

LINDSBORG CITY COUNCIL
December 2, 2019 – 6:30 p.m.
Meeting Minutes

MEMBERS PRESENT:

Rick Martin, Becky Anderson, Ed Radatz, Blaine Heble, Jodi Duncan, Mark Friesen, Kirsten Bruce, Rebecca Van Der Wege

ABSENT: Emile Gallant

OTHERS PRESENT:

Beth Ferguson, Larry Lindgren, Chris Lindholm, Roxie Sjogren, Bill Gusenius, Chief Berggren, Lucas Neece, Greg DuMars, Holly Lofton, Scott Wolf, Rachel Norlin, David Norlin, Jayne Norlin, Cindy Couchman

The meeting was called to order at 6:30 p.m. by Mayor Anderson followed by the Pledge of Allegiance.

SWEARING IN OF NEW COUNCIL MEMBERS

Kirsten Bruce, Ward 2 and Rebecca Van Der Wege, Ward 1 were both sworn in.

PUBLIC INPUT: None

AMENDMENTS TO THE AGENDA: None

MAYOR'S REPORT:

The City's Christmas Party will be this Friday. This Saturday is a fun tradition with the Snowflake Parade and Sunday is the Bethany College Jultide concert. Next Saturday is the St. Lucia Festival. Congratulations to Gary Shogren; the City has received a \$400,000 grant from the KS Housing Resource Corporation for the Stockholm Estates.

CONSENT AGENDA: Mark Friesen moved to approve the minutes of the November 18, 2019 regular council meeting, Payroll Ordinance 5202 and Purchase Order Ordinance 5203. Motion seconded by Blaine Heble and passed unanimously by roll call vote.

APPOINTMENTS:

Kirsten Bruce moved to appoint Chandra Cooper to the Sister City Committee. Seconded by Rick Martin and passed unanimously.

PLANNING & ZONING:

OLD BUSINESS:

Stage Rental Policy

After securing the funding from the Nutt Grant for the new portable stage, it was agreed that ownership and management would be taken care of by the city for practical reasons.

The current monthly cost to store the stage is \$120, and insurance is approximately \$114 per month for a total fixed cost of \$234 per month. In consultation with Holly Lofton and Mike Dreier, Lucas Neece has drawn up a stage rental contract that is attached. It includes the daily rental fee of \$500 per day for any non-profit based in Lindsborg, and \$950 per day for other entities based in McPherson/Saline Counties, and \$2500 for entities based outside McPherson/Saline Counties.

The goal in setting these rates was to cover the costs, including eventual maintenance costs, while also not setting the rate so high that it would not be used. We believe that these rates achieve those goals.

Rick Martin moved to adopt the rental agreement as presented. Seconded by Mark Friesen and passed unanimously by voice vote.

NEW BUSINESS

Employee Holiday Bonus

It has been the tradition of City Council to provide to every regular full-time employee a holiday bonus of \$100. Currently there are 32 regular full-time employees with the City.

Blaine Heble moved to approve of holiday bonus in the amount of \$100 per employee for a total of \$3,200. Seconded by Mark Friesen and passed unanimously by roll call vote.

Federico Consulting Contract

November of 2018, the City contracted with Federico Consulting for advocacy services to help build and enhance relationships with state legislators, executives and agencies within the state. Also, this serves to meet two strategic goals outlined by City Council,

“Expand the Mayor and City Council in year-round state government advocacy.”

“Organize an annual Lindsborg delegation to the Kansas statehouse during the legislative session.”

Under this contract, meetings have been coordinated with the Lt. Governor, Commerce Secretary, and Kansas Housing Resources Corporation Executive Director. A “Lindsborg Day at the Capitol” was scheduled, coordinated and executed. The “Meet in the Middle” summer meeting was inaugurated in Lindsborg with over 60 legislators attending. Total attendance was 111. Other services received were daily committee reports with weekly recaps during the legislative session.

Attached is a Memorandum of Understanding (MOU) for 2020. The terms of the MOU are the same as the MOU for 2019.

Rick Martin moved to approve the Memorandum of Understanding with Federico Consulting. Seconded by Mark Friesen and passed unanimously by voice vote.

Conference Room Chairs

Part of the approved 2019 budget included replacing the first-floor conference room chairs. The new chairs would be conference room chairs on casters that fit in the space well. The chairs will have a padded vinyl seat that makes cleaning them much easier as this space is also used as break/lunchroom for staff.

Rick Martin moved to recommend the purchase of 10 chairs in the amount of \$2570.00 from Design Central for the first-floor conference room. Seconded by Blaine Heble and passed unanimously by roll call vote.

Wastewater Treatment Plant Controls

SCADA (Supervisory Control and Data Acquisition) is a computer system designed to gather, analyze and control the treatment process based on real time data using inputs and outputs. The inputs are mainly sensors which monitor specific items like the oxygen level in a treatment basin. The outputs are typically a motor which is sped up and slowed down or a valve which is opened and closed to affect a change. Using a computer which has programable logic software, the treatment system can be run very efficiently by automatically monitoring the inputs making automatic changes through the outputs. The wastewater plant has several electronic control devices and sensors located throughout the treatment process that are part of the SCADA system. The SCADA system was installed in 2010. These controllers and sensors are continually subject to the extremes of the climate along with the hazardous environment of the wastewater treatment plant. Periodic replacement of parts of this system are necessary as these devices begin to fail because of age and/or the environment in which they operate. Currently there are two controllers in which the display has failed. With a bad display, there is no way to see the information from the sensors to verify the numbers, calibrate the sensors and trust that the units are relaying the correct information. This information is critical for the proper operation of the treatment process. The current controllers are no longer produced or serviceable. The replacement controllers have been redesigned to help prevent some of the failures of the current models and are designed for a longer lifespan. Also included in the quote is a new oxygen sensor and a new pressure transducer. Both sensors always operate in the

wastewater and will serve as spares in case the main units fail. Having a spare on hand prevents a lengthy delay while waiting for a replacement and it also ensures that the system can continue to operate efficiently and maintain the effective treatment of wastewater.

It is anticipated that staff will be able to install these new items and get them properly programmed. R.E. Pedrotti is the systems integrator and takes care of the technical side of maintaining and upgrading the SCADA system and this is the reason for only the one quote.

Rick Martin moved to approve the quote from R.E. Pedrotti Company, Inc for the purchase of 2 YSI Controllers and 2 sensor replacements for the SCADA control system in the amount of \$5,580.00. Seconded by Ed Radatz and passed unanimously by roll call vote.

Ordinance No 5204 – Mandatory Trash Service

The McPherson Area Solid Waste Utility (MASWU) is a countywide solid waste utility established by the cities in the county along with McPherson County government. MASWU provides the residential trash service and the City bills for the residential service. Currently, per Chapter 40, Section 40-59. Monthly fees, a customer may “opt out” of trash service by providing written notice to the city clerk that they do not want service for the property.

The goal of requiring all residential and commercial properties to have trash service is to reduce the incidence of illegal dumping. This includes dumping at the recycling center, the yard waste composting site (boneyard) and in commercial dumpsters.

Mark Friesen moved to approve Ordinance 5204 requiring trash service at all residential and commercial properties in Lindsborg effective February 1, 2020. Seconded by Rick Martin and passed unanimously by voice vote.

Curbside Yard Waste Pickup

At the November 4, 2019, City Council meeting, a question was raised regarding curbside yard waste recycling in Lindsborg. Currently, the service is offered in McPherson and the question was whether it could be offered in Lindsborg. Contact was made with the General Manager of the McPherson Area Solid Waste Utility (MASWU) regarding a yard waste pickup program.

The program could be offered in Lindsborg. It would require a minimum of 140 participants. Those that would desire the service would subscribe for 3 months at a time. It would be billed in advance and the 3-month fee would be \$40. A participant could quit at any time. The pickups would be weekly and on Fridays. The service would run from March 1- November 30 each year. MASWU would handle all the registrations, waste pick, disposal and billing. The City of Lindsborg would be responsible for assisting in marketing the program. The yard waste would be hauled to the MASWU Transfer and Composting facility in McPherson.

Rebecca Van Der Wege moved to approve pursuing a curbside yard waste pickup program through the McPherson Area Solid Waste Utility. Seconded by Kirsten Bruce. Motion passed with a 6-1 vote.

Executive Session: No executive session.

OTHER:

Chief Berggren is retiring later this month. Interviews have been conducted and the new chief will be appointed at the December 16th Council meeting.

ADJOURNMENT – Moved by Rick Martin, seconded by Mark Friesen and passed unanimously. Adjourned at 7:09 pm.

Respectfully Submitted,
Roxie Sjogren
City Clerk