

LINDSBORG CITY COUNCIL
December 21, 2020– 6:30 p.m.
Meeting Minutes

MEMBERS PRESENT:

Becky Anderson, Rebecca Van Der Wege, Ed Radatz, Kirsten Bruce, Blaine Heble, Rick Martin, Mark Friesen, Jodi Duncan

ABSENT: Emile Gallant

OTHERS PRESENT:

Lucas Neece, Roxie Sjogren, Bill Gusenius, Greg DuMars, Gary Shogren, Larry Lindgren, Holly Lofton

The meeting was called to order at 6:30 p.m. by Mayor Becky Anderson followed by the pledge of allegiance.

PUBLIC INPUT:

No public input.

AMENDMENTS TO THE AGENDA:

Rick Martin requested that the City Administrator employment agreement be moved to “other” and that two executive sessions be added.

MAYOR’S REPORT:

Mayor Anderson thanked Beth Ferguson and Lucas Neece for carrying out the COVID-19 testing.

CONSENT AGENDA: Rebecca Van Der Wege moved to approve the minutes of the December 7, 2020 regular council meeting, Payroll Ordinance 5271, and Purchase Order Ordinance 5272. Motion seconded by Blaine Heble and passed unanimously by roll call vote.

APPOINTMENTS:

No appointments.

PLANNING & ZONING:

Ordinance No 5273-Rezone

Blaine Heble moved to approve Ordinance No. 5273 amending section 50-7 of the Lindsborg Municipal code rezoning 204 North Maple to R-3 Multi-Family Zoning within the City of Lindsborg. Seconded by Ed Radatz and passed unanimously by roll call vote.

OLD BUSINESS:

No old business.

NEW BUSINESS

Sales Tax Transfer

As is outlined in the attached document, local sales tax is collected and then allocated to specific capital items (the ½% sales tax) or to 1) property tax relief; 2) economic development; and 3) infrastructure (the 1% sales tax). December sales tax numbers are not yet available so an update will be given at the January 18, 2021 meeting.

Unallocated local sales tax (the ½% sales tax) is budgeted to be transferred at year-end to either the Equipment Reserve Fund or the Capital Improvement Reserve Fund.

The Sundstrom Conference Center operates at a deficit, so portions of the 1% local sales tax are annually allocated to cover the shortfall.

Rick Martin moved to transfer \$50,000 of the local ½% sales tax to the Equipment Reserve Fund. This comes from an available balance of over \$75,000. Seconded by Blaine Heble and passed unanimously by voice vote.

Rebecca Van Der Wege moved to allow the allocation of local 1% sales tax funds sufficient to cover the 2020 Sundstrom Conference Center operating shortfall. Seconded by Rick Martin and passed unanimously by voice vote.

Marketing Proposal

During the initial Comprehensive Plan work session with the City of Lindsborg’s planning consultant, the need to market Lindsborg as a place to live was brought forward. The current data says that over the next 2 years, over 30 million people living in urban areas will be migrating to suburban and rural areas of the country. Business expansions continue to occur in McPherson and Saline Counties creating the need for expanded workforce. Staff met with the Kansas Department of Commerce Secretary to discuss how to partner on a marketing program. The Kansas Department of Commerce will share data to enable the marketing of Lindsborg to be more targeted. City staff believes that a short-term teaser marketing program on Lindsborg should be executed while a longer one-year program is developed. Three proposals were solicited. BowerComm’s proposal is in the amount of \$20,000, Harvest Video’s proposal cost is dependent on the number of videos requested, and Atlas Community Studios’ proposal is \$115,000.

The financial impact for the City of Lindsborg for 200 new household ranges from \$315,279 to \$399,201 annually. The financial impact for USD 400 ranges from \$1,853,256 to \$1,899,075.

Kirsten Bruce moved to approve the proposal of BowerComm in the amount of \$20,000 to market Lindsborg as a place to live. Seconded by Rick Martin and passed unanimously by roll call vote.

Federico Consulting Contract

In November of 2018, the City contracted with Federico Consulting for advocacy services to help build and enhance relationships with state legislators, executives, and agencies within the state while also serving to meet two strategic goals outlined by City Council,

“Expand the Mayor and City Council in year-round state government advocacy.”

“Organize an annual Lindsborg delegation to the Kansas statehouse during the legislative session.”

Under this contract, meetings have been coordinated with the Lieutenant Governor, Commerce Secretary, and Kansas Housing Resources Corporation Executive Director. A “Lindsborg Day at the Capitol” was scheduled, coordinated, and executed. The “Meet in the Middle” summer meeting was inaugurated in Lindsborg with over 60 legislators attending. Additional meetings were held with KDOT Secretary Lorenz and Commerce Secretary Toland. The plan for 2021 is to organize and host another “Meet in the Middle” summer meeting. Other services received are daily committee reports with weekly recaps during the legislative session.

Attached is a Memorandum of Understanding (MOU) for 2021. The terms of the MOU are the same as the MOU for 2019 and 2020.

Rick Martin moved to approve the Memorandum of Understanding with Federico Consulting. Seconded by Kirsten Bruce and passed unanimously by roll call vote.

Virtual Meeting Speaker/Microphone System

As the COVID-19 pandemic continues, the need for Council to meet with remote participants will continue.

Staff has been pleased with the Sennheiser TeamConnect system of wireless conference microphone-speakers as they have used them with KMEA over the last 18 months. Council used them on December 14 and the wireless microphone/speakers contributed to the success of that meeting.

Staff found several offers online:

Wholesale Home	\$4,499
Amazon.com	\$6,999.99
CalMedia	\$3,200 + \$8.38/shipping
Reverb	\$2,699

The low price was sold out; CalMedia is the next lowest price at \$3208.38.

Kirsten Bruce moved to approve \$3,208.38 for a wireless conference speaker/microphone system from CalMedia. Seconded by Mark Friesen and passed unanimously by roll call vote.

Cost of Living Allowance

Annually, City Council reviews a Cost-of-Living Allowance. Historically, the benchmark used has been the Consumer Price Index (CPI) for the Midwest Region. Through November 2020, the CPI is 1.0%. 1.00% is budgeted for a COLA increase.

Rick Martin moved to approve a 1.0% COLA effective January 1, 2021 for all regular full-time employees. Seconded by Jodi Duncan and passed unanimously by roll call vote.

Executive Session:

Rick Martin moved to move into executive session to discuss matters related to non-elected personnel pursuant to K.S.A 75-4319 B(1) for 15 minutes to include City Council and the Mayor and to resume at 7:37 p.m.

Seconded by Blaine Heble and passed unanimously by voice vote. No action was taken.

Rick Martin moved to move into executive session to discuss matters related to non-elected personnel pursuant to K.S.A 75-4319 B(1) for 15 minutes to include the Mayor, City Council and the City Administrator and to resume at 7:54 p.m.

Seconded by Blaine Heble and passed unanimously by voice vote. No action was taken.

OTHER:

Employment Agreement – City Administrator

The City Administrator is retained for services through an employment agreement. The employment agreement is for a one-year term. The proposed agreement would be for the term from January 1, 2021 through December 31, 2021. The only change in the agreement for the 2021 year is the salary. The annual salary in the proposal is \$123,905.60; all other terms remain the same as the 2020 agreement.

Rebecca Van Der Wege moved to approve the Employment Agreement between the City of Lindsborg and City Administrator Gregory DuMars. Seconded by Blaine Heble and passed unanimously by roll call vote.

Greg DuMars passed out a list of current projects that City staff continue to work on. Rebecca Van Der Wege asked if dashboard updates/milestones could be offered at Council meetings once a month.

Greg DuMars offered his thanks to Lucas Neece and Beth Ferguson for their tremendous amount of work in the narrow timeline they had to work with. The tests were received on Tuesday, December 15 and the first round of testing occurred on Wednesday, December 16.

ADJOURNMENT: Moved by Kirsten Bruce, seconded by Ed Radatz and passed unanimously. Adjourned at 8:07 p.m.

Respectfully Submitted,
Roxie Sjogren
City Clerk

