

LINDSBORG CITY COUNCIL
April 1, 2019 – 6:30 p.m.
Meeting Minutes

MEMBERS PRESENT –Rick Martin, Jodi Duncan, Corey Peterson, Blaine Heble, Betty Nelson, Ed Radatz, David Higbee, and Becky Anderson

ABSENT- Mark Friesen

OTHERS PRESENT – Greg DuMars, Gary Shogren, Chris Lindholm, Bill Gusenius, Chief Berggren, Larry Lindgren, Beth Ferguson, Holly Lofton, Roxie Sjogren, Lucas Neece, Mike Dreier, Michele Hofer

The meeting was called to order at 6:30 p.m. by Mayor Becky Anderson followed by the Pledge of Allegiance.

PUBLIC INPUT – None

AMENDMENTS TO THE AGENDA – None

MAYOR’S REPORT –

CONSENT AGENDA – Blaine Heble moved to approve the minutes of the March 18, 2019 regular council meeting and Payroll Ordinance 5164 and Purchase Order Ordinance 5165. Motion seconded by David Higbee and passed unanimously.

APPOINTMENTS –

Betty Nelson moved to appoint Matt Stula to the Lindsborg Fire Department. Seconded by Rick Martin and passed unanimously.

PLANNING & ZONING –

Planning and Zoning will hold a public hearing on April 16 at 7pm regarding the sale of firearms in C3 Commercial District (Harrison Cole) and a wireless cell phone tower.

OLD BUSINESS – None

NEW BUSINESS

Midsummer Committee Swim Request

The Midsummer’s Committee asked that the City of Lindsborg does a “Midnight Swim” the evening of Saturday, June 15th. This swim takes place from 9:00 pm – 11:00 pm and allows the swimming pool to be open to the public at no cost during those hours. This swim has been a part of Midsummer’s weekend for many years and they would like to continue doing it.

Betty Nelson moved to approve the Midsummers Committee request for a free swim at the Lindsborg Municipal Pool 9:00 pm – 11:00 PM on Saturday, June 15, 2019, and that there be no charge to the Midsummer Committee. Seconded by Blaine Heble and passed.

Midsummer Committee Special Event CMB Permit

An application was received for a Special Event Cereal Malt Beverage Permit for June 15, 2019 for the Midsummer's Committee. The location of the event will be in in Riverside Park (map attached). The Committee will be checking IDs and issuing wristbands as patrons enter the area. The requested hours of operation are from 3:00 pm – 12:00 am.

Rick Martin moved to approve the Special Event Cereal Malt Beverage Permit for June 15, 2019 for the Midsummer's Committee. Seconded by Blaine Heble and passed.

Emerald Lake Homeowners Association Fence Request

A request was received from the Emerald Lake Homeowners Association (HOA) for the City to construct a standard 6 foot privacy fence along the border of the Välkommen Trail that abuts the Emerald Lake subdivision. The abutting border is 1,950 feet long. An estimate was received from Salina Fence for a 6 foot cedar fence with 4x4 treated wood posts and treated stringers. The cost of materials and installation would be \$49,725 (1950 x \$25.50 per foot).

A fence has not been designed into the Välkommen Trail Phase 2 project. The KDOT Transportation Enhancement grant does not require a fence, nor does the fence qualify for reimbursement. Nothing in State of Kansas statute, nor City of Lindsborg zoning code requires a fence to be constructed along a trail within city limits.

Corey Peterson moved to deny the request to construct a standard 6 foot privacy fence on the property line of the Välkommen Trail that abuts the Emerald Lake subdivision. Seconded by Rick Martin and passed.

West Lincoln Street Paving Proposals

Work is nearly complete on the replacement of the curb & gutter on W. Lincoln St., the focus is now on the paving portion of the project. Lengthy discussions were had with APAC Shears, Circle C Paving and Vogts-Parga about the repaving of the West Lincoln Street. Circle C Paving had interest in the job but is behind due to the weather and would not get to it until fall which does not fit the City's timeline. Therefore they did not submit a bid. Vogts-Parga put together a proposal to do the project in concrete. The concerns with this are two part, 1) concrete is \$110,000 more than asphalt, and 2) a concrete project would be done in 4 to 5 phases and would take significantly more time to complete.

APAC has a plan to come in and do a 10" mill of the old asphalt and subgrade for the entire length of the project. They will prepare the base, place a 4" layer of crushed concrete, compact it and follow up with the asphalt layers. This project plan is the most efficient way to complete the process and attain the best results. The biggest concern is for access to the hospital and for EMS. As soon as the street is milled through that area, crews will come in and work the base and install a rock surface to open Cedar Street for EMS and Cherry Street across from the hospital parking lot for public access. A detour will be set up utilizing Grant Street for thru traffic. Access north of Lincoln Street will be via Saline and State Streets. APAC is fully aware of the activities around the 150th Celebration the first part of July and the importance of the EMS and

hospital access. They also know that this is a major street in Lindsborg and that it must be done in the summer when school is out. They have assured the City that this project, short of any issues with weather, will not have the issues that the last project did and should be complete within a one-month timeframe.

Rick Martin moved to approve the contract from APAC for the replacement of West Lincoln St from Washington St. to Coronado Ave and to include the alternate bid for crushed concrete base in the amount of \$268,649.10. Seconded by David Higbee and passed unanimously by roll call vote.

ACH Printing Incentive Quote

Staff has been working on an incentive to encourage utility customers to pay automatically by ACH/bank draft. In addition to being a convenience for utility customers, setting up an automatic payment saves staff time. An estimate of the time spent each month processing mailed payments is approximately 25 hours, plus the time spent processing payments by phone. Reducing this by half would free up approximately \$375 per month in staff time.

There are approximately 361 new accounts opened each year. This number includes utilities being moved back into the name of a landlord between tenants.

Staff considered reducing or waiving the deposit on new accounts or providing a Lindsborg item (water bottle, tee-shirt) before coming to the conclusion that providing Dala Dollars both protects the city's interests and provides a tangible benefit not only to new customers, but also to local merchants willing to participate by accepting Dala Dollars.

Staff proposes having the Dala Dollars printed with two security features by Mennonite Press. Three bids were received and are attached. The design is also attached.

Staff also proposes that the incentive be run as a trial for new and existing customers from June 1st to July 31st, with a report back to Council thereafter. It is anticipated that after July 31st the incentive would be available only for new customers.

Betty Nelson moved to approve the use of Dala Dollars to incentivize utility customers to set up automatic payment by ACH. Seconded by Rick Martin and passed.

Insurance Renewal

The insurance package for the City of Lindsborg—except for workers compensation insurance—runs from April 1 to March 31. The City secures insurance broker services so that they are not tied to a specific agent. The current insurance broker is the Fuqua Insurance Group.

Attached is the renewal proposal for the upcoming term. Mike Dreier, agent for Fuqua Insurance Group, was available at the meeting to answer questions and explain changes in the cost of coverage.

Fuqua Insurance Group chose to clearly indicate what their revenue on the insurance package is—agreeing to hold the \$12,000 agency service fee for an additional three-year period. Most other insurance agencies embed their fees in the premiums and base them upon a percentage of the premiums.

One change available for consideration this renewal period is the option to add a Wind/ Hail Deductible of \$10,000 per occurrence (not per location). This would save \$2,517 off the premium if accepted. The risk is that wind/ hail damage occurs more often than the once-per-seven-year event being calculated by the insurance company.

Betty Nelson moved to approve an additional \$2,517—for a total of \$92,287.28—without the additional \$10,000 per occurrence Wind/ Hail deductible. Seconded by David Higbee and passed unanimously by roll call vote.

Old Mill Consulting Proposal

There have been several conversations between City Council and the McPherson County Commission regarding the Old Mill and Heritage Square complex. At the last meeting between the two governing bodies, hiring a consult to assist in evaluating the Old Mill Complex and helping to develop a vision for its future was discussed. It was a consensus to share in the cost of a consultant. A proposal was received from D. Stephen Elliott for these services (proposal and bio attached). Mr. Elliott retired as the Director and CEO of the Minnesota Historical Society in 2018. He also served as the Director of the New York State Historical Association and spent 28 years with the Colonial Williamsburg Foundation. The compensation for the evaluation and assistance in visioning for the complex is \$750 per day plus reimbursable travel expenses. Total estimated cost for services and expenses is \$5,000. A request will be made to the McPherson County Commission to pay 50% of the cost of service and expenses

Betty Nelson moved to approve up to \$2,500 to engage D. Stephen Elliott in evaluation and visioning service and the McPherson County Commission pay up to \$2,500 for these services subject to the McPherson County Commission paying an equal amount. Seconded by Blaine Heble and passed unanimously by roll call vote.

Executive Session – None

OTHER –

A tentative Council retreat agenda was distributed.

ADJOURNMENT - Moved by Betty Nelson, seconded by David Higbee and passed. Adjourned at 8:14 pm.

Respectfully Submitted,
Roxie Sjogren
City Clerk

