

LINDSBORG CITY COUNCIL  
January 6, 2020 – 6:30 p.m.  
Meeting Minutes

**MEMBERS PRESENT:**

Rick Martin, Becky Anderson, Ed Radatz, Blaine Heble, Jodi Duncan, Kirsten Bruce, Rebecca Van Der Wege, Emile Gallant

**ABSENT:** Mark Friesen

**OTHERS PRESENT:**

Greg DuMars, Beth Ferguson, Gary Shogren, Chris Lindholm, Jeff Waugh, Derek Lee, Lance Cochran, Alesha Schoshke, Larry Lindgren, Dan Penner, Greg Nicholson, Sue Schlagel, Michael Davis, Merle Larson, Lucas Neece

The meeting was called to order at 6:30 p.m. by Mayor Anderson followed by the Pledge of Allegiance.

**PUBLIC INPUT:**

Pastor Jeff Waugh offered an opening prayer. Sue Schlagel provided information on behalf of the Prairie Trails Scenic Byway exhibit at the Sandzen Gallery January 19-March 15, 2020. These artists are all new, they have not previously been invited. Greg Nicholson was present representing his father-in-law, the owner of 202 South Main Street. Mr. Nicholson said that because of health issues, they had to put the renovation project on hold but plan to get started again next month. He asked Council if they could have an additional 6-8 months to complete the project. Merle Larson, president of the Raymer Society for the Arts, stated that they have not taken a position either way regarding the property at 202 South Main.

**AMENDMENTS TO THE AGENDA:**

Cereal Malt Beverage Application for YesWay Convenience Store

**MAYOR'S REPORT:**

As we begin our 151<sup>st</sup> year, the mayor encourages everyone to listen to each other; City Council and their constituents, City staff and the community, department heads with the Citizen Boards and Commissions.

Makers Street on Friday will be celebrating King Knute's Day. Saturday at 9am will be an open discussion led by City staff regarding alcohol consumption regulations. Thursday, January 16 at 6:45am is the Community Prayer breakfast at Bethany Lutheran Church. Local Government Day at the State Capital is January 22, let Cassie know if you are able to go. During the study session before the Council meeting, Senator Rick Wilborn and Representative Steven Johnson discussing City goals and how we are going to interact with our state government.

**CONSENT AGENDA:** Rick Martin moved to approve the minutes of the December 16, 2019 regular council meeting, Payroll Ordinance 5207 & 5208 and Purchase Order Ordinance 5209. Motion seconded by Kirsten Bruce and passed unanimously by roll call vote.

Emile Gallant nominated Rick Martin as Council president. Seconded by Ed Radatz and passed unanimously by voice vote.

**APPOINTMENTS:** None

**PLANNING & ZONING:**

Reminder of the Preliminary Plat Hearing for Stockholm Estates at 7pm tomorrow (January 7, 2020).

**OLD BUSINESS:** None

## **NEW BUSINESS**

### **RESOLUTION NO. 01-2020**

On November 18, 2019, City Council supported the creation of a Rural Housing Incentive District with the approval of a housing study that determined there was a shortage of quality housing in the community. A resolution was adopted and sent to the Secretary of Commerce, as required by State Statute K.S.A. 12-5241. On December 11, 2019, Secretary Toland approved the application to create the District. The City can now hold a public hearing to hear comments on a specific agreement with Developers of Stockholm Estates, a recent annexation planned as residential housing. The project is in the platting process, expected to finalize in January. The public hearing is scheduled for February 5, and once conducted, will be followed by a special meeting of City Council to consider an ordinance creating the RHID. The attached Resolution 01-2020 is required by K.S.A. 12-5241.

Rick Martin moved to adopt Resolution 01-2020 to establish a public hearing to consider an ordinance establishing a Rural Housing Incentive District. Seconded by Emile Gallant passed unanimously by voice vote.

### **SWENSSON PARK IMPROVEMENT**

The Alma Swensson Memorial Garden committee has completed an initial evaluation of estimated costs for the Swensson Park Improvement project. The committee will begin a fundraising campaign in January. The centerpiece of the effort, a life-sized ceramic sculpture of Alma Swensson, has been designed and will be created by local artist Michaela Groeblacher. The process will take several months and in order to complete the sculpture in time for the anticipated dedication in late-summer, funds must be approved for the artist to begin work in January. Council included capital improvements for the Memorial Garden in the 2020 Capital Improvement Plan.

Blaine Heble moved to approve a contract with Michaela Groeblacher to design and make a ceramic sculpture of Alma Swensson to be placed in Swensson Park. Seconded by Rick Martin and passed unanimously by roll call vote.

### **HIGHWAY K-4 CCLIPS ENGINEERING**

On April 16, 2018, City Council approved the application for funds through the KDOT City Connecting Link Improvement Program (CCLIP) to help address issues on Highway 4 connecting link. This program provides funds to cities to address deficiencies or improve a City Connecting Link on a State Highway System. A Connecting Link is any part of the State Highway system located within the corporate city limits of a city. In Lindsborg, this includes Highway 4 from the curve at South Main Street to the West edge of town. The program requires a City match of only 5% of the construction and inspection cost up to \$300,000 and 100% of the cost over \$300,000. This is the same basic program that was used to do the work on McPherson Street (Highway 4) from Main Street to Cole Street in 2014. At that time, it was known as the KLINK Program.

On August 27, 2018, the City received word that the project was approved for the KDOT 2020 fiscal year and in March of 2019, the formal agreement was approved by City Council, signed and returned to KDOT. That project schedule continues to move forward and has a scheduled bid letting of May 20, 2020.

As part of the CCLIP program, the City is responsible for all preliminary engineering and construction administration, including plan preparation, bid letting and the contract for construction. This work would need to take place over the next couple of months to meet the scheduled bid letting date.

Attached is a fee schedule and a contract from Wilson & Co for the design, bidding and construction engineering services for the K-4 CCLIPs repave project for a cost of \$26,000.

Emile Gallant moved to approve the Engineering Agreement from Wilson & Co for the preparation of construction documents, bidding services and construction related engineering services for the KDOT CCLIPS project in the amount of \$26,000. Seconded by Rick Martin and passed unanimously by roll call vote.

### **KANSAS MUNICIPAL TRUST RENEWAL**

Attached is the renewal quote from KMIT for the 2020 workers compensation insurance. The cost of coverage is driven by the Experience Mod—set at 0.81 for 2020. This is slightly higher than the rate of 0.74 set last year. KMIT also offers a premium discount based upon various criteria affecting the City's safety rating. For 2020, based upon a low experience factor, a 10% discount is being given.

Rick Martin moved to approve the 2020 KMIT Workers Compensation Insurance in the amount of \$26,291.00. Seconded by Rebecca Van Der Wege and passed unanimously by roll call vote.

### **EMS HONORARIUM REVISION**

The EMS Honorarium Program was first established to recognize and provide incentive to EMS volunteers for their commitment to the service. The challenge remains to attract and retain volunteers and to incentivize the volunteers to cover shifts. The proposed change in the EMS Honorarium Program is the first step in modifying the incentive program for the volunteers who serve Lindsborg Emergency Medical Services. Currently, a volunteer earns one point for each shift that they cover during a month's schedule. One point is worth \$10. The volunteer must cover a minimum of eight shifts during a month to be eligible to receive a payout on shift points for a month. If a volunteer covers less than 8 shifts in a month's time, they do not receive any compensation for the points accumulated during the month. The proposed policy change is to lower the minimum number of shifts in a month to four. If a volunteer covers at least four shifts in a month, that volunteer will receive \$10 for each point for the month.

Kirsten Bruce moved to approve the revised EMS Honorarium Policy and for it to be retroactively effective to January 1, 2020. Seconded by Emile Gallant and passed unanimously by roll call vote.

### **202 SOUTH MAIN CODE VIOLATION**

Resolution No. 11-19 was adopted on November 18, 2019. This resolution ordered the repair or removal of the property at 202 South Main, Lindsborg. The owner was ordered to have the repairs or removal completed by January 6, 2020. If not, then City Council would cause the structure to be repaired or removed. Resolution 11-19 was mailed Certified Mail with return receipt to the official address of the property owner, along with a copy to the attention of the property owner at the property owner's daughter's address. Resolution 11-19 was also published in the Lindsborg News-Record (official city newspaper). The official copy of Resolution 11-19 mailed to the property owner's official address was returned because it was not signed for. The secondary letter was not returned.

Under Section 10-559 et seq. of the Lindsborg Municipal Code, if the cost of repairs is less than 50% of the value of the structure, then the property is to be repaired and the cost assessed against the property owner. If the cost of repairs is greater than 50%, then the structure is to be removed and the cost assessed against the property owner. Currently, McPherson County has the land valued at \$26,390 and the structure at \$0.

Resolution No. 11-19 is attached for reference.

Rick Martin moved to direct staff to solicit bids for the demolition of the structure at 202 South Main Street and to bring the bids to the February 3, 2020 City Council meeting for consideration and award. Seconded by Blaine Heble and passed unanimously by voice vote.

### **FEDERICO CONSULTING ENCUMBRANCE**

On December 2, 2019, a contract was approved with Federico Consulting for State Government Relations and Advocacy services from November 2018 through December 31, 2019. The cost of these services is \$2,000 per month for 12 months. For 2020, these services will be \$24,000.

Rick Martin moved to encumber \$24,000 for governmental relations services with Federico Consulting. Seconded by Rebecca Van Der Wege and passed unanimously by roll call vote.

### **COMPUTER NETWORK UPGRADE BIDS**

The 2020 Capital Improvement Plan budget scheduled an IT Network upgrade across all departments. This includes desktops, laptops, docking stations, server capacity upgrade, and access points. Following is the list of items requested for quote with minimum specifications:

(21) Desktop Computers

- Minimum Specs:

HP 9th Generation Intel i5 or better, 16GB RAM or better, 256GB SSD or better, Win 10 Pro, 3 Year warranty  
(6) 15" laptops with Dock

-Minimum Specs:

15.6", HP Probook 650 G5 or better, 8th Generation Intel i5 quad core or better, 16GB RAM or better, 256GB SSD or better, Win 10 Pro, 3 Year warranty and Compatible Docking Station.

(2) 15" Surface Book 2 with Dock

-Minimum Specs:

Intel i5 or better, 16GB RAM or better, 256GB SSD or better, Windows 10 Pro

(1) Dock for Probook 450 G5

(1) 22" Monitor

(1) UniFi HD AP and (1) UniFi AC Pro for Sundstrom

(1) 1-year Server Warranty Extension (HP Proliant ML350 Gen9)

(1) 1 Terabyte server space addition (HP Proliant ML350 Gen9)

(5) 24 Port POE Unifi Gen2 - City Hall, Public Works, Safety Center, EMS, Sundstrom

(1) 10 Pack of LC GBics

(1) 48 Port non-POE UniFi - City Hall

(1) USB Hub

Three bids were received: CDW-G, Reach Solutions and McPherson Business Solutions.

Blaine Heble moved to approve the proposal from Reach Solutions in the amount of \$39,515.00. Seconded by Emile Gallant. Motion passed with Councilmembers Martin, Radatz, Heble, Bruce, Van Der Wege and Gallant voting in favor and Councilmember Duncan abstaining.

#### **YesWay Cereal Malt Beverage Application**

YesWay's CMB application for 2020 was received on January 2, 2020 and payment was received January 3, 2020. The application has been reviewed and background checks completed by the police department.

Emile Gallant moved to approve the application for Cereal Malt Beverage sales for 2020 for YesWay. Seconded by Rick Martin and passed unanimously.

**Executive Session:** No executive session.

#### **OTHER:**

Community Conversation regarding alcohol consumption on Saturday. The Kansas Government Journal provided to all of Council has an article on page 304 regarding Impact of Demand Transfer Losses. In 2004, the Kansas Legislature eliminated the transfers altogether; statewide losses for cities and counties was \$2.792 billion. For City of Lindsborg, our annual loss has been \$123,000 over a 19-year time period.

**ADJOURNMENT** – Moved by Ed Radatz, seconded by Jodi Duncan and passed unanimously. Adjourned at 7:37pm.

Respectfully Submitted,  
Roxie Sjogren  
City Clerk