

LINDSBORG CITY COUNCIL
August 5, 2019 – 6:30 p.m.
Meeting Minutes

MEMBERS PRESENT:

Rick Martin, Corey Peterson, Blaine Heble, Ed Radatz, Jodi Duncan, Becky Anderson, David Higbee, Betty Nelson, Mark Friesen

OTHERS PRESENT:

Greg DuMars, Lucas Neece, Gary Shogren, Holly Lofton, Beth Ferguson, Chief Berggren, Larry Lindgren, Chris Lindholm, Roxie Sjogren, Bill Gusenius, Ken Swisher, Christopher Mullen, Joe Hulse, Ryan Biegert, Dallas Peterson, Daryl Johnson, Dallas Peterson

The meeting was called to order at 6:30 p.m. by Mayor Anderson followed by the Pledge of Allegiance.

PUBLIC INPUT: None

AMENDMENTS TO THE AGENDA: None

MAYOR'S REPORT:

Hope our business community had a good summer season, recreation has gone really well so a big thank you to Beth and her staff, Public Works is working hard on finishing up all of their projects.

School begins August 15 so please be aware of the kids walking and biking. BBQ/Street Dance is August 17. Bethany College students begin arriving.

An opening prayer was offered by Dallas Peterson, the new pastor at Trinity United Methodist Church.

CONSENT AGENDA: David Higbee moved to approve the minutes of the July 15, 2019 regular council meeting, Payroll Ordinance 5182 and 5183 and Purchase Order Ordinance 5184. Motion seconded by Rick Martin and passed unanimously by roll call vote.

APPOINTMENTS: None at this time

PLANNING & ZONING: No report at this time

OLD BUSINESS: None

NEW BUSINESS

Farmer's Market Request

A request has been received from the Farmer's Market group to hold the market from 7:30-11:30am on Saturdays through October at the City-owned parking lot in the 100 block of South Main Street. The zoning regulations state that farmers market is allowed in a commercial or industrial zoning district within the city. The parking lot is located in the C-2 Retail Business District, a commercial zoning district. Additionally, the farmer's market must meet setback requirements. The setback requirements are no front yard setback, no side yard setback, and a 15-foot rear yard setback. This location meets all the requirements for a farmer's market. Because this is public property, City Council must grant permission to use the property for a farmer's market.

Ken Swisher asked that Swensson Park and the parking lot east of City Hall be considered as possible locations as well with the farmer's market committee deciding which property they would use.

Betty Nelson moved to approve the request to hold a farmer's market on Saturdays through October on the three City-owned properties including the parking lot on the 100 block of South Main Street, Swensson Park and the parking lot east of City Hall. Seconded by David Higbee and passed unanimously by voice vote.

Special Event Cereal Malt Beverage Permit

An application was received for a Special Event Cereal Malt Beverage Permit for October 18-19, 2019 for the Hyllningsfest Committee. The location of the event will be the parking lot to the east of City Hall and on Lincoln Street for Saturday evening (map attached). The Committee will be checking IDs and issuing wristbands as patrons enter the area. The requested hours of operation are from 10:00 am – 12:00 am.

Rick Martin moved to approve the Special Event Cereal Malt Beverage Permit for October 18-19, 2019 for the Hyllningsfest Committee. Seconded by Mark Friesen and passed unanimously by voice vote.

Reusable Bags

Following requests from a citizen group, staff was asked to make a recommendation for further efforts to encourage the use of reusable bags. Lucas Neece worked with a group of students from Smoky Valley High School during their volunteer day and one of the ideas that was generated was a branded reusable bag. Chris Mullen, a member of the class of 2019, has worked on a contract basis to design a bag and get bids. Attached is the bag as proposed as well as the bids. In Chris' research, there are very limited options for producers who will make the kind of full-design bag that Chris has recommended.

With Council approval, Lucas Neece would purchase the bags now and they would be re-sold to local merchants at cost.

Blaine Heble moved to purchase 1000 bags from Custom Earth for \$3,731.46. Seconded by Ed Radatz and passed unanimously by roll call vote.

Dala Dollars ACH Incentive

When the Council adopted this program on April 1, 2019, City staff said that the incentive would be run as a trial for new and existing customers from June 1st to July 31st, with a report back to Council thereafter. Since implementation, 90 utility customers have signed up to pay their utility bills automatically by ACH/bank draft. Thirty-one Dala Dollar certificates have been used in the community and come back to the City for payment.

In addition to being a convenience for our customers, setting up automatic payment saves staff time and potentially saves the costs associated with credit card payments.

There are approximately 361 new accounts opened each year. This number includes utilities being moved back into the name of a landlord between tenants.

It is staff's recommendation that the incentive be continued for new customers as well as approving the use of Dala Dollars to incentivize ACH signups for all customers on a periodic basis as the utility department sees fit.

Betty Nelson moved to allow staff to continue the use of Dala Dollars to incentivize utility customers to set up automatic payment by ACH in an amount not to exceed \$3,610.00. Seconded by Blaine Heble and passed unanimously by roll call vote.

Standard Traffic Ordinance, Ord. 5185

Every year there are changes in law and our books are required to be updated. This is done through the Kansas League of Municipalities. The Standard Traffic Ordinance for Kansas Cities or STO Book addresses traffic violations.

Ed Radatz moved to approve Ordinance 5185 to adopt the Standard Traffic Ordinance Book for 2019. Seconded by David Higbee and passed unanimously by roll call vote.

Uniform Public Offense Code, Ord. 5186

Every year there are changes in law and our books are required to be updated. This is done through the Kansas League of Municipalities. The Uniform Public Offense Code for Kansas Cities or the UPOC Book addresses misdemeanor violations.

Betty Nelson moved to approve Ordinance 5186 to adopt the Uniform Public Offense Code Book for 2019. Seconded by Mark Friesen and passed unanimously by rollcall vote.

2020 Budget

The 2020 Lindsborg City Budget holds the mill levy static at 46.615 mills. There is an increase of \$28,542 property tax levied for 2020, which is a 2.4% increase. There is a reduction of the total budget from 2019 to 2020 of \$610,061. This reduction is due to a decline in the amount of carryover funds from 2019 to 2020. There are no budgeted utility rate increases for 2020 but the Solid Waste fund has experienced a 3.5% annual increase in costs and the last rate increase was in 2014. Solid waste rates will be reviewed during 2020 to determine if they need to be increased.

Rick Martin moved to approve the 2020 City of Lindsborg budget as attached along with the supporting explanations of the budget. Seconded by David Higbee and passed unanimously by voice vote.

Valkommen Trail Solar Lighting

Completion of the Välkommen Trail Phase 2 Extension is anticipated by the end of August. Because of the lack of available electricity, lighting was not included in the project. The Department has researched alternative lighting possibilities and presents a solar powered alternative to consider on a limited trial basis for evaluation.

Two fixtures will be installed on the new trail. First, at the crossing on Wells Fargo located east of Bethany Home's assisted living facility. The second will be installed near the overpass at the new trail's gateway. Rechargeable batteries for these fixtures are expected to last ten years.

Blaine Heble moved to purchase two solar pole lights from First Light Technologies for \$4,540.00. Seconded by Ed Radatz and passed unanimously by roll call vote.

West Lincoln Curb and Gutter Overage

As part of the final phase of the W. Lincoln curb & gutter project, a request for an additional \$4,000 in concrete was brought to City Council to finish out the project. With the addition of the extra concrete, the estimate for material was very close to the actual used. The cost for the labor to form and pour the curb and gutter came in higher than estimated. Through the process of evaluating, estimating and the actual work, there was only about 150 linear feet of C&G added, this is only an additional 5% of footage to the 3,000 feet estimated. Part of the cost overrun was the result of the cost of patch repairs and valley gutters which were billed out by the square foot.

Betty Nelson moved to approve \$9,111.20 for the cost over run for the W. Lincoln curb & gutter replacement. Seconded by Mark Friesen and passed unanimously by roll call vote.

Executive Session: No executive session.

OTHER:

The League of Kansas Municipalities annual conference will be October 12-14 in Overland Park.

What feedback does Council have on using Town Cloud?

The Mayor has received several comments from people about the 55-mph speed limit on Wells Fargo which is a county road and was wondering what the best way to have the County address the speed limit. The recommendation from City Administrator Greg DuMars is that several people sign a letter, submit it to City Council as a request and the City can represent their interests with the County.

ADJOURNMENT – Moved by Rick Martin, seconded by Mark Friesen and passed. Adjourned at 7:28pm.

Respectfully Submitted,
Roxie Sjogren
City Clerk

