

LINDSBORG CITY COUNCIL
November 4, 2019 – 6:30 p.m.
Meeting Minutes

MEMBERS PRESENT:

Rick Martin, Corey Peterson, Becky Anderson, Betty Nelson, Ed Radatz, David Higbee, Jodi Duncan, Mark Friesen

ABSENT: Blaine Heble

OTHERS PRESENT:

Beth Ferguson, Larry Lindgren, Chris Lindholm, Roxie Sjogren, Bill Gusenius, Chief Berggren, Lucas Neece, Greg DuMars, Holly Lofton, Jim Gallagher, Michele Cullen, Mark Flynn

The meeting was called to order at 6:30 p.m. by Mayor Anderson followed by the Pledge of Allegiance.

PUBLIC INPUT:

Pastor Berggren of Freemont Lutheran Church offered an opening prayer.

AMENDMENTS TO THE AGENDA: None

MAYOR'S REPORT:

Tomorrow is election day, please vote. This week, we will be welcoming the Kansas Museum Conference, this weekend begins the Christmas season downtown; we have Makers Street on Friday and the holiday open houses on Saturday. This year's theme is Season of Light, Season of Giving. On Sunday, there is a concert at Bethany Lutheran Church celebrating their 150th anniversary; it is a Bach concert directed by Walter Pelz.

CONSENT AGENDA: Rick Martin moved to approve the minutes of the October 21, 2019 regular council meeting, Payroll Ordinance 5197 and Purchase Order Ordinance 5198. Motion seconded by David Higbee and passed unanimously by roll call vote.

APPOINTMENTS:

Betty Nelson moved to appoint Nicholas Dawa to the Lindsborg Fire Department. Seconded by Rick Martin and passed unanimously.

PLANNING & ZONING:

Ordinance No 5199 – Annexation

Council considered a request to annex 42 acres. Planning and Zoning recommended the zoning designation as R2 Two-Family Residential.

David Higbee moved to approving Ordinance No. 5199. Seconded by Mark Friesen and passed unanimously by roll call vote.

OLD BUSINESS: None

NEW BUSINESS

Utility Vehicle Permit Request

The City has received a request to for a UTV permit. The request is attached. The UTV would be used to drive from a personal residence to the Meadowlark Trail to perform work on the trail. Under state statute and municipal code, UTV's, micro-utility vehicles, ATV's and worksite utility vehicles are not allowed on city streets. Resolutions have been adopted to exempt Bethany College, USD 400 and the City from these statutes, with the requirement that they operate in and around their respective facilities.

Jim Gallagher, Meadowlark Trail volunteer, and Michele Cullen, president of the Central Kansas Conservancy, were on hand to present their request.

The direction from City Council is for staff to draft a resolution permitting the UTV permit request and present it at the November 18, 2019, City Council meeting.

Large Format Scanner Proposal

Salina Blue is featuring a Canon 36" plotter/scanner at a reduced rate. A plotter is large-format printer that can produce color documents as large as 3' x 4'. We have been using a Canon plotter for nearly 10 years, saving many hours of travel time and cost to print plans, blueprints, building site layouts and other construction documents. We also rely on it in Planning and Zoning, to print many large-format presentation posters, such as zoning maps, plats and land use guides. Additionally, we can provide poster-sized prints for other departments, especially the CVB, Sundstrom Conference Center and Public Safety.

The scanner feature would enable the department to scan large prints to PDF formats. This has been a need since we began contracting plan review from IBTS, located in Kansas City. When plans are currently submitted in paper format, we either have to mail them to IBTS or travel to Salina to have them scanned for us, then emailed. Digital is the favored format, but few contractors have the capability to provide plans in that manner.

Another benefit to owning a large-format scanner is the ability to archive old blueprints, allowing better storage capabilities and easier retrieval.

Rick Martin moved to approve the purchase of a Canon TM 300 Plotter/Scanner from Salina Blue in the amount of \$5,895. Seconded by David Higbee and passed unanimously by roll call vote.

Billboard Renewal Contract

The Lindsborg Convention and Visitors Bureau currently is in the final month of a 3-year contract with George Lay Signs for a billboard located 20 miles west of Topeka at mile marker 335.500. This sign faces west. The current cost for this billboard is \$280 per month.

George Lay has offered the same billboard, at the same cost for the next three years.

A new vinyl wrap for the new billboard would cost approximately \$600 to produce and install. This wrap should last 3 years, or the life of the new contract, and would not be installed until 2020.

Rick Martin moved to approve the contract with George Lay Sign Company for a billboard at mile marker 335.500 on I-70. Seconded by Betty Nelson and passed unanimously by roll call vote.

Resolution No 09-19 457 Deferred Compensation for Roth IRA

In 2012, City Council authorized the establishment of a 457 Deferred Compensation plan for City employees administered by Security Benefits. The 457 plan allows employees to make voluntary contributions to tax-deferred retirement funds through direct payroll deductions.

Adding this to the plan would allow for Roth rollovers as well as In Plan rollovers and the Roth would be available for loans. Employee contributions would not be matched by the City.

David Higbee moved to approve Resolution No. 09-19 as presented and to authorize the City Administrator to take necessary actions to implement the resolution. Seconded by Ed Radatz and passed unanimously by voice vote.

Discovery Phase Study for K-4 Overpass Demolition and Realignment

The Kansas Department of Transportation (KDOT) has developed a new cost share program for transportation project. The local cost share is between 15% - 25%. The Highway K4 overpass demolition and realignment is a project that would qualify under the KDOT Cost Share program. The project prioritization that was completed in a September 30, 2019, Council Work Session identified this project as the number 5 ranked project out of 10. This was based on an opinion of cost at \$2,526,000. The current level of engineering information is insufficient to apply for the KDOT Cost Share grant. The deadline for the next round of grant applications is March 2020.

A proposal was solicited from Wilson and Company to do a Discovery Phase Study on the K4 Demolition and Realignment with Bethany Drive. The study would provide conceptual typical sections along with plan and profiles; and a program level estimate of probable construction costs. This would provide the level of information needed to apply to the Kansas Department of Transportation Cost Share Program.

Betty Nelson moved to approve the Letter of Agreement-Discovery Phase for the K4 Grade Separation Removal with Wilson and Company in an amount not-to-exceed \$25,000. Seconded by Rick Martin and passed unanimously by roll call vote.

Executive Session: No executive session.

OTHER:

In response to the question asked last week about yard waste receptacles through MASWU: The yard waste pickup is by subscription basis only and needs to have a minimum of 10% of the households participating. They bill quarterly with the cost being roughly \$45. Service is suspended from Dec. 31-March 1. The container is 90 gallons and is picked up once a week.

League of Kansas Municipalities Regional Supper is this Thursday.

ADJOURNMENT – Moved by David Higbee, seconded by Mark Friesen and passed. Adjourned at 7:06pm.

Respectfully Submitted,
Roxie Sjogren
City Clerk