

LINDSBORG CITY COUNCIL
March 16, 2020 – 6:30 p.m.
Meeting Minutes

MEMBERS PRESENT:

Becky Anderson, Rebecca VanDerWege, Emile Gallant, Rick Martin, Ed Radatz, Kirsten Bruce, Jodi Duncan, Blaine Heble

ABSENT: Mark Friesen

OTHERS PRESENT:

Greg DuMars, Bill Gusenius, Roxie Sjogren

The meeting was called to order at 6:30 p.m. by Mayor Anderson followed by the Pledge of Allegiance.

PUBLIC INPUT: None

AMENDMENTS TO THE AGENDA: None

MAYOR'S REPORT:

Two weeks since we met have changed our lives. A big thank you to the hospital, Bethany Home, Bethany College, the City, and the school district. We have good people and boards in charge, and we are trying to do our best for our community. We need to pay attention and take this seriously. If you have questions, please reach out to the City. This is an incredibly difficult time for local businesses. A special thank you to Holly Lofton and the CVB for staying on top of all activities and events that are supposed to be at the Sundstrom and in our community. This weekend was supposed to be the 10th anniversary of Vaffledagen. A special thank you to Greg DuMars, City Administrator. He is staying on top of this as it is not an easy time for cities.

CONSENT AGENDA: Councilman Rick Martin moved to approve the minutes of the March 2 , 2020 regular council meeting, Payroll Ordinance 5219 and Purchase Order Ordinance 5220. Motion seconded by Councilman Emile Gallant and passed unanimously by roll call vote.

APPOINTMENTS: None at this time.

PLANNING & ZONING: No report.

OLD BUSINESS: None

NEW BUSINESS

Crack Seal Equipment Rental

Crack sealing of asphalt streets is an important part of street maintenance to help prevent moisture from getting into the subgrade and causing soft spots which lead to surface failure. Crack sealing used to be a normal part of our street maintenance program but because of an inoperative melter and fewer new asphalt streets to crack seal, the program fell by the wayside. In 2018, the street department rented a newer crack seal melter from PMSI in Wichita and the crew went through town and sealed the cracks on all the newer asphalt streets. This process went well, and the work went quicker than expected because they were not working on the machine all the time. As part of the continued maintenance plan we have planned to rent the melter again and continue to work on sealing the cracks on the same newer asphalt streets. There was some material left over from last year and they have found that the process takes less material than expected. The quoted price is for the rental of the equipment and only one pallet of material.

Emile Gallant motioned to approve \$3,049.00 from PMSI for the rental of a Crafcoc Sealant Melter and one pallet of sealant. Seconded by Ed Radatz and passed 7-0.

Corrected Golf Cart Lease

This is to approve the current golf cart lease for another year. We have signed a 6-year lease for \$10,872.00 for 10 RXV Elite Lithium-ion battery golf carts good through May of 2025. This lease is with Kansas Golf and Turf in Wichita, Kansas.

The warranty is for a 5-year warranty through the battery and KG&T would cover the 6th year if any batteries would need replaced. These carts are Almond color with fold down windshield, cooler and bracket attached, USB ports, wheel covers, message holder, premium seat – high back and custom seats.

Lithium-ion batteries improve the performance and longevity of golf carts, the batteries are half the size of lead acid batteries, a fraction of the weight, and require relatively no maintenance.

These carts are energy efficient--guaranteed 30% less energy used and up to a possibility of 50%.

The lease for the golf carts is \$906.60 for 72 months. The amount due for each year is encumbered and then paid monthly. The amount encumbered for each year should be \$10,872.00 not \$9600.00.

Blaine Heble moved to approve \$10,872 to Kansas Golf and Turf for the lease of 10 golf carts for the Lindsborg Municipal Golf Course replacing the previous motion of \$9600.00. Seconded by Rick Martin and passed 7-0.

Dogwood Capacity Sale

The City of Lindsborg has a one-megawatt (MW) ownership position through the Kansas Municipal Energy Agency (KMEA) of the Dogwood Generating Facility. This facility is a 650 MW natural gas fired combined cycle electric generation facility. An offer has been made from KMEA to purchase 1 MW of capacity for the months of October 2020 – November 2020 and March 2021 – May of 2021. The offer is \$0.50 per kilowatt (kw). The total revenue to the Electric Fund would be \$2,500.00. The capacity is not required by the Southwest Power Pool (SPP) during these non-summer months. The capacity would be needed during summer months.

Kirsten Bruce moved to approve the agreement with the Kansas Municipal Energy Agency to sell 1 megawatt of capacity for the months October 2020-November 2020 and March 2021-May 2021 at \$0.50 per kilowatt. Seconded by Rebecca Van Der Wege and passed 7-0.

Digital Budget Book Suite

One of the goals for the development of the budget is to streamline the budget planning process and produce a budget that presents the information more graphically with greater transparency. A new application called Digital Budget Book has been demonstrated to the executive team. The application is straightforward in use and would streamline the budget preparation process.

Rick Martin moved to approve \$3,375.00 plus \$1,200 for the one-time setup fee and annual subscription service for the Digital Budget Book subscription with ClearGov. Seconded by Emile Gallant and passed 7-0.

Executive Session: None

OTHER:

The other discussion centered around the City's response to the Coronavirus. City operations: All city buildings have been closed to public access. We are asking the public to do business by email or phone. Payments can be made my ACH, online, over the phone or via dropbox. We will not disconnect utilities; we ask that you still contact the City if you are unable to pay. Soccer season will be cancelled, and refunds will be sent out. The Easer Egg Hunt has been cancelled. The Sundstrom had 8 events scheduled over the next 2 months that have been cancelled. They were supposed to have a wedding this Saturday with 150 people. The concern is for the guests as well as staff, many of whom are schoolteachers. The family decided to postpone the wedding. The City is trying to make resources available; we are looking into a texting program. Another option we are looking at is to use geofencing to send out data. The City hosted a meeting this morning (Monday, March 16, 2020) with the hospital, school district, college, Sprout House, and Bethany Home. The purpose of the meeting was not to make decisions collectively but to find out where everybody is.

Everyone is being proactive. Primary item we all need to do is manage the curve, so we don't overwhelm our healthcare resources in the City. The mayor or city administrator could declare a local emergency for up to seven days. A local emergency can be extended beyond the seven days by Council. March committee meetings have been cancelled. We are looking at how we can conduct meetings online. Council meetings are still subject to the KS Open Meetings Act. How we do business will change for a while. What are our essential functions? We have identified them as public safety (police, fire, EMS) and public works, especially utilities (water, wastewater and electric). In public works, we have cross trained. Wastewater can be operated remotely if need be. For electric, we are understaffed with only two linemen, but we only need one lineman if we have other staff to work as the ground crew. The lineman can be in the bucket and ground crew can assist.

Questions:

Will the pool open? City staff is planning like it will be.

The new subdivision, will it be put on hold? There has been no talk regarding putting it on hold.

Department of Commerce has come out with information for small businesses; the information will be available on the City's website.

The decision-making process has been one that, do you err on the side of caution or do you err on the side of being more lax. The city staff has decided to error on the side of caution.

Municipal court has been cancelled through April 7, 2020.

Salina is taking similar action. There is a meeting tomorrow (Tuesday, March 17, 2020) with the McPherson County Health Department.

Utility late fees will be waived during this time that we are not doing disconnects.

What does quarantine mean? Our elderly population will need help; reach out to your neighbors.

Chief Davis stated that they are working with Greg DuMars and the County to protect the staff as well as those they are serving. Park Playground equipment will be off limits. School administrators have a conference call on Thursday, March 19, 2020 with the KS State Board of Education and the school board has a meeting Thursday evening. Bethany College is on a break. The Messiah Festival is not having chorus rehearsals. The Kansas Collegiate Athletic Conference has stated that there will be no spring sports. Bethany Home is currently not offering visits. Remember our local businesses, this will be tough.

Next meeting is April 6, 2020. Keep an eye on your email as we are looking at other ways to host that meeting.

ADJOURNMENT: Moved by Rick Martin, seconded by Ed Radatz and passed unanimously. Adjourned at 7:29 p.m.

Respectfully Submitted,

Roxie Sjogren

City Clerk