Jordan, the new EMS Director for AMR.

**CONSENT AGENDA:** Kirsten Bruce moved to approve the minutes of the July 19, 2021, regular council meeting, Payroll Ordinance 5311, and Purchase Order Ordinance 5312. Motion seconded by Rick Martin and passed unanimously by roll call vote.

**NEW BUSINESS:**

**Hyllningsfest Beer Garden Request**

An application was received for a Special Event Cereal Malt Beverage Permit for October 8-9, 2021, for the Hyllningsfest Committee. The location of the event will be the parking lot to the east of City Hall and on Lincoln Street for Saturday evening during the live music (map attached). The Committee will be checking IDs and issuing wristbands as patrons enter the area. The requested hours of operation are from 10:00 am – 12:00 am for both days.

Rick Martin moved to approve the Special Event Cereal Malt Beverage Permit for October 8-9, 2021, for the Hyllningsfest Committee. Seconded by Mark Friesen and passed unanimously by roll call vote.

**Executive Search Firm Contract**

Mayor Anderson shared that a request for proposals were sent out to 8 Midwest firms and five were received back. Rick Martin, Council President and Mayor Anderson will review each of the proposals, select three and send to Council for review.

**AMR Encumbrance**

At the May 17, 2021, City Council meeting, Council approved a contract with American Medical Response (“AMR”) for contracted emergency medical services for the City of Lindsborg to begin August 1, 2021. As part of that contract, the City agreed to pay a total cost of \$187,500 for the period of service covering August 1, 2021 – December 31, 2021.

Kirsten Bruce moved to approve the encumbrance of \$187,500.00 for contracted emergency medical services with AMR. Seconded by Ed Radatz and passed unanimously by roll call vote.

### **Fire Truck Tire Quotes**

As part of our annual maintenance plan, all fire apparatuses are inspected for serviceability. During this year’s inspection of fire apparatus 302, the report states that all the tires were made in 2002 and recommended replacement.

The National Fire Protection Association (NFPA) section 1911 covers standards for the inspection, maintenance, testing, and retirement of in-service emergency vehicles. Section 1911 requires that tires must be replaced every seven years. However, a Fire Protection Research Foundation document analyzing the seven-year tire replacement criteria acknowledges the wear and tear of tires is of more importance when considering tire replacement.

Given that the tires are about 19 years old, starting to show cracking on the inside walls of the tires and replacement is being recommended by the inspector, Chief Davis obtained 3 quotes to purchase and replace the tires on fire apparatus 302. Smoky Valley Tire Services, LLC out of Lindsborg quoted \$3,070.00, Commercial Tire Centers out of Salina quoted \$3,097.43 and Kansasland Tire and Service out of Salina quoted \$5,092.83.

Blaine Heble moved to approve the purchase of six new tire from Smoky Valley Tire Service, LLC for fire apparatus #302 in the amount of \$3,070.00. Seconded by Rebecca Van Der Wege and passed unanimously by roll call vote.

### **Wastewater Treatment Ultraviolet Bulb Quotes**

UV Disinfection is used at the wastewater plant to disinfect the wastewater and is the final treatment process just before the effluent is released into the river and/or pumped to the golf course for irrigation. UV disinfection is an important part of the treatment process used to destroy disease causing organisms in the effluent. One of the big benefits of using this process is that there are no byproducts or possible safety concerns due to system failures which are possibilities when using chlorination.

The original UV system was installed in the 1997 during the first plant upgrade project. After 20 years of service, that system was replaced in 2018 with a new higher efficiency system. The bulbs sit in quartz sleeves to protect the bulbs and keep them dry. On this new system, there is a wiper system which runs automatically to wipe down the jackets which helps to keep them clean to allow the maximum UV penetration. After three years of operation, it is time to start replacing some of the bulbs and the wipers. The bulbs are designed to last 13,000 hours but normally last double that life span before issues start.

While there are other manufacturers of this bulb, staff have found that the bulbs from the unit manufacturer are of better quality and last much longer. This is the reason for only one quote.

Rebecca Van Der Wege moved to approve the proposal from Haynes Equipment for the purchase of 40 UV replacement lamps and 120 wiper rings for \$2,930 plus freight. Seconded by Blaine Heble and passed unanimously by roll call vote.

### **Electric Substation Work Encumbrances**

In May, the Electric Superintendent had the substation tech from KMEA Mid-States come to the substation to discuss breaker maintenance as well as physically help perform the maintenance of one breaker so the crew could fully understand what needed to be done. The breakers are the last line of protection at the substation before the transformer and are there to protect against short circuits and overloads in the primary circuitry that make it past the fusing. There are 5 breakers that are currently in use in the substation, and it is not known when the last maintenance had been performed on any of them. The crew started with the main tie breaker as it is very seldom tripped and the most likely to need maintenance. As they worked through the breaker, they discovered items that needed a bit more work than they had anticipated. As they cleaned and exercised the breaker, they also had an issue with a small part that was bent in the process. This was not known at first and was causing an issue with the breaker not latching properly.

After some in-depth investigating, they were able to determine what was happening and that they needed to order a couple of new parts. After the parts came in and were installed it still took some time to get the breaker correctly timed so that it would operate properly. This whole process became much more detailed and expensive than originally planned but the breaker is now working much better than it would have had they not done the maintenance. They are also much better prepared to do the work on the remaining breakers after the summer temps cool down and the load is significantly less.

Mark Friesen moved to approve payment of invoice number 2273-0 from KMEA Mid-States in the amount of \$4,210.06. Seconded by Ed Radatz and passed unanimously by roll call vote.

#### **City Hall Trim Painting Quotes**

The exterior of City Hall was repainted in 2016. The white exterior trim needs repair, caulking and painting. City Hall was renovated in 2010. There has not been any touch up painting since that time. Bids have been solicited to repair, caulk and paint the white exterior along with some interior work. The interior painting to be completed is in the Interior entry hall/lobby and the front office area. Each of the bidders have assured staff that they can complete the work by the end of September.

Bids were not solicited to paint the entire outside of City Hall. City Hall was last painted in 2016 at a cost of \$16,000. There was not sufficient budget to do all the work this year.

Kirsten Bruce moved to approve the proposal (Estimate No. 21188) from Koehn Painting Co. in the amount of \$6,932.00. Seconded by Ed Radatz and passed unanimously by roll call vote.

#### **EXECUTIVE SESSION:**

There was no executive session.

#### **OTHER:**

Ed Radatz mentioned that they had a block party in his neighborhood using the City-sponsored block party grant. Lucas Neece mentioned that eight applications have been received.

#### **ADJOURNMENT:**

Moved by Kirsten Bruce , seconded by Rick Martin and passed unanimously. Adjourned at 6:52 p.m.

Respectfully Submitted,  
Roxie Sjogren  
City Clerk