

LINDSBORG CITY COUNCIL
May 20, 2019 – 6:30 p.m.
Meeting Minutes

MEMBERS PRESENT:

Rick Martin, Jodi Duncan, Corey Peterson, Blaine Heble, Betty Nelson, Ed Radatz, David Higbee

ABSENT: Becky Anderson, Mark Friesen

OTHERS PRESENT:

Greg DuMars, Lucas Neece, Gary Shogren, Holly Lofton, Beth Ferguson, Chief Berggren, Larry Lindgren, Chris Lindholm, Bill Gusenius

The meeting was called to order at 6:30 p.m. by Council President followed by the Pledge of Allegiance.

PUBLIC INPUT: None

AMENDMENTS TO THE AGENDA: None

MAYOR'S REPORT:

Council President Rick Martin asked Lucas Neece to provide an update on the childcare initiative.

CONSENT AGENDA: Betty Nelson moved to approve the minutes of the May 5, 2019 regular council meeting, Payroll Ordinance 5172 and Purchase Order Ordinance 5173. Motion seconded by David Higbee and passed unanimously.

APPOINTMENTS: None

PLANNING & ZONING: No report

OLD BUSINESS: None

NEW BUSINESS

2018 Financial Audit

Danielle Hollingshead, the lead auditor with Adams Brown Beran and Ball, will be attending to present the audit and be available to answer any questions regarding the audit. The audit is comprised of Governance Letter, Primary Government Financial Statement with Auditors' Report, and Enterprise Funds Financial Statements with Auditors' Report.

David Higbee moved to accept the 2018 audit as presented. Seconded by Corey Peterson and passed unanimously by voice vote.

EMS Monitors

Two monitors, one for each ambulance, were budgeted to replace the Phillips monitors. We have had nothing but problems with the Phillips monitors and this is one piece of equipment that must function correctly at the worst times. Alesha Schoshke has spent a lot of time and effort bringing monitors in for demonstrations, looking at the best monitor to fit our needs and making sure it is reliable and dependable. Two brands of monitor emerged, the Zoll X-series monitor and the Lifepak 15 by Physio Control. Zolls turned out to be the

best fit for our service. It allows for heart rhythm information to be sent to a doctor while in the field allowing for proper diagnosis and better treatment options. Salina uses the Zoll monitor so we would be compatible with their system. Zoll is about \$900 higher than the Lifepak but we would have to pay out \$1,200 more to make it compatible to Salina's system with a \$200/year maintenance fee, so Zoll would actually be the cheaper purchase at \$61,600.79.

We have budgeted for a lease to buy through US Bank and Farmers Bank of Lindsborg. US Bank was chosen because in general, they do a lot of lease to buy programs for Public Safety and were recommended by other agencies. We have budgeted \$27,500.00/year for the next three years to cover the cost of both monitors. A. Schoshke received a KRAF Grant for the monitors in the amount of \$17,937.05 if purchased before June 14, 2019.

We must at least match the first year KRAF Grant amount. If we use \$20,000 of the full \$27,500 budgeted for this year along with the KRAF Grant, our payments over the next two years should be around \$26,500/year.

Betty Nelson made a motion to purchase 2 Zoll X-Series monitors from Zoll Medical Corporation in the amount of \$61,600.79 with \$20,000.00 paid out this year by the City with a 3 year lease-to-buy agreement with US Bank. Motion seconded by Blaine Heble. During discussion the lease agreements were reviewed and the issue of the local preference section of the City's purchasing policy was brought forward if Farmers State Bank's lease proposal would qualify under the local preference. Staff did not have the answer regarding the terms of the local vendor preference and said would need to review the policy to clarify the terms. With this information, Betty Nelson made a motion to table the item pending vendor preference clarification. Motion seconded by David Higbee and passed. After staff review, David Higbee made a motion to remove the item from the table. Motion seconded by Betty Nelson and passed. Staff informed City Council that the local vendor preference states that if the local vendor is within 10% of the low bid and does not exceed \$2,000.00, then the preference goes to the local vendor. With this information, Betty Nelson moved to amend to motion to purchase 2 Zoll X-Series monitors from Zoll Medical Corporation in the amount of \$61,600.79 with \$20,000.00 paid out this year by the City with a 3 year lease-to-buy agreement with Farmers State Bank. Amended motion seconded by David Higbee and passed. The amended motion was then voted upon and passed unanimously by City Council, 7-0.

Safety Center Entry System

After several incidents have occurred at the front desk of the Safety Center that could have potentially put civilian staff at risk, Sergeant Wolf was asked to look into securing the front entrance as had originally been in the plans when the Safety Center was first built. We had looked at bullet proofing the wall just inside the front door and putting bullet proof glass in, but the expense was too great at this time. We looked at filling the wall with sand which is still an option. Ultimately, we decided to take this in steps with the first step being to secure entrance into the second door of the entrance area. Sergeant Wolf was provided bids from Salina Lock Doc who provides the special "primus" key lock system for our entire building. The request was to set up the second entrance so that a person has to be "buzzed" in by an electronic intercom button system. Pricing was provided for one intercom system in the Administrative Assistant's office and pricing to have an intercom system placed in both the Administrative Assistant's office and in the patrol office.

Betty Nelson moved to approve the installation of a 1 intercom latch system at the Safety Center through Salina Lock Doc in the amount of \$1,750.00 dollars. Seconded by Corey Peterson and passed unanimously by roll call vote, 7-0.

Sundstrom Furniture

Currently, the Sundstrom Conference Center has chairs to set an event for 309 guests. There have been 13 events over the past 3 years where the events were over 300. The SCC lets people know that the Dansstalle can hold 350 people with a dance floor and 400 without a dance floor. With the 309 chairs, the Sundstrom cannot accommodate larger events without either renting chairs for an event or having the client rent chairs to accommodate their guest numbers.

Currently, there are chairs that the SCC has had since it opened that are starting to wear out, break or cannot be cleaned. Additional chairs would enable staff to replace chairs that are broken stained.

This purchase also reduces staff time that we are currently using for set ups that run back to back, moving chairs up or downstairs as needed. Additional chairs would allow staff to do two setups at one time, reducing staff time by not having to move chairs from one floor to the next.

Chairs are currently \$69.50/chair. Purchase of 45 chairs would total \$3,127.50, plus freight. Freight, quoted in April, was \$720.00. (\$3,847.50 TOTAL) The freight estimate received in the month of April is good for 5 days after the quote. Freight quotes usually depend on the cost of gas and the footage on the truck. Up to 80 chairs could be ordered at approximately this same freight price.

Shipping takes 8 weeks and requires a deposit of \$50%.

Blaine Heble moved to approve the expenditure of \$4,217.70 for the purchase of 45 new chairs to match the current chairs. Seconded by Jodi Duncan and passed unanimously by roll call vote, 7-0.

Executive Session: None

OTHER:

Lucas Neece talked about the Dala Dollars program to incentivize utility customers to sign up for autodraft. Chris Lindholm talked to Council about planned efforts to discourage the roosting of turkey vultures on the water tower.

ADJOURNMENT - Moved by David Higbee, seconded by Blaine Heble and passed. Adjourned at 7:26 pm.

Respectfully Submitted,
Roxie Sjogren
City Clerk

